



CITY OF HOUSTON
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Strategic Procurement Division

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August 3, 2016

SUBJECT: Letter of Clarification No. 1

REFERENCE: Invitation to Bid No. S10-L25858

PAVING EQUIPMENT PREVENTIVE MAINTENANCE AND REPAIR SERVICES

TO: All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

The following questions and City of Houston responses are hereby incorporated and made a part of the Invitation to Bid:

- Section A, Page 3 of 38, "Table 1 - Required Forms": Attached to this E-bid website is a new required form to complete, labelled "Ownership Information Form."
- Exhibit B-1, "Equipment List": Attached to this E-bid website is a 'Revised Page 12 of 38 (August 2, 2016).'

1. Bidder Question: "The Conflict of Interest Questionnaire information sheet states that 'Only vendors/contractors or agents that actually have a conflict, as described below, must file a CIQ.' Do we submit our bid without the questionnaire if there is no conflict?"

COH Answer: "Yes, complete it where applicable. Then sign/date in box 4. Attached to this E-bid website is the "Conflict of Interest Questionnaire" Local Government Code 176.006 regarding Disclosure Requirements for Vendors."

2. Bidder Question: "Exhibit F references 5.18, Executive Order No. 1-31. Can you provide a copy of this E.O?"

COH Answer: "Attached to this E-bid website is the "No Safety Impact" Executive Order (EO) 1-31. Complete only the top or bottom half of page."

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos
Mike H. Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda Edwards Jack Christie

Controller: Chris Brown

L25858 LOC-1 (cont.)

3. Bidder Question: "The Bid Form requests a Labor Rate and Parts Discount or Markup, but it does not address freight for parts which could be significant for overnight parts. Should freight be addressed in the Bid Solicitation Document?"

COH Answer: "Overnight freight will be approved upon the need of equipment at the time of estimate."

When issued, Letter(s) of Clarification shall automatically become a part of the Bid documents, and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Bidder to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response on this Bid, Bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Bid.

Should you have any questions or need further clarification regarding this Bid, please contact Greg Hubbard at greg.hubbard@houston.tx.gov, or at 832.393.8748.

Sincerely,

Greg Hubbard

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Houston, Texas 77002
Phone: 832.393.8748

GH:RM

