



CITY OF HOUSTON
Administration and Regulatory Affairs Department
Strategic Purchasing Division

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March 11, 2010

SUBJECT: Letter of Clarification No. 3

REFERENCE: RFP No.: S10-T23535 for

PARKING OPERATIONS AND MANAGEMENT SERVICES FOR THE CONVENTION & ENTERTAINMENT FACILITIES DEPARTMENT

TO: All Prospective Proposers:

This Letter of Clarification is issued for the following reason(s):

For the benefit of all prospective Proposers and to avoid possible confusion in bidding, we wish to clarify the bidding document as follows:

- **The following questions, revised attachment, and City of Houston (“COH”) responses are hereby incorporated and made a part of the Request for Proposal:**

1. Vendor Question: *“Will you provide the RFP document in Word format?”*

COH Answer: “No. For security reasons, the uploaded RFP must remain in a pdf-file format for viewing purposes. Should the Proposer need additional forms, they are instructed to go to this same website and download additional individual forms.”

2. Vendor Question: *“Does Attachment-4 include all [Center Events] from July, 2008 through June, 2009?”*

COH Answer: “Yes. The newly-revised Attachment-4 now includes a listing of the attendance and number of events at the Wortham Center, Theatre District Parks, and Jones Hall.”

When issued, Letter(s) of Clarification shall automatically become a part of the Proposal documents and shall supersede any previous specification(s) and/or provision(s) in

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conflict with the Letter(s) of Clarification. It is the responsibility of the Proposer to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a Proposal on this project, Proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Proposal.

Should you have any questions or need further clarification regarding this Proposal, please contact me at greg.hubbard@cityofhouston.net, or at 832.393.8748.

Sincerely,

Greg Hubbard

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Houston, Texas 77002
Phone: 832.393.8748

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cc. Stephen Lewis, CEF; Lisa Kingsbury, CEF; Lisa Hargrove, CEF; File

Attachment:

Attachment IV: FY2009 Theater District Events