



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832-393-8755
<https://purchasing.houstontx.gov/>

October 16, 2012

SUBJECT: Notice of City of Houston Contract Award Recommendation

RE: Request for Proposal (RFP): S10-T24325 for Emission Credit Brokerage Services for the Public Works and Engineering Department (PWE).

To Whom It May Concern:

This correspondence serves as notice that the City of Houston has completed its review of all proposals submitted in response to the above-referenced RFP. Please be advised that after careful examination and review of all proposal(s), the evaluation committee has determined that Element Markets, LLC is the best respondent to the RFP. Therefore, subject to successful contract negotiations, Element Markets, LLC will be the recommended contractor to City Council for the contract award of emission credit brokerage services for the Public Works and Engineering Department.

However, please be advised that in the event negotiations with the recommended contractor reach an impasse, the City of Houston reserves the right to open negotiations with the next highest qualified respondent(s) to the RFP. Additionally, all unsuccessful respondent(s) to the RFP will be afforded the opportunity to request a debriefing after City Council approves the contract award. Finally, please be reminded there should be no written or oral communication with any member of the RFP evaluation committee, appointed or elected official or employee of the City of Houston, their families or staff in an attempt to persuade or influence the outcome of the contract award.

We appreciate your interest in wanting to do business with the City of Houston and encourage your continued interest in all future procurements. If you should need additional information, please contact **Greg Hubbard at 832.393.8748**. Thank you!

Sincerely,

A handwritten signature in black ink that reads "Calvin D. Wells".

Calvin D. Wells, Deputy Director
City Purchasing Agent

CC: T24325 Solicitation File

Partnering to better serve Houston

Council Members: Helena Brown Jerry Davis Ellen Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez
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Jack Christie **Controller:** Ronald C. Green