



CITY OF HOUSTON

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Mayor

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April 6, 2015

Subject: Letter of Clarification No. 1 to Invitation to Bid No. S12-S25123 – Chemical, Aqua Ammonia for the Department of Public Works and Engineering

To: All Prospective Bidders:

This letter of Clarification is being issued for the following reasons:

- **To revise Section “C” General Terms and Conditions and respond to questions posed by perspective bidders:**

1.) In 4.0, Price Adjustment, Add “Fertecon U.S. Gulf” to the referenced index reports.

2.) In 11.0, Delivery, Add the following after hours contact information:
East Water Purification Plant III – (832) 395-6043 or (832) 395-6044
Southeast Water Purification Plant – (832) 395-5690 or (832) 395-5672
Northeast Water Purification Plant – (832) 395-3789

3.) The following questions and City of Houston responses are hereby incorporated and made a part of the Invitation to Bid:

Question No. 1: Who is the current supplier?

Answer: Southern Ionics, Inc.

Question No. 2: What is the anticipated start date of the new contract?

Answer: Estimated start date is June/July 2015.

Question No. 3: What is the expected monthly breakdown of the volume?

Answer: Approximately 36,000 lbs.

Question No. 4: If we submit any exceptions, will our bid be rejected?

Answer: Yes.

Question No. 5: Could we use an alternate pricing mechanism? Could we use GM Tampa rather than GM NOLA?

Answer: The Price Adjustment mechanism has been revised to reflect the “Fertecon US Gulf/Green Markets Tamp, or other indices approved by the City”.

Question No. 6: Is the unit price based on a dry pound?

Answer: Price is based on dry pound. See/reference Section C, General Terms and Conditions 4.0, Price Adjustment, sub-section 4.2-Example.

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Note: No further questions will be accepted after the publication of this Letter of Clarification.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

Martin L. King

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Senior Staff Analyst
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Attachment: Revised Page No. 11 of 22

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