



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

**Sylvester Turner**

Mayor

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March 14, 2016

**SUBJECT:** Letter of Clarification No. 1

**REFERENCE:** Invitation to Bid No. S74-L25655

PARTS IMMERSION CLEANING SERVICES FOR VARIOUS DEPARTMENTS

**TO:** All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

A) The E-bid Document has been **changed** as follows:

1. At the City's electronic website, the description for item no. 7, Services for each year has been **revised**, and shall now read:

*"Service interval every 4 weeks"*

2. Quantity for item no. 7 has been changed to 11 for each year.

**Bid line items have been changed. All bids submitted on or before March 14, 2016, must be resubmitted.**

B) Replace page 13, and replace with page 13 marked "**REVISED**" March 14, 2016.

1. Item G shall now read:

*"40 gallon and 30 gallon vats shall be equipped with a circulating electric pump (110V-60HZ) capable of circulating 3 to 5 gallons of solvent per minute".*

C) Replace page 17, and replace with page 17 marked "**REVISED**" March 14, 2016.

When issued, Letter(s) of Clarification shall automatically become a part of the Bid documents, and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Bidder to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response on this Bid, Bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Bid.

**Council Members:** Brenda Stardig   Jerry Davis   Ellen R. Cohen   Dwight A. Boykins   Dave Martin   Steve Le   Greg Travis   Karla Cisneros   Robert Gallegos  
Mike H. Laster   Larry V. Green   Mike Knox   David W. Robinson   Michael Kubosh   Amanda Edwards   Jack Christie

**Controller:** Chris Brown

Should you have any questions or need further clarification regarding this Bid, please contact Elnora Williams at [elnora.williams@houstontx.gov](mailto:elnora.williams@houstontx.gov), or at 832.393.0209.

Sincerely,



Elnora Williams  
Senior Procurement Specialist/Finance-SPD  
Houston, Texas 77002  
Phone: 832.393.0209

EW:RM:ew



*Partnering to better serve Houston*

**Council Members:** Helena Brown Jerry Davis Ellen Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez  
James G. Rodriguez Mike Laster Larry Green Stephen C. Costello Andrew Burks Melissa Noriega C.O. "Brad" Bradford  
Jack Christie **Controller:** Ronald C. Green

Solvent Capacity: Approximately 40 U.S. gallons or approved equal.

F. 27 Self Contained Vat Units

Tank Dimensions: Approximately 35 inches (90 cm) by 24 inches(61cm) by 17 inches (44 cm)

Parts Tray/Basket: Approximately 10 inches by 6 inches by 4 inches.

Solvent Capacity: Approximately 30 U.S. gallons or approved equal.

G. Circulating Electric Pumps

40 gallon and 30 gallon vats shall be equipped with a circulating electric pump (110V-60HZ) capable of circulating 3 to 5 gallons of solvent per minute.

Equipment provided will be either new or refurbished/remanufactured.

**10. SPECIFICATIONS FOR SPRAY PAINT GUN CLEANER AND USED PAINT REMOVAL SYSTEM AND SERVICE**

10.1 The Contractor shall furnish all personnel, equipment, supplies, solvent, and services necessary to provide the requested paint spray gun cleaner units and waste paint collection and removal services. The service shall include, at a minimum, providing and maintaining spray gun cleaners at the required locations, solvent for the cleaners, collection containers for paint waste, collecting and removing used solvent at the specified intervals, manifesting and transporting used solvent and paint waste to recycling facility or disposal facility permitted by the Environmental Protection Agency (EPA) and the Texas Waste Commission (TWC). The Contractor shall provide technical assistance and all necessary items in order to satisfy this Scope of Service. The Contractor shall contact the Police Department Contract Administrator and/or City Purchasing Agent to discuss and resolve safety or procedural issues that may arise during the contract period.

10.2 Prior to implementation of the contract, the Contractor shall submit to the City of Houston a written Procedural Manual describing how the work shall be performed and provide the following information:

10.2.1 Specifications of the paint spray gun cleaner containers shall be furnished by the Contractor in accordance with Section 9.5.

10.2.2 Specific procedures for servicing and monitoring cleaner units and removing accumulated paint waste and related material from City of Houston property in accordance with Section 11.0.

10.2.3 List all equipment to be used on City of Houston property in accordance with Section 13.0.

10.2.4 Paint waste, solvent transportation and disposal processing plan.

10.2.5 Safety and emergency spill response procedure plan 2 (SPCC) in accordance with Section 6.0.

10.2.6 Names and telephone numbers of at least three (3) on-call personnel (no answering machines).

10.2.7 Copies of all permits, licenses, and insurance held by Contractor in accordance with Section 5.0.

**EXHIBIT "BB"  
LOCATIONS**

FACILITY NAME	LOCATION	NUMBER OF CONTAINERS	SIZE
FMD/PWE	100A Japhet	9	30 Gallons
FMD/PWE	7101 Renwick	1	30 Gallons
FMD/PWE	2700 Dalton	1	30 Gallons
FMD/PWE	802 East Burress	2	30 Gallons
FMD/PWE	5900 Teague	1	30 Gallons
FMD/PWE	5500 N. McCarty	4	20 Gallons
FMD/PWE	1700 East Crosstimbers	4	40 Gallons
Wastewater Operations	2525 S/Stg Macario Garcia	2	40 Gallons
Wastewater Operations	7440 Cullen	1	40 Gallons
Wastewater Operations	3013 Galveston Road	1	40 Gallons
Wastewater Operations	12319 1/2 Almeda Road	1	40 Gallons
Wastewater Operations	4211 Beechnut	1	40 Gallons
Wastewater Operations	5423 Mangum Road	1	40 Gallons
BodyShop	1205 Dart	1	20 Gallons
BodyShop	8300 Mykawa	1	20 Gallons
BodyShop	9455 W. Montgomery	1	20 Gallons
BodyShop	5617 Neches	1	20 Gallons
HFD	1205 Dart	3	20 Gallons
PARKS	6200 Wheeler	3	20 Gallons
HAS	18845 Colonel Fischer	1	20 Gallons
HAS	9014 Randolph	1	20 Gallons
HAS	6100 Farley	1	20 Gallons
Solid Waste Management	5617 Neches Street	2	30 Gallons
Solid Waste Management	1502 Central Street (Rebuild Shop)	2	30 Gallons
Solid Waste Management	1245 Judiway Street	1	30 Gallons
Solid Waste Management	11500 S. Post Oak Road	1	30 Gallons
Solid Waste Management	5703 Eastex Freeway	1	30 Gallons
Solid Waste Management	1506 Central Street	1	30 Gallons
Police Department	8300 Southeast - 8300 Mykawa	1	20 Gallons
Police Department	8300 Southeast - 8300 Mykawa	1	Paint Gun
Police Department	Westside - 3202 S. Dairy Ashford	2	20 Gallons
Police Department	Central - 61 Riesner	1	20 Gallons
Police Department	Clear Lake - 2855 Bay Area Blvd.	1	20 Gallons
Police Department	North - 9455 W. Montgomery	1	Paint Gun
Police Department	North - 9455 W. Montgomery	1	20 Gallons
Police Department	Northeast - 8301 Ley Road	1	20 Gallons
Police Department	Southeast - 4503 Beechnut	1	20 Gallons
Police Department	Northwest - 6000 Teague	1	20 Gallons
Police Department	Academy - 17000 Aldine Westfield	1	20 Gallons
Police Department	SWAT - 1500 West Dallas	1	20 Gallons
Police Department	Special OPS Bike Detail	1	20 Gallons
Police Department	IAH - 2452 Rankin Road	1	30 Gallons