



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

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October 21, 2011

Subject: Letter of Clarification No. 8 to Invitation to Bid No. S50-L23863 for Submersible Pump Repair Services, for the Public Works and Engineering Departments

To: All Prospective Contractors:

This letter of Clarification is being issued for the following reasons:

- **To revise "SECTION A" Invitation to Bid:**

- 1.) Section A, "Invitation to Bid" has been revised: Remove page 4 of 66 and replace with the attached page 4 of 66 marked, "Revised 10/27/2011".

When issued, Letter(s) of Clarification shall automatically become a part of the bid documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the bidders to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

Arturo Lopez

Arturo Lopez
Senior Procurement Specialist
832-393-8731

Attachments: Page 4 of 66 marked, "REVISED 10/27/2011".

Partnering to better serve Houston

Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver Pennington
Edward Gonzalez James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O. "Brad" Bradford
Jolanda "Jo" Jones **Controller: Ronald C. Green**

**Letter of Clarification No. 8
Invitation to Bid No. S50-L23863 for Submersible Pump Repair Services
for the Public Works and Engineering Departments**

REVISED 10/27/2011

supplies, and parts to complete the work as specified herein for REWIND-REPAIR. This Base Cost does not include the cost of bearings, seals, impellers, wear-rings, heaters, broken and damaged parts. The cost of bearings, seals, impellers, wear-rings, heaters, broken and damaged parts are reimbursable, if authorized by the UDR.

5. **DELETED:**

6. **WARRANTY:** **REVISED 10/27/2011**

The Contractor must provide written documentation within ten (10) calendar days after bid opening detailing under what circumstance a Warranty claim would be denied. Failure to provide this documentation within 10 calendar days after bid opening may be cause for rejection of the bidders bid.

SITE INSPECTION:

"The City of Houston reserves the right to inspect the bidder's current place of business to evaluate a) equipment condition and capabilities, b) staff experience, training and capabilities, and c) storage capabilities as they relate to the performance of this contract."

HIRE HOUSTON FIRST

Designation as a City Business or Local Business

To be designated as a City or Local Business for the purposes of the Hire Houston First Program, as set out in Article XI of Chapter 15 of the Houston City Code, a bidder or proposer must submit the Hire Houston First Application and Affidavit ("HHF Affidavit") to the Director of the Mayor's Office of Business Opportunities and receive notice that the submission has been approved prior to award of a contract. Bidders are encouraged to secure a designation prior to submission of a bid or proposal if at all possible.

Download the HHF Affidavit from the Office of Business Opportunities Webpage at the City of Houston e-Government Website at the following location:

www.houstontx.gov/obo/moreforms/hirehoustonfirstaffidavit.pdf

Submit the completed application as directed on the form, or submit a signed original affidavit with your bid.

Award of Procurement of \$100,000 or More for Purchase of Non-Professional Services , Including Construction Services:

THE CITY WILL AWARD THIS PROCUREMENT TO A " CITY BUSINESS," AS THAT TERM IS DEFINED IN SECTION 15-176 OF THE CITY OF HOUSTON CODE OF ORDINANCES ("THE CODE"):

- **IF THE BID OF THE LOCAL BUSINESS IS THE LOWEST RESPONSIBLE BID OR IS WITHIN 3% OF THE LOWEST BID RECEIVED, AND**
- **UNLESS THE USER DEPARTMENT DETERMINES THAT SUCH AN AWARD WOULD UNDULY INTERFERE WITH CONTRACT NEEDS, AS PROVIDED IN SECTION 15-181 OF THE CODE.**

IF THERE IS NO BID OF A LOCAL BUSINESS THAT MEETS THESE CRITERIA, THE CITY WILL AWARD THE PROCUREMENT TO THE LOWEST RESPONSIBLE BIDDER.

Award of Procurement under \$100,000 Purchase of Non-Professional Services Including Construction Services: