

City of Houston



Administration &
Regulatory Affairs

Pre-Proposal Conference

Software Solution for a Core Health, Clinical Management Information System (CMIS) for outpatient care for Houston Department of Health and Human Services (HDHHS) S46-T24102

Wednesday October 19, 2011

Presented by
Eric S. Alexander

Pre-bid Agenda:

Welcome and Opening Remarks

Mr. Stephen Williams
Director, Houston Department
of Health and Human Services



Mr. Calvin D. Wells
Deputy Director
City Purchasing Agent



Mr. Vernon Hunt
Chief Technology Officer, Houston
Department of Health
and Human Services



HDHHS Vision and Mission Statement

Current and Future Environments

CMIS RFP Guiding Principles

Overview of the Request for Proposal Process (RFP)

Key Task and Dates

Mayor's Office of Business Opportunity (MOBO)

RFP Scope of Work

RFP Evaluation and Selection Criteria

Vendor Questions



HDHHS has a vision and mission that underlie its activities

Vision: Self-sufficient and healthy families and individuals in safe and healthy communities

Mission: To work in partnership with the community in order to promote and protect the health and social well-being of Houstonians.

HDHHS Current Environment

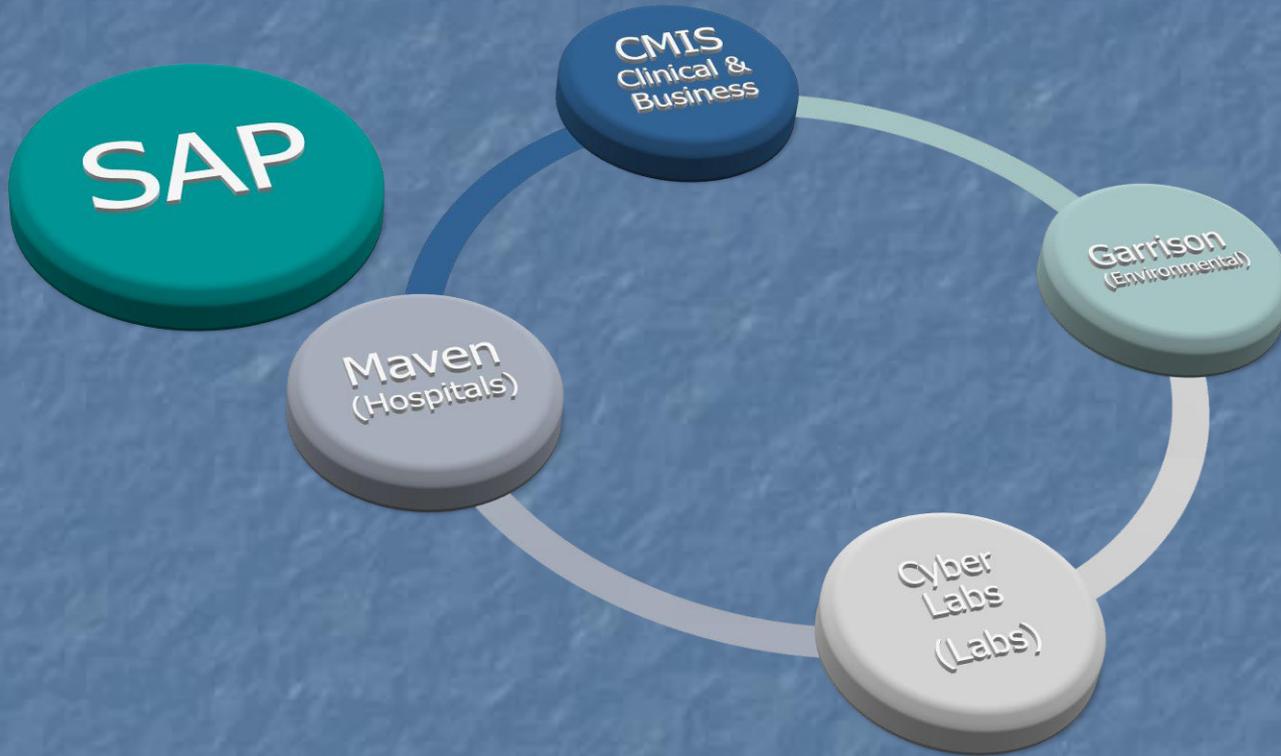


42 DISPRATE SYSTEMS

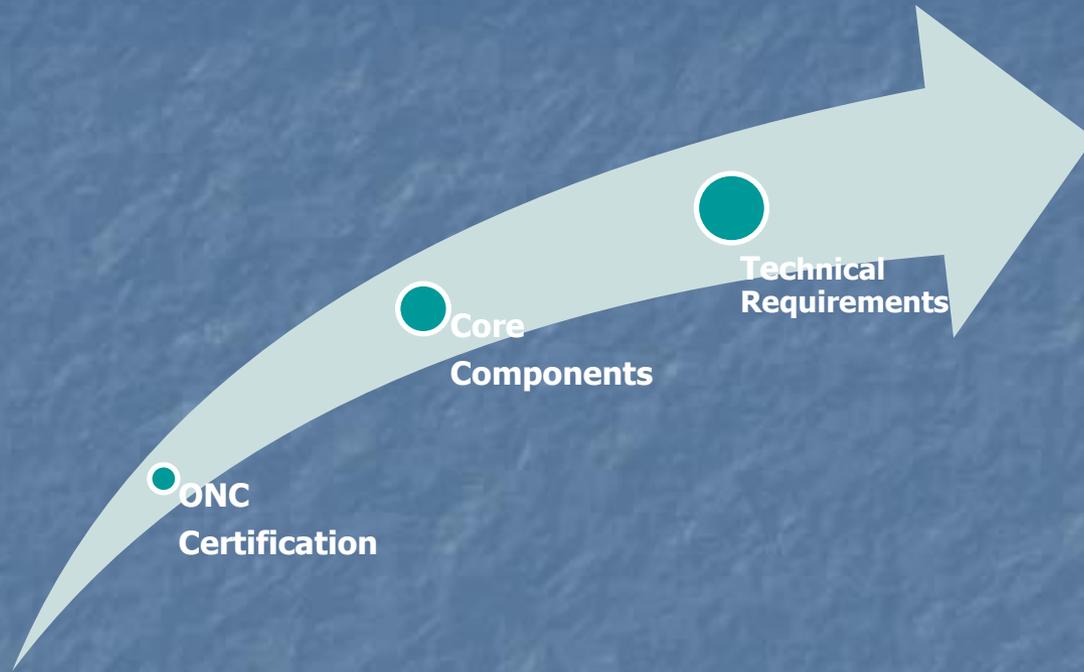


HDHHS Future Environment

Enterprise-wide Solution



CMIS RFP Guiding Principles



ONC – Office of the National Coordinator for Health Information Technology (HITECH) **REQUIRED for Primary Vendor.**
