



**CITY OF HOUSTON**  
**FINANCE DEPARTMENT**  
Strategic Procurement Division

**Annise D. Parker**

Mayor

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Houston, Texas 77251-1562

F. 832.393.8755  
<https://purchasing.houstontx.gov>

Date: February 4, 2015

Subject: Letter of Clarification No. 3  
Automobiles, Vans, Utility Vehicles, and Light-Duty Trucks

Reference: Invitation to Bid (ITB) No.: S38-N25104

To All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

1. **Due to pending revisions in the bid specifications the bid due date of February 12, 2015 at 10:30 a.m. has been changed to February 19, 2015 at 10:30 a.m.**
  - Due to the aforementioned change(s) to the e-bidding items you may need to edit your bid. To do so, please select the "Bid Number" and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.

Sincerely,

Lena Farris  
Senior Procurement Specialist  
Strategic Purchasing Division  
(832) 393-8729

Buyer LF:SRD:lf