



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

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Mayor

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April 13, 2015

**Subject:** Letter of Clarification No. 1 to Invitation to Bid No. S63-N25285 to Furnish Fabricated Steel Control Booths for the Houston Airport System

**To:** All Prospective Bidders:

This letter of Clarification is being issued for the following reasons:

• **To revise Section "B" Scope of Work/Technical Specifications as follows:**

1. Remove Page No. 10 and replace with Page No. 10 of 24 marked, REVISED 4/13/2015.

**Note: No further questions will be accepted after the publication of this Letter of Clarification.**

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

*Yesenia Chuca*

Yesenia Chuca  
Procurement Specialist  
832-393-8727

**Attachments:**

**SECTION B**

**TECHNICAL SPECIFICATIONS**

**PART II**

**FABRICATED STEEL CONTROL BOOTHS**

**LINE ITEM NOS. 1, 2 & 3**

**FABRICATED STEEL CONTROL BOOTHS:**

**1.0 GENERAL:**

- 1.1 The Supplier shall be required to furnish all labor, supervision, transportation, and tools, necessary to furnish and deliver, three (3) fabricated steel control booths and associated equipment in strict accordance with the specifications included herein. The Supplier shall be required to furnish the fabricated steel control booths, fittings, parts and associated equipment required for installation.
- 1.2 All off-loading, installation, anchoring, final electrical hook-up, and inspection(s) shall be performed by others.
- 1.3 After award, Supplier shall design, develop plans, and provide State of Texas stamped and sealed permit-ready drawings to HAS for approval. HAS will review the drawings and make recommendations. Supplier must obtain approval from HAS before permitting and fabrication of the booths can begin. Designer of Record (Stamped and Sealed documents) is required to obtain all necessary permits.
- 1.4 The control booths shall be fabricated from an integrated set of mutually dependent components to form a completed assembly, ready for installation on project site.
- 1.5 Manufacturer standard models may have slight variations from specified requirements of the specifications included herein; the Bidder must list any variations from the specification in the bid document to the City. The City shall be the sole judge if the submitted bid is an equal to the specified requirements within this document.

**2.0 SHOULD BE SUBMITTED WITH BID:**

- 2.1 Product/maintenance data for each fabricated steel control booth, equipment, and fixtures
- 2.2 Floor plan drawings for each control booth. Include plans, elevations, sections, details, accessories, and fastening and anchorage details, including mechanical fasteners.
- 2.3 Anchor-bolt plans and templates.
- 2.4 Samples for each type of exposed finish in manufacturers standard sizes.

**3.0 FABRICATED STEEL CONTROL BOOTH SPECIFICATIONS:**

**3.1 Exterior Requirement:**

- 3.1.1 Fabricated steel control booth with restroom as per drawings
- 3.1.2 Booths to be 8' 0" wide x 16' 0" long x 9' 0" height in plan

**3.2 Performance Requirement:**

- 3.2.1 Structural Performance: Control booths shall withstand the following loads and stresses within limits and under conditions indicated according to ASCE/SEI 7: