



CITY OF HOUSTON
Strategic Purchasing Division
Administration & Regulatory Affairs Department

Bill White
Mayor

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City Purchasing Agent
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December 2, 2008

SUBJECT: Letter of Clarification 1

REFERENCE: Request for Proposal No.: **S46-T23111** for

SAP BASIC SUPPORT AND SYSTEM MONITORING SERVICES RFP

TO: All Prospective Proposers:

This Letter of Clarification is issued for the following reasons:

- **Correction to the City of Houston point of contact information, correct phone number is highlighted below.**

Questions concerning the Proposal should be submitted to, Strategic Purchasing, High Technology, Room B500, City Hall, 901 Bagby, Houston, Texas 77002, Attn: Eric Alexander, phone: ~~(832) 832-8704~~, **(832) 393-8704** fax: (713) 247-3039, eric.alexander@cityofhouston.net no later than **5:00 P.M., Monday, December 8, 2008.**

When issued, Letter(s) of Clarification shall automatically become a part of the bid documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the bidders to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this bid.

If you have any questions or if further clarification is needed regarding this Invitation for Bid, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Eric S. Alexander".

Eric S. Alexander
Sr. Procurement Specialist
City of Houston, Strategic Purchasing Division
832-393-8704

cc. File

Partnering to better serve Houston