



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

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March 3, 2016

SUBJECT: Letter of Clarification No. 2

REFERENCE: Invitation to Bid No. S10-L25608

AERIAL DEVICES, BUCKET TRUCKS MAINTENANCE AND REPAIR SERVICES

TO: All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

- Exhibit A, Page 45 of 53, **replace:** With attached Page 45 of 53, marked "Revised Page 45 of 53 (2/19/16)."
- Exhibit B-2, Pages 15, 16, 17, and 18 of 53, **replace:** With attached Pages 15, 16, 17, and 18 of 53, marked "Revised Page 15 of 53 (2/19/16)," "Revised Page 16 of 53 (2/19/16)," "Revised Page 17 of 53 (2/19/16)," and "Revised Page 18 of 53 (2/19/16)."
- Scope of Work, Section B, Pages 7-12, **replace:** With attached SOW Pages 7-12 with "Revised SOW, 3/3/16."

A) The electronic e-bid document has been changed as follows; therefore, bids entered prior to March 3, 2016 will need to be re-entered.

- E-bid line item descriptions and quantities have changed.

B) The following questions and City of Houston responses are hereby incorporated and made a part of the Invitation to Bid:

1. Bidder Question: "Parts on demand cost is the total invoice cost delivered to Houston, correct?"

COH Answer: "*Cost and delivery should be separated on the invoice for audit purposes.*"

2. Bidder Question: "What is the time frame of service, in the case of parts not available from manufacturer?"

COH Answer: "*The completion time of service and repairs shall remain as noted on the Bid. Fleet Management Department will work with the vendors where parts availability from the manufacture is in question.*"

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos
Mike H. Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie
Controller: Chris Brown

3. Bidder Question: "Regarding M/WBE, did you ask that we send you a report as to if/why we could not get to 11%? Do you need a report now, or when/if awarded the bid?"

COH Answer: "Bidders will submit their Good Faith Efforts with their Bid Package."

When issued, Letter(s) of Clarification shall automatically become a part of the Bid documents, and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Bidder to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response on this Bid, Bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Bid.

Should you have any questions or need further clarification regarding this Bid, please contact Greg Hubbard at greg.hubbard@houstontx.gov, or at 832.393.8748.

Sincerely,

Greg Hubbard

Greg Hubbard
Senior Staff Analyst/Finance-SPD
Houston, Texas 77002
Phone: 832.393.8748

GH:RM

