



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

November 9, 2012

SUBJECT: Letter of Clarification No. 1 Clinical Management
Information System for the Health and Human Services Department

REFERENCE: Request for Proposal No. S29-T24432

TO: All Prospective Proposers:

This Letter of Clarification is issued for the following reasons:

• **To revise the above referenced solicitation as follows:**

1. Page 15, Provision 1.0 PURPOSE, Item 1.1 has been revised to read as follows:

1.1 The Houston Department of Health and Human Services (HDHHS) is requesting proposals from qualified contractors to provide, install, implement a hosted Application Service Provider (ASP) integrated solution, support, and maintain a software solution for a Core Health, Clinical Management Information System (CMIS) for outpatient