



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

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April 11, 2016

Subject: Letter of Clarification No. 1
Security Badging Equipment and Accessories for the Police Department

Reference: Invitation to Bid (ITB) No.: S21-S25713

To All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:
 1. To extend the bid closing date from **04/14/2016** to **04/21/2016**.
 2. At the e-bid site, Group I, Line Item No. 8 has been **updated**; Line Item No. 11 has been **changed**; Line Item Nos. 14 and 15 have been **added**; and in Group II, Line Items No. 1 and 2 have been **updated**.
- To answer the following questions:
 1. Question: *"Are the quantities listed estimated quantities to be purchased per year?"*
Answer: "No."
 2. Question: *"Are the quantities listed estimated quantities to be purchased over a three year contract term?"*
Answer: "Yes."
 3. Question: *"Approximately how many of each item is purchased at one time?"*
Answer: *"Items are ordered as needed."*

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda K. Edwards Jack Christie

Controller: Chris B. Brown

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4. Question: *"Will the bidder be granted special permission from manufacturer for custom hologram laminate for Group I, Line Item No. 8?"*

Answer: *"The awarded supplier will be granted permission to detailed specifications for requirements as per specification."*

- Due to the aforementioned change(s) to the e-bidding items you may need to edit your bid. To do so, please select the "Bid Number" and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.

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DRH:lg

cc: Frank Rodriguez, HPD; Timothy Crabb, HFD; File