



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

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Mayor

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December 31, 2009

Subject: Letter of Clarification No. 1
Automotive Lubricants for Various Departments

Reference: Invitation to Bid (ITB) No.: S32-S23377

To All Prospective Suppliers:

This Letter of Clarification is issued for the following reason:

- To revise the above referenced solicitation as follows:
 1. To extend the bid opening date from January 7, 2010 to January 14, 2010.
 2. At the City's electronic website, Group No. 1, Item No. 2, the quantity has **changed** from 32,250 to 640.
 3. At the City's electronic website, Group No. 1, Item No. 3, the quantity has **changed** from 550 to 600.
 4. At the City's electronic website, Group No. 1, Item No. 12, has been **deleted**.
 5. At the City's electronic website, Group No. 1, Item Nos. 1 & 2, description CI-4 has been **deleted** and replaced with CJ-4.
 6. At the City's electronic website, Group No. 1, Item Nos. 3 & 4, description SL 55 has been **deleted** and replaced with SM 55.
 7. At the City's electronic website, Group No. 2, Item Nos. 3 & 7, have been **changed** to read: "Hydraulic oil AW."
 8. At the City's electronic website, Group No. 3, Item No. 3, the quantity has **changed** from 4,000 to 4,040.
 9. At the City's electronic website, Group No. 3, Item No. 8, has been **deleted**.
 10. At the City's electronic website, Group No. 4, Item No. 7, **add** tube size is 14.5 ounces.
 11. At the City's electronic website, Group No. 4, Item No. 12, **add** container size is quart.
 12. At the City's electronic website, Group No. 4, Item No. 17, **add** container size is drum.
 13. At the City's electronic website, Group No. 4, Item Nos. 1 thru 5, **add** "GL/5."

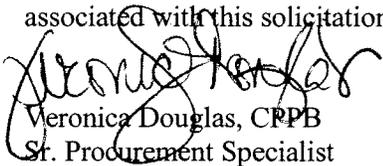
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14. At the City's electronic website, Group No. 4, Item No. 4, **change** from 410lb drum to 120lb drum.
15. In Section A, page 2 of 21, **change** to read: "Firm prices are to be quoted for the first twelve (12) month period" to "Firm prices are to be quoted for the first six (6) month period."
16. In Section B, page 4 of 21, Item 1.1, **change** to read: "Shall have an API service designation of API TCW3."
17. In Section B, page 5 of 21, Item 2.2, **change** to read: "This item shall meet the following specifications, General Motor GM6173M, Ford M2C138J, Dexron III, Mercon V and Allison C-4."
18. In Section B, page 10 of 21, Item 5.0, **add** the following locations for drum pick up:
 - Judiway Service Center, 1245 Judiway Street, Houston, TX 77018
 - Kelley Service Center, 5617 Neches Street, Houston, TX 77026
 - Southeast Service Center, 1502 Central Street, Houston, TX 77012
 - Southwest Service Center, 11500 South Post Oak, Houston, TX 77035
 - Parks & Recreation Fleet Maintenance Division, 6200 Wheeler Street, Houston, TX 77023
 - Houston Fire Department Fleet Maintenance Division, 1205 Dart Street, Houston, TX 77007
 - Houston Police Department Garage, 61 Riesner Street, Houston, TX 77002
 - Houston Police Department Garage, 8300 Mykawa Street, Houston, TX 77048
 - Houston Police Department Garage, 2855 Bay Area Blvd, Houston, TX 77058
 - Houston Police Department Garage, 6000 Teague Street, Houston, TX 77041
 - Houston Police Department Garage, 3203 S. Dairy Ashford Street, Houston, TX 77082
 - Houston Police Department Garage, 8301 Ley Road, Houston, TX 77028
 - Houston Police Department Garage, 4503 Beechnut Street, Houston, TX 77096
 - Houston Police Department Garage, 9455 W. Montgomery Street, Houston, TX 77088
 - Houston Police Department Garage, 17000 Aldine Westfield Street, Houston, TX 77073
 - 69th St. Wastewater Facility, 2525 SSGT. Mario Garcia Road, Houston, TX 77020
 - Public Works & Engineering Cullen Service Center, 7440 Cullen Road, Houston, TX 77050

This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document.

Due to the aforementioned changes to the e-bidding items you may need to edit your bid. To do so, please select the "Bid Number" and proceed accordingly.

Furthermore, it is the responsibility of each Supplier to obtain any previous Letter(s) of Clarification associated with this solicitation.


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DRH:vr