



**CITY OF HOUSTON**  
Strategic Purchasing Division  
Finance and Administration  
Department

**Bill White**  
Mayor

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City Purchasing Agent  
P.O. Box 1562  
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F. 713.247.1811  
<http://purchasing.houstontx.gov>

December 10, 2007

**SUBJECT:** Letter of Clarification No. 1  
Ambulance Module Refurbishing and Remounting  
Services

**REFERENCE:** Invitation to Bid No.: S39-L22678

**TO:** All Prospective Bidders

This Letter of Clarification is issued to revise the above referenced solicitation as follows:

1. Pages 1, BID OPENING states, Sealed bids, in duplicate, will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Houston, Texas 77002, until **10:30 AM Thursday, December 20, 2007** and all bids will be opened and publicly read in the City Council Chamber, City Hall Annex, Public Level, 900 Bagby at 11:00 AM on that date for the purchase of:

**AMBULANCE MODULE REFURBISHING AND REMOUNTING SERVICES  
FOR FIRE DEPARTMENT  
BID INVITATION NO.: S39-L22678  
NIGP CODE: 928-12**

**Shall be revised to read as follows:** Sealed bids, in duplicate, will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Houston, Texas 77002, until **10:30 AM Thursday, December 20, 2007** and all bids will be opened and publicly read in the City Council Chamber, City Hall Annex, Public Level, 900 Bagby at 11:00 AM on that date for the purchase of:

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FOR FIRE DEPARTMENT  
BID INVITATION NO.: S39-L22678  
NIGP CODE: 928-12**

Remove Page 1 and replace with attached Page 1 marked Revised – December 10, 2007.

2. Page 11, Item 3.36 under 3.0 REFURBISHING AND REMPUNTING SERVICES states, "Repair all body damages requested by HFD. Contractor shall provide an estimate and submitted it to HFD for approval."

**Shall be revised to read as follows:** Repair all body damages requested by HFD. Contractor shall provide prepare an estimate and submitted submit it to HFD for approval. Contractor shall obtain written authorization from the Fire Department prior to beginning body repair work. HFD shall authorize services by issuing a Work Order or Letter of Authorization to the Contractor. Remove Page 11 and replace with attached Page 11 marked Revised – December 10, 2007.

**LETTER OF CLARIFICATION NO. 1  
AMBULANCE MODULE REFURBISHING AND REMOUNTING SERVICES  
SOLICITATION NO. S39-L22678**

When issued, Letters of Clarification shall automatically become a part of the bid documents and shall supersede any previous specification and/or provision in conflict with the Letter of Clarification. It is the responsibility of the bidders to ensure that it has obtained all such letters. By submitting a bid on this project, bidders shall be deemed to have received all Letters of Clarification and to have incorporated them into this bid.

If you have any questions or need further clarification regarding this solicitation, please contact me at 713-247-1741.

Sincerely,

A handwritten signature in cursive script that reads "Latrice Williams".

Latrice Williams  
Senior Procurement Specialist



# CITY OF HOUSTON INVITATION TO BID

Issued: November 30, 2007

## **BID OPENING**

Sealed bids, in duplicate, will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Houston, Texas 77002, until **10:30 AM Thursday, December 20, 2007** and all bids will be opened and publicly read in the City Council Chamber, City Hall Annex, Public Level, 900 Bagby at 11:00 AM on that date for the purchase of:

**AMBULANCE MODULE REFURBISHING AND REMOUNTING SERVICES  
FOR FIRE DEPARTMENT  
BID INVITATION NO.: S39-L22678  
NIGP CODE: 928-12**

## **BUYER**

Questions regarding this solicitation document should be addressed to **Latrice Williams, Senior Procurement Specialist**, at (713) 247-1741, or e-mail to [latrice.williams@cityofhouston.net](mailto:latrice.williams@cityofhouston.net)

## **ELECTRONIC BIDDING**

In order to submit a bid for the items associated with this procurement, you must fill in the pricing information on the "PLACE BID" page.

## **PRE-BID CONFERENCE**

A Pre-Bid Conference will be held for all Prospective Bidders at the City Hall, Strategic Purchasing Division, 901 Bagby, Conference Rm. 2 (Basement), Houston, Texas 77002 at **10:00 AM on Monday, December 10, 2007**.

