



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

September 19, 2011

Subject: RFP Cancellation Notice

Regarding: RFP #:S10-T24010 Mystery Shopper Services

To Whom It May Concern:

This correspondence serves as official notice that the Request for Proposal (RFP) for Mystery Shopper Services for the Houston Airport System has been cancelled.

Section 17.0, page 6, Uniform Instructions to Offeror(s) of the solicitation documents states: "The City of Houston has sole discretion and reserves the right to cancel this RFP or to reject any or all Proposals received prior to contract award." The City Council has delegated the authority to the Purchasing Agent in City of Houston Ordinance No. 2001-356 which amended Chapter 15, Section 15.46 of the Code of Ordinances to reject bids under certain circumstances.

Accordingly, the Proposal has been cancelled for the above-referenced RFP based upon the following circumstances:

The department director or purchasing agent determined that the project scope of work needs to be revised.

Thank you for responding to this solicitation and we look forward to your continued interest in doing business with the City. If you should have any questions or require additional information regarding this matter, please call Greg Hubbard at 832-393-8748.

Sincerely,


Calvin D. Wells, Deputy Director
City Purchasing Agent

CW/gh

Partnering To Better Serve Houston

Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez
James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O. "Brad" Bradford Jolanda "Jo" Jones **Controller:**
Ronald C. Green



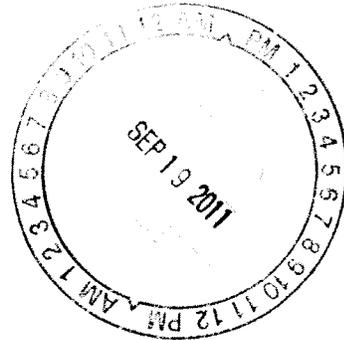
Memorandum

To: Anna Russell
City Secretary

From: Strategic Purchasing Division

Date: September 19, 2011

Subject: ***Mystery Shopper Services***
Bid No. S10-24010
RFPs Rec'd: 8/12/2011

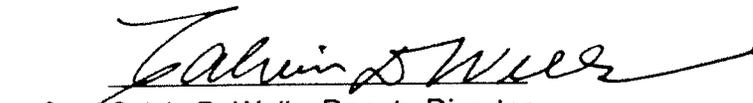


You are hereby advised that all the bids received for ***Mystery Shopper Services*** for the Houston Airport System is being rejected for the following reason:

- All bids received exceed the department director's or purchasing agent's estimated costs, and the director or purchasing agent determines that the bids appear to be excessive; or
- The department director or purchasing agent determines that the project or purchase is no longer required; or
- The department director or purchasing agent determines that the city's design or specifications for the project or bid should be revised and new bids should be taken.

This bid rejection is made pursuant to the delegated authority to the Purchasing Agent by the City Council in City of Houston Ordinance No. 2001-356 which amended Chapter 15, Section 15.46 of the Code Ordinance to allow the City Purchasing Agent to return bid bonds and reject bids under any of the circumstances listed above.

If you should have any questions or require additional information regarding this matter, please call Greg Hubbard at 832-393-8748.


Calvin D. Wells, Deputy Director
City Purchasing Agent

cc: Douglas Moore, SPD
Dallas Evans, HAS; Julia Boutte, HAS

