



CITY OF HOUSTON

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August 9, 2013

SUBJECT: Letter of Clarification No. 2 Janitorial Cleaning and Associated Services for Houston Airport System

REFERENCE: Best Value Bid (BVB) No. S46-L24597

TO: All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

• **The following questions and City of Houston responses are hereby incorporated and made a part of the Best Value Bid:**

1. Good day Mr. Alexander, would you be able to provide me with the link to sign up with the COH for this bid and any amendments.

Answer: *The link to view this solicitation is <http://purchasing.houstontx.gov>*

2. Can we view the site that is being bid on (L24597)? I greatly appreciate your quick response

Answer: *The link to view this solicitation is <http://purchasing.houstontx.gov>*

3. What is the current contract number?

Answer: *The current contract number for Janitorial Cleaning and Associated Services for the Houston Airport System is 4600011636.*

4. Can you provide the previous bid price tab including successful bidder?

Answer: *A copy of the current contract is posted to the e-bid site. Please refer to Exhibit D-1 - 4600011636- Janitorial Cleaning and Associated Services – HAS.*

5. Who is a current contractor providing service at these facilities?
How long has the current service provider had the contract?

Answer: *Unicare Building Maintenance Inc. is the current contractor. This contract has been in place since September 1, 2012.*

6. What is the precise contract value for the most recent twelve month period of each facility? Is this contract value including the cost of supplies?

Answer: *The monthly cost for each facilities is outlined in the contract. Please refer Exhibit D-1 - 4600011636- Janitorial Cleaning and Associated Services – HAS. The value of this contract includes the cost of supplies.*

7. Is it possible to get the current supply usages from the current contractor?

Answer: *This information is not available.*

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8. Is the scope/size of this bid identical with the current contract?
Have there been any changes from the previously awarded contract to current request for bid?

Answer: *There has been a minimal change to the existing contract. Please refer to Exhibit B-1 for the current list of location and service requirements.*

- **To provide general statements and reiterate bidding instructions for the above referenced solicitation:**

Prior to submitting your bid, please refer to Exhibit X – Sample Bid Response for a sample of all required information, forms and associated documents.

All required forms can be found on the City of Houston e-bid site. Please refer to Exhibit W – Forms.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this BVB, please contact me

Eric Alexander

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END OF LETTER OF CLARIFICATION 2