CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

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https://purchasing.houstontx.gov

September 27, 2012

Subject: Letter of Clarification No. 1 to Invitation to Bid No. S50-C24382 for Plugging Decommissioned Water Wells for the Public Works and Engineering Department

To: All Prospective Bidders:

This letter of Clarification is being issued for the following reasons:

- **To extend the bid opening date, announce a second Pre-Bid Conference and revise SECTION "A" of the Bid Document:**

1.) **NOTICE TO BIDDER**

The bid opening date has changed from **10:30 A.M. October 11, 2012 to 10:30 A.M., October 18, 2012.**

2.) ***A Second Mandatory Pre-Bid Conference*** will be held for all Prospective Bidders in the Strategic Purchasing Division, Concourse Level (Basement), Conference Room, #1 City Hall, 901 Bagby, at ***2:00 p.m. on Wednesday, October 3, 2012***. **The site visit will be scheduled at the pre-bid conference.**

3.) Remove page 3 of 46 and replace with revised page 3 of 46 marked, ***REVISED 9/26/2012***.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with The Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

Arturo Lopez

Arturo Lopez
Senior Procurement Specialist
832-393-8731

Attachment: Revised page 3 of 46

SECTION A

REVISED 9/26/2012

Documents/forms must be downloaded from the City's Website
http://www.houstontx.gov/purchasing/index.html

Additional Required Forms to be Included with this bid:

In addition to the electronic Bid Form and the Official Signature Page, the Forms listed in Table 1 **must be completed and submitted to the Office of the City Secretary on or before the date and time the bid is due:**

Table 1
Affidavit of Ownership
Fair Campaign Ordinance
Statement of Residence
Conflict of Interest Questionnaire
Contractors References
Pay or Play Contract Compliance Acknowledgement Form 1a.
10% Bid Bond

Table 2 lists other documents and forms that should be viewed/downloaded from the City's website, but are not required to be submitted with the bid. The City will request these forms, as applicable, to be completed and submitted to the City by the recommended/successful bidder:

Table 2
Formal Instructions for Bid Terms
Drug Forms
Insurance Certificate Over $50,000.00
Insurance Certificate Endorsements
OCP Insurance Certificate Over $100,000.00
Performance and Statutory Payment Bonds
2012 Engineering Construction Wage Rate
Pay or Play Form 2 / Certification of Agreement to Comply with Program
Pay or Play Form 3 / List of Participating Contractors

Questions concerning the Bid should be submitted in writing to: City of Houston, Strategic Purchasing Division, 901 Bagby, Room B506, Houston, TX 77002, Attn: Arturo Lopez or via fax: 832-393-8759 or via email (preferred method) to arturo.lopez@houstontx.gov no later than 4:00 PM, Monday, October 8, 2012.

NOTE:

Although it is the intent of the City to award one contract as a result of this invitation to bid, the City reserves the right to award by line item/group.

END OF DOCUMENT