



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

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November 21, 2011

Subject: Letter of Clarification No. 2
Water Service Connections for Public Works & Engineering

Reference: Invitation to Bid (ITB) No.: S32-S24059

To All Prospective Suppliers:

This Letter of Clarification is issued for the following reason:

▪ To revise the above referenced solicitation as follows:

1. At the City's electronic website, Group No. One (1) has been **revised**.
2. In Section A, Page 2 of 16, under Bidding and Award, **change** as follows:

This is a sixteen (16) month award. Firm prices are to be quoted for the first twelve (12) month period.

3. In Section A, Page 3 of 16, the link for the Hire Houston First Affidavit has **changed** as follows: <http://www.houstontx.gov/onestop/hirehoustonfirstaffidavit.pdf>
4. In Section C, Page 8 of 16, Provision 1.0, Term of Award, has **changed** as follows:
 - 1.1 The term of the award shall be for a sixteen (16) month period beginning on the date specified in the Notice of Award letter. During this period, purchase orders will be issued for items as needed. Any conflict between the terms and conditions as specified herein and said purchase orders; the term and conditions of the solicitation shall govern. The Supplier will not provide any goods/services without first having received an official City of Houston purchase order. While it is the intent to procure goods/services by issuing an Official City of Houston Purchase Order, there will be instances when a Purchasing Card (P-Card) or Petty Cash may be used. **The City requires that the prices awarded be honored on all purchases.**
5. In Section C, Page 8 of 16, Paragraph 2.0, Optional Extension has been deleted in its entirety.

Partnering to better serve Houston

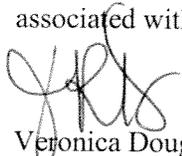
Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver Pennington
Edward Gonzalez James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O. "Brad" Bradford
Jolanda "Jo" Jones Controller: Ronald C. Green

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- Due to the aforementioned change to the e-bidding items you may need to edit your bid. To do so, please select the "Bid Number" and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document.

Furthermore, it is the responsibility of each Supplier to obtain any previous Letter(s) of Clarification associated with this solicitation.



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