



# CITY OF HOUSTON

Administration and Regulatory Affairs Department  
Strategic Purchasing Division

**Annise D. Parker**  
Mayor

Calvin D. Wells, Deputy Director  
City Purchasing Agent  
P.O. Box 1562  
Houston, Texas 77251-1562

F. 832.393.8755  
<https://purchasing.houstontx.gov>

October 4, 2012

**SUBJECT:** Letter of Clarification No. 1  
Moving & Storage of Household Goods for Housing & Community Development  
Department

**REFERENCE:** Request for Bid No. S23-L24209

**TO:** All Prospective Bidders

This Letter of Clarification is issued for the following reason(s):

1. **Extend the Bid Opening Date to Thursday, October 18, 2012 at 10:30 a.m.**
2. **Due to questions raised the electronic bid form is in the process of being revised and your questions are being addressed. Therefore, a second letter of clarification will be issued detailing the changes and providing the appropriate response to the questions.**
3. **Do not enter your bid on the electronic bid form until the second letter of clarification is issued and the changes are complete. If you have submitted your bid before the date on this clarification letter you will be required to withdraw and re-enter your bid after the revisions to the electronic bid form have been revised and completed.**

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Invitation for Bid, please contact me at 832-393-8728.

Roy Breaux  
Procurement Specialist

*Partnering to better serve Houston*

**Council Members:** Helena Brown Jerry Davis Ellen Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez  
James G. Rodriguez Mike Laster Larry Green Stephen C. Costello Andrew Burks Melissa Noriega C.O. "Brad" Bradford  
Jack Christie **Controller:** Ronald C. Green

