



# CITY OF HOUSTON

Administration & Regulatory Affairs Department  
Strategic Purchasing Division

**Annise D. Parker**

Mayor

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Date: September 12, 2012  
Subject: Letter of Clarification No. 4  
Reflective and Non-Reflective Material for Various Departments  
Reference: Invitation to Bid (ITB) No.: S06-S24081

To All Prospective Bidders:

This Letter of Clarification is issued for the following reason:

- To revise the above referenced solicitation as follow:
- To answer the following question:
  1. *Question: "I notice on page 3, within Question 13, the answer reference "Type II". Is this correct, or should it be Type XI (11)? Please confirm as this may be confusing to individuals bidding.*  
*Answer: "Yes, the description should read Type XI (11) and Line Item 7's description has changed."*
- Due to the aforementioned change to the e-bidding description you may need to edit your bid. To do so please select the "Bid Number" and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation referenced above. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s).

Furthermore, it is the responsibility of each Supplier to obtain any previous Letter(s) of Clarification associated with this solicitation.

Handwritten signature of Tywana L. Rhone in cursive.

Tywana L. Rhone  
Purchasing Manager  
Strategic Purchasing Division  
832-393-8754

*DRH*  
CDW/DRH/tlr

*Partnering to better serve Houston*

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