



**CITY OF HOUSTON**  
**FINANCE DEPARTMENT**  
Strategic Procurement Division

**Annise D. Parker**

Mayor

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August 4, 2014

**SUBJECT:** Letter of Clarification No. 1  
Transportation Planning/Engineering Consultant

**REFERENCE:** RFP No.: S33-Q25088

**TO:** All Prospective Respondents

**This Letter of Clarification is issued for the following reasons:**

1. To remove the language that references "Hire Houston First"
2. To remove sections 4.5.7, Hire Houston First and 6.4, Price Proposal
3. To replace in its entirety solicitation number "S33-Q25088, Notice of Request for Qualification" with the attached solicitation number "S33-Q25088, Notice of Request for Qualification" marked "Revised, July 31, 2014.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Conley Jackson".

Conley Jackson  
Senior Procurement Specialist  
Strategic Purchasing Division  
832-393-8733

**END OF LETTER OF CLARIFICATION 1**