Core Components – All modules required to support Electronic Health Record, Clinical and Billing applications.
Technical Requirement – Application Functionality

RFP Overview and Associated Documents

The Houston Department of Health and Human Services (HDHHS) is requesting proposals from qualified vendors to provide, install, implement, support and maintain a software solution for a Core Health, Clinical Management Information System (CMIS) for outpatient care; to achieve Meaningful Use of a Certified Electronic Health Record (EHR); and to manage and support the delivery of efficient, cost-effective, and high quality healthcare within the City of Houston.

- RFP and associated documents can be downloaded from the City's Website: <http://purchasing.houstontx.gov/>

T24102 – Houston Department of Health and Human Services (HDHHS)

T24102 - Terms and Specifications.pdf

T24102 - Vendor Question Template.xls

RFP Submittal Requirements

Two (2) copies of the Proposal, including one (1) printed original signed in BLUE ink, and additional three (3) electronic CD copies or thumb drives are to be submitted in a sealed envelope bearing the assigned Solicitation Number, located on the first page of the RFP document to:

City Secretary's Office
City Hall Annex
900 Bagby
Houston, Texas 77002

The proposal should be electronically generated, printed and signed in original ink. The bid should not be submitted in elaborate or expensive binders. Legibility, clarity, and completeness are important and essential.

