



CITY OF HOUSTON

Administration & Regulatory Affairs Department
Strategic Purchasing Division

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Mayor

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June 28, 2011

SUBJECT: Letter of Clarification No. 5
HVAC Operation and Maintenance Services for the Houston Airport System (HAS)

REFERENCE: Request for Proposal (RFP) S33-T23961

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

1. To change section 35.1, page 79 to read as follows:

The successful Contractor shall furnish and maintain a Performance Bond for \$1,000,000 conditioned on Contractor's full and timely performance of the Agreement. The bond will be renewed annually on the anniversary date of the contract award each Agreement Year. The Agreement Term shall be five years.

The Performance Bond shall be in the same form as that distributed by the City, and attached hereto as Exhibit XV all duly executed by this bidder (as "Principal") and by a corporate surety company licensed to do business in the State of Texas. The surety must be listed on the current list of accepted sureties on federal bonds published by the United States Treasury Department."

2. To change Section 1.1, page 11 to read as follows:

Contractor shall comply with the City's Minority and Women Business Enterprise ("M/WBE") programs as set out in Chapter 15, Article V of the City of Houston Code of Ordinances. Contractor shall make good faith efforts to award subcontracts or Supply Agreements in at least **18%** of the value of this Agreement to M/WBEs. Contractor acknowledges that it has reviewed the requirements for good faith efforts on file with the City's Affirmative Action Division, and will comply with them.

3. To add Exhibit XV (Performance Bond) to the RFP document.
4. To provide vendors with a copy of the performance bond. Please see the document titled "Exhibit XV – Performance Bond on website.
5. To provide a response to vendor questions as shown on page 2 of this document.

Partnering to better serve Houston

Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver
Pennington Edward Gonzalez James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O.
"Brad" Bradford Jolanda "Jo" Jones **Controller: Ronald C. Green**

ID#	Question	Response
1.	On page 17, paragraph 4.1.2.1.3 Requires the contractor to maintain and operate the UtiliVisor Energy Monitoring system (UEMS) please provide additional information on the manufacture and system software point count and software requirements.	UtiliVisor is self owned and currently has about 500 points on it. Additions and expansions will be HAS's responsibility. Software upgrades will be the proposer's responsibility. Utilivisor is energy monitoring system and it is used is to recommend operation efficiency.
2.	On Page 31 Paragraph 6.11 requires a 1 IAH Dispatch and Work Order control person. The hours required are 156 hours per day 6 days per week. Are the Hours correct and must the person be on-site.	The intent is to staff this position 16 hours a day, 6 days a week, for work dispatch. The requirements are for the lead position only. Remaining hours should be part of vendor's proposal.
3.	Is there a requirement for a bid bond?	None.
4.	As referenced on page 79 paragraph 35.1.1 please provide a copy of Exhibit M related to the performance bond.	Any reference to Exhibit M will be changed to read Exhibit XV. Please visit the website to retrieve a copy of the document. See document titled "Exhibit XV - Performance Bond.
5.	What is the difference in equipment count and staffing requirements from the O&M that is currently in place versus the requirements of this RFP?	Equipment has increased by approximately 30 pieces and staffing has increased by eight positions at IAH only.
6.	What is the current MMS System that is in place?	MAXIMO
7.	During the walk through it was stated that this scope of work fell under the Davis Bacon Act with regards to pay scale requirements. If this is in fact the case, please confirm each wage classification for required listed staffing positions indicated in the RFP.	All City of Houston work for prime and subcontractors who are employed in the execution of any building construction or repair are governed by the Davis Bacon Act in addition to Chapter 2258 of the Tx. Govt. Code and 6 Texas ordinances. City Council determines the prevailing wage rate in the locality in which the work is being performed. Document 00821 – Wage Scale for Building Construction 2011 lists wage classifications for RFP listed positions. Refer to that Exhibit for reference to particular staffing position wage rates. Wage Scale is located on WWW.houstontx.gov/Departments/Office of Business Opportunity/Forms and Publications/More Forms/2011 prevailing wage .
8.	Due to the walk through time delay, we are requesting an extension to the proposal due date.	Per clarification letter no. 4 the proposal closing date was extended to July 15, 2011

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this RFP. If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,



Conley Jackson
 Senior Procurement Specialist
 City of Houston, Strategic Purchasing Division
 832-393-8733

Cc: S33-T23961 Solicitation File