



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

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February 3, 2011

SUBJECT: Letter of Clarification No. 1
Closed Captioning Service for the Mayor's Office

REFERENCE: Request for Proposal No. S33-L23838

TO: All Prospective Bidders

This Letter of Clarification is issued for the following reasons:

• **To provide Pre-bid Teleconference contact information as follows:**

1. To participate in the pre-bid conference via teleconference please use the following:

- **Dial 1-866-574-2770**
- **When prompted, enter conference code: 9840668#**

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Invitation for Bid, please contact me at conley.jackson@houstontx.gov or 832.393.8733.

A handwritten signature in black ink that reads "Conley Jackson".

Conley Jackson
Senior Procurement Specialist

Partnering to better serve Houston

Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver Pennington
Edward Gonzalez James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O. "Brad" Bradford
Jolanda "Jo" Jones **Controller: Ronald C. Green**