The Proposal must be signed by an individual(s) legally authorized to bind the Offeror(s), and must contain a statement that the Proposal and the prices contained therein shall remain firm for a period of one hundred-eighty (180) days.

City of Houston E-bid Website

SPD Home - Windows Internet Explorer
https://purchasing.houstontx.gov/

File Edit View Favorites Tools Help

Website By Website... Submit By Zip Code... Submit

 **The City of Houston**
Official Site for Houston, Texas

Home I Want To... Government Residents Business Departments Visitors En Espanol

purchasing.houstontx.gov > Share

Strategic Purchasing Division (SPD)

City of Houston

Administration & Regulatory Affairs

The Strategic Purchasing Division (SPD) is the primary organization within the City of Houston authorized to issue invitations to bid and request for proposal (RFP), process and release purchase orders and administer term contracts through our 40+ staff members and an operating budget of \$4.0+ million annually. The City Purchasing Agent can delegate authority to department staff to release purchase orders against contracts and to issue non-contract purchases under \$50,000.

Our mission is to manage, facilitate and provide the highest quality, value-added procurement services that exceed the needs and expectations of our customers.

[learn how to do business with us](#)

Formal Bids & RFP's

The Strategic Purchasing Division makes available online and at no charge to the public a complete listing of all formal bids and RFP's. We update the Online Bids & RFP's page daily. However, you will not be able to submit an online bid until you register. If you are a new supplier and wish to register for a website account to view and place online bids, you need to create and submit an Online Web Account Registration Form. Make sure your cookies on your system are enabled and the privacy settings on your browser is set to low. Refer to our [Frequently Asked Questions \(FAQs\)](#) for specific instructions on how to register and download Bids & RFP's.

To find more information about a specific bid document or RFP, you need to attend the Pre-Bid or Pre-Proposal Conference and ask questions about specifications and general terms and conditions. This conference also allows for your guidance to find out who is interested in bidding

About the City Purchasing Agent


Calvin D. Wells was appointed by Mayor Lee P. Brown in 1998 to oversee the Strategic Purchasing Division of the City of Houston's Administration and Regulatory Affairs Department. Prior to serving as the City Purchasing Agent, Calvin retired from Texaco, Inc. with over 20 years of corporate purchasing experience as manager of foreign procurement ...

[more about Calvin Wells](#)
[meet my team](#)

Contact Us

City Hall Building Concourse Level
901 Bagby St.
Houston, TX 77002
832.393.8800

- SPD Employee Directory
- SPD Purchasing Groups
- Departmental Purchasing Unit (DPU)
- Site Search
- Site Map
- E-Mail Us

Task and Key Dates

Task (s)	Date (s)
RFP Opening	Friday, October 14, 2011
Pre-Bid Conference	Wednesday, October 19, 2011 @ 10:30 A.M.
Vendor Questions are Due	Tuesday, October 25, 2011 @ 5:00 P.M
RFP Due	Friday, November 4, 2011 @ 2:00 P.M
RFP Award Date (tentative)	Wednesday, December 14, 2011
Contract Start Date (tentative)	Monday, December 19, 2011



Office of Business Opportunity

MWBE Participant Goal

for Solicitations (S46 – T24102 for Software Solution for a Core Health, Clinical Management Information System (CMIS) for outpatient care for Houston Department of Health and Human Services (HDHHS) will be 24 percent

Pay or Play

Authorized by Ordinance 2007-534 and Executive Order 1-7, the purpose of the Pay or Play Program is (1) to create a more level playing field among competing contractors so that those who provide health benefits to their employees are not disadvantaged in the bidding process; and 2) to recognize and account for the fact that there are costs associated with the health care of the uninsured.

