



CITY OF HOUSTON

Administration & Regulatory Affairs Department
Strategic Purchasing Division

Annis D. Parker

Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

November 8, 2012

SUBJECT: Letter of Clarification No. 2 to Request for Qualification (RFQ) No.: Q24419 for CenterPoint-Entex Texas Gas Operations Franchise Compliance Review

TO: All Prospective Respondents

This Letter of Clarification is being issued for the following reason(s):

- To respond to questions posed by prospective respondents.

The following questions and City of Houston's responses are hereby incorporated and made a part of the RFQ:

Question No. 1: The "General Terms & Instructions" state that the length of the submittal shall not exceed ten (10) pages (single sided), excluding resumes of personnel being presented. Based on the information required, it would appear that the following forms constitute more than 10 pages:

1. Affidavit of Ownership (three pages),
2. Contractor's Questionnaire (one page),
3. Fair Campaign Ordinance (two pages),
4. Statement of Residency (one page),
5. Drug Forms (four pages),
6. PoP1a Pay or Play Acknowledgement Form (one page)

Answer: As stated in "**Submittal Procedures**" of the RFQ, the length of the submittal document shall not exceed ten (10) pages (single sided), excluding resumes of personnel being presented. The submittal document should be comprised of your responses to Section "**4.0 Statement of Qualification**" of the RFQ.

The required forms, as listed in "**Table 1 – REQUIRED FORMS**" of the RFQ, should be attached to the submittal document. The required forms are not tallied as part of the 10-page submittal document.

Question No. 2: In addition, do the "Section Dividers" constitute a single page, i.e. Section 1 Divider – Letters, and the "Transmittal Letter" and "MWBE" letters are separate pages? If so the entire submittal would appear to comprise more than 10 pages. Would you please provide clarification?

Answer: The section dividers, as described in Section "**4.0 Statement of Qualification**" of the RFQ, do not represent single pages and are not tallied as part of the 10-page submittal document.

Partnering to better serve Houston

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When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondents to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response to this solicitation, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting response.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me at 832-393-8726.

Sincerely,

Ray DuRousseau

Ray DuRousseau
Deputy Assistant Director