



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Bill White

Mayor

Calvin D. Wells, Deputy Director
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Date: November 30, 2009

Subject: **Letter of Clarification No. 1** for Chemical, Liquid
Ferrous Iron Solution for the Public Works & Engineering Department

Reference: Invitation to Bid (ITB) No. S12-S23447

To All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

- 1) To change the bid opening date from December 03, 2009 to **Thursday, December 10, 2009**.
- 2) A supplemental Pre-Bid Conference will be held for all Prospective Bidders in Strategic Purchasing Division, Basement, Conference Room No. 1 at City Hall Basement Tunnel, 901 Bagby, Houston, Texas 77002 at 2:00 P.M. on Wednesday, December 02, 2009.
- 3) Revise the General Terms and Conditions Section 3.0, Optional Extension, to read as follows:
 - 3.1 Upon expiration of the Awarded Term, the term will be automatically renewed for two successive one-year terms on the same terms and conditions. If the Director/Chief of the City Department elects not to renew this Award, the City Purchasing Agent shall notify the Supplier in writing of non-renewal at least 30-days before the expiration of the then current term.
 - 3.2 Subject to the availability of funding, this Award may be extended on a month-to-month basis upon acceptance of the Supplier beyond the initial awarded term and option periods. A price increase, subject to the provisions of the Award, may be requested by the Supplier for approval by the City Purchasing Agent at this time. If the price increase is approved by the City Purchasing Agent or if no price increase is requested, a letter of extension will be issued by the City Purchasing Agent for the Supplier's acceptance under the same terms and conditions as the existing Award."

When issued, Letter(s) of Clarification shall automatically become a part of the bid documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the bidders to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this bid.

If you have any query, please contact the undersigned.

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