**All Prospective Bidders are urged to be present. It is the bidder's responsibility to ensure that they have secured and thoroughly reviewed the solicitation documents prior to the Pre-Bid Conference. Any revisions to be incorporated into this solicitation document arising from discussions before, during and subsequent to the Pre-Bid Conference will be confirmed in writing by Letter(s) of Clarification prior to the bid due date. Verbal responses will not otherwise alter the specifications, terms and conditions as stated herein.**

Bidding forms, specifications, and all necessary information should be downloaded from the Internet at <http://purchasing.houstontx.gov/>

**By registering and downloading this solicitation document, all updates to this solicitation document will be automatically forwarded via e-mail to all registered bidders. This information may also be obtained from the Supplier Assistance Desk, Strategic Purchasing Division, 901 Bagby, Concourse Level, Houston, Texas 77002.**

The place of the bid opening may be transferred in accordance with Paragraph (b), (5) of Section 15-3 of The Code of Ordinances, Houston, Texas. The bid opening meeting may be rescheduled in accordance with Paragraph (b), (6) of said Section 15-3.

**The City reserves the right to reject any or all bids or to accept any bid or combination of bids deemed advantageous to it.**

City Employees are prohibited from bidding on this solicitation in accordance with the Code of Ordinances, Section 15-1.

### **\*CONTENTS:**

SECTION A:	OFFER
SECTION B:	SCOPE OF WORK/SPECIFICATIONS
SECTION C:	GENERAL TERMS & CONDITIONS

**\*NOTE 1: Actual page numbers for each Section may change when the solicitation document is downloaded from the Internet or because of Letters of Clarification. Therefore, Bidders must read the bid document in its entirety and comply with all the requirements set forth therein.**

**\*NOTE 2: To be considered for award, please submit the electronic bid form and the forms listed in Section A, including the Official Signature Page, which must be signed by a company official authorized to bind the company.**

- 3.29.3 Test for proper function.
- 3.30 Furnish and install trash can holder and bracket (6 3/4" from bottom of upper door panel and 5 3/4" from left side of bottom door panel) at curb door.
- 3.31 Furnish and install new powder coated corner and wheel well stone guard panels. All panels are to be mounted with magna lock rivets.
- 3.32 Install three (3) new fuel filler necks. Mount filler spouts after wheel well panels are installed and label accordingly.
- 3.33 Furnish and install a new 30 amp shore power plug.
- 3.34 Terminate air ride system. Services include the following:
  - 3.34.3 Mount the compressor on the front I/O bottom shelf;
  - 3.34.4 Run all new wiring for new compressor;
  - 3.34.5 Hook up dump valves and terminate at electrical compartment; and
  - 3.34.6 Add 40 amp breaker for the new air compressor.
- 3.35 Modify exhaust tail pipe extension. Muffler shall be extended to come out on the driver's side forward of the rear wheels.
- 3.36 Repair all body damages requested by HFD. Contractor shall prepare an estimate and submit it to HFD for approval. Contractor shall obtain written authorization from the Fire Department prior to beginning body repair work. HFD shall authorize services by issuing a Work Order or Letter of Authorization to the Contractor.
- 3.37 Replace lay down oxygen with aluminum wrapper. Services include the following:
  - 3.37.3 Remove existing wood oxygen box;
  - 3.37.4 Install of new aluminum oxygen wrapper;
  - 3.37.5 Seal all edges with silicone; and
  - 3.37.6 Install new Lexan access door on top.
- 3.38 Install two (2) rear storage compartments vents. Mark and cut out vent hole on left bottom corner of rear storage compartment and install 2 vents (P/N Q 040.1).
- 3.39 Install cables on lower left compartment door. Replace existing chains with new lower storage cables.
- 3.40 Install patient fan #T117 inside module. Services include the following:
  - 3.40.1 Run new 14 ga. red wire from the electrical compartment (hook wire to ignition side with a 10 amp fuse) to passenger rear interior wall;
  - 3.40.2 Mark the mounting position which should be 12" from the top and 1 1/2" from the side;
  - 3.40.3 Using the rubber gasket (to be purchased from the part manufacturer), mark the

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**END OF CLARIFICATION NO. 1**