Hire Houston First

City Business = five (5) additional points or

Local Business = three (3) additional points and

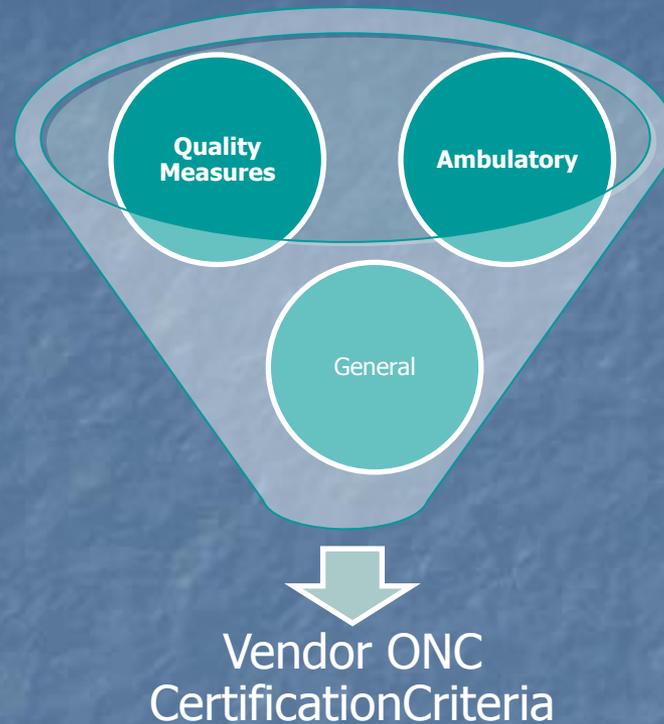
Non-city and Non Local Business will receive zero (0) additional points

Scope of Work

The Houston Department of Health and Human Services (HDHHS) is requesting proposals from qualified vendors to provide, install, implement, support and maintain a software solution for a Core Health, Clinical Management Information System (CMIS) for outpatient care; to achieve Meaningful Use of a Certified Electronic Health Record (EHR); and to manage and support the delivery of efficient, cost-effective, and high quality healthcare within the City of Houston.

Section II – Response to General Functionality
Section III – Technical Requirements
Section IV – Project Management/Training and Support
Section V– Qualifications/Expertise/Experience

CMIS RFP Guiding Principles



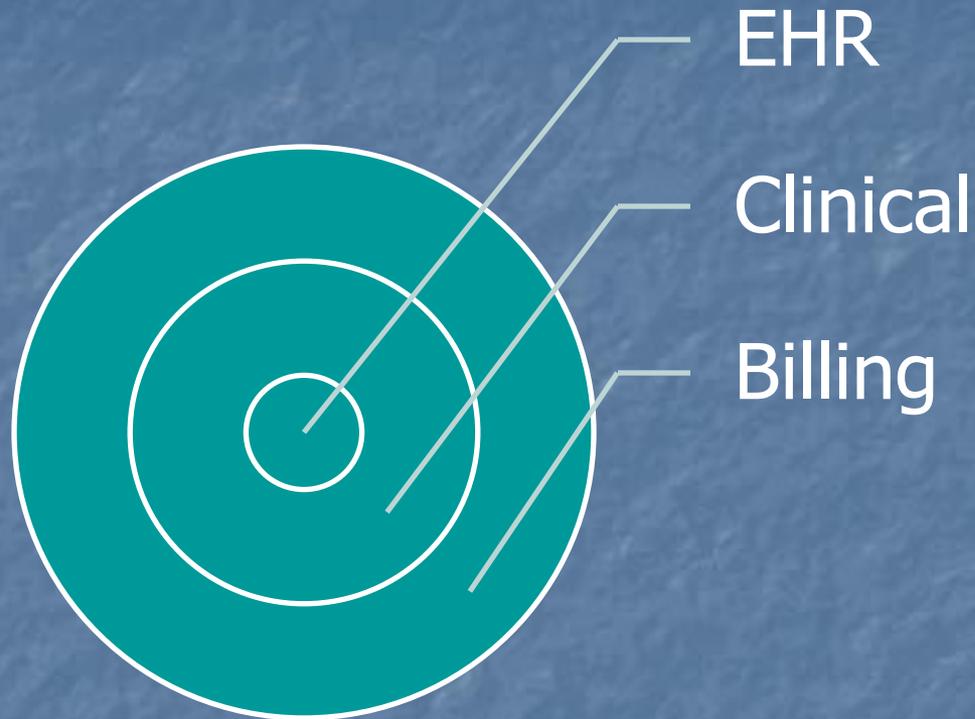
CERTIFIED EHR

Ambulatory- ONC Ambulatory Criteria (170.304)

General – ONC General Criteria (170.302)

Quality Measures – ONC Ambulatory Clinical Quality Measures

CMIS RFP Guiding Principles



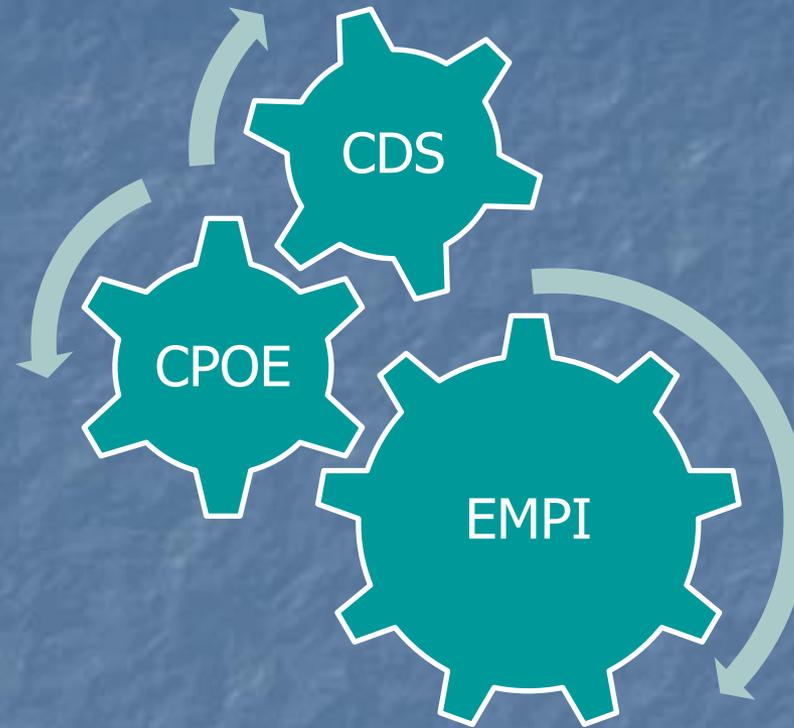
Core Components

EHR – Electronic Health Record

Clinical – Patient-level Clinical Information

Billing – Business-level Information

CMIS RFP Guiding Principles



Technical Functionality

EMPI – Enterprise-wide Master Person Index

CPOE – Computerized Provider Order Entry

CDS- Clinical Decision Support

RFP Evaluation and Selection Criteria

EVALUATION SUMMARY:

An evaluation committee will develop a short list of Offeror(s) based upon the initial review of each Bid received. The short listed Offeror(s) may be scheduled for a structured oral presentation, demonstration, site visit and/or interview. Such presentations will be at no cost to the City of Houston. At the end of the oral presentation, demonstration and/or interview, the evaluation of the short listed Offeror(s) will be completed. However, the evaluation committee reserves the right to issue letter(s) of clarity when deemed necessary to any or all Offeror(s). The oral presentations, demonstrations, site visits and/or interview may be recorded and/or videotaped.

SELECTION PROCESS:

The award of this Contract(s) will be made to the respondent(s) offering the response which best meets the needs of the City. The City may make investigations, as it deems necessary, to determine the capabilities of the Offeror(s) to create, modify and implement the required application modules. The Offeror(s) shall furnish to the City such data as the City may request for this purpose. The City reserves the right to reject any offer if the evidence submitted by or the investigation of the Offeror(s) fails to satisfy the City or the Offeror(s) is deemed unqualified to provide the services contemplated. Each Offeror will be evaluated on the basis of the following evaluation criteria that are listed in order of importance below:

2.1.1	Section II – Response to General Functionality	30%
2.1.2	Section II – Response to Technical Requirements	20%
2.1.3	Section III – Response to Project Management/Training and Support	20%
2.1.4	Section IV – Qualifications/Expertise/Experience	10%
2.1.5	Cost	10%
2.1.6	MWBE Participation	10%

Vendor Questions

COH Q&A Master Template

Date Updated

#	Section #	Sub-Section	Page #	Vendor Question	Status	Assigned To:
1						

Partnering to better serve Houston