



**CITY OF HOUSTON**  
**FINANCE DEPARTMENT**  
Strategic Procurement Division

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June 13, 2016

**SUBJECT:** Letter of Clarification No. 1 for Street Sweeping Services for Southeast/Southwest  
Quadrants for Public Works and Engineering Department

**REFERENCE:** ITB No.: S23-L25819

**TO:** All Prospective Bidders

This Letter of Clarification is issued for the following reasons:

• **To revise the above referenced solicitation as follows:**

1. The bid due date is extended from Thursday, June 17, 2016 at 10:30 am **to Thursday, June 30, 2016 at 10:30 am.**
2. Please remove page 9 of 42, Section B and replace with attached page 9A of 42 **marked revised June 13, 2016.**

**Question and Answer**

**Question 1.** The equipment specs state a "Mechanical vacuum type sweepers" are required. Does this mean you want Vacuum sweepers, or mechanical broom sweepers as they are different. With that in mind, will the contract allow for the use of mechanical broom sweepers exclusively?

**Answer:** The vendor will be required to have Vacuum sweepers.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this bid. If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

*Roy Breaux*

Roy Breaux  
Procurement Specialist  
City of Houston, Strategic Purchasing Division  
832-393-8728

Attached page 9A of 42 marked revised June 13, 2016.

- 3.6 Contractor shall provide the Contract Technical Representative or designee with a list of all streets not swept when regular sweeping schedule is interrupted for any reason and shall deduct said street(s) from the billing.
- 3.7 Reimbursement for charges incurred only during the first (1<sup>st</sup>) initial sweep of the route for dumping of debris collected upon approval by the Contract Technical Representative or Designee.
- 3.8 Payment for one additional pass - only during the first (1<sup>st</sup>) initial sweep of the route with approval by the Contract Technical Representative or Designee.)

**4.0 EMERGENCY RESPONSE SWEEPING:**

- 4.1 Contractor shall provide a 24-hour telephone number and/or a list of employees, including telephone numbers, available for 24-hour emergency callout service. Compensation for emergency callout services shall be calculated on an hourly basis.
- 4.2 Emergency callouts during regular business hours shall be those times from Monday through Friday, 7:00AM to 5:00PM. All other times shall be considered after hours for the purpose of determining emergency callout work.

**5.0 SPECIAL EVENT SWEEPING:**

- 5.1 Contractor shall provide sweeping for City special events as requested by the Contract Technical Representative or designee. The Contract Technical Representative or designee will provide Contractor with a minimum of 30 days advanced notice for any special event sweeping requests along with map and schedule for sweeping. Compensation for special event sweeping will be calculated on an hourly basis.

**6.0 EQUIPMENT:**

- 6.1 ***All equipment used for the performance of this contract shall be heavy duty vacuum equipment necessary to properly clean streets.*** Equipment shall be properly maintained both as to condition and appearance so as to ensure a high level of street sweeping services, and shall meet all state regulations and requirements.
- 6.2 Sweeper must be equipped with a left-gutter broom for median work and have adequate warning devices and lights for safe operation.
- 6.3 Sweeper unit shall be clearly marked with the contractor's name and unit number.
- 6.4 Upon award, Contractor shall make arrangements with Contract Technical Representative to have City Network Fleet sensors installed on designated sweepers to be used for city sweeping at the cost of the City.

**7.0 LIABILITY:**

- 7.1 All work shall be accomplished in such a manner as to prevent damage to the City of Houston facilities, equipment, roads, grounds, utilities, processes, etc., or to any other existing utilities, or to private party facilities, vehicles, equipment, etc.