



# CITY OF HOUSTON

Administration and Regulatory Affairs Department  
Strategic Purchasing Division

**Annis D. Parker**  
Mayor

Calvin D. Wells, Deputy Director  
City Purchasing Agent  
P.O. Box 1562  
Houston, Texas 77251-1562

F. 832.393.8755  
<https://purchasing.houstontx.gov>

June 14, 2013

**SUBJECT:** Letter of Clarification No. 3  
Elevators, Escalators, Booklifts and Manlifts Maintenance  
Services for Various Departments

**REFERENCE:** ITB No.: S33-L24485

**TO:** All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

- To provide potential vendors with walk-thru information as follows:

The following information supersedes Clarification Letter No. 2.

### Traction Elevator Systems Receiving Service

Location	Manufacturer	Type	Date	Time	Contact Person	Telephone Number	Department Name
61 Riesner (Central)	Dover	Traction Passenger	6/17/13	2:00 PM Monday	Jim Pettit	(713) 859-4002	General Services
62 Riesner (Garage)	Montgomery	Traction Passenger	6/17/13	2:00 PM Monday	Jim Pettit	(713) 859-4002	General Services
62 Riesner (PBC)	Otis	Traction Passenger	6/17/13	2:00 PM Monday	Jim Pettit	(713) 859-4002	General Services
61 Riesner (Central)	Dumbwaiter	Traction Freight	6/17/13	2:00 PM Monday	Jim Pettit	(713) 859-4002	General Services
1103 Goliad (Volker Bldg)	Otis	Traction Freight	6/17/13	2:00 PM Monday	Jim Pettit	(713) 859-4002	General Services
901 Bagby (City Hall)	Swift	Traction Passenger	6/17/13	8:30 AM Monday	Paul Marro	(713) 857-7049	General Services
901 Bagby (City Hall)	Otis	Traction Passenger	6/17/13	8:30 AM Monday	Paul Marro	(713) 857-7049	General Services
500 McKinney (JHJ)	Montgomery	Traction Passenger	6/17/13	8:30 AM Monday	Paul Marro	(713) 857-7049	General Services
400 McKinney (JIB)	Westinghouse	Traction Passenger	6/17/13	8:30 AM Monday	Paul Marro	(713) 857-7049	General Services
8000 Stadium Dr.	Dover	Traction Passenger	6/17/13	10:30 AM Monday	Frank Phan	(281) 904-6345	General Services
2525 S. Sgt. Mario Garcia	-	Traction (2)	6/17/13	1:00 PM Monday	Patrick Humphrey	(832) 395-5521	Public Works

*Partnering to better serve Houston*

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,



Conley Jackson  
Senior Procurement Specialist  
Strategic Purchasing Division  
832-393-8733

**END OF LETTER OF CLARIFICATION 3**

*Partnering to better serve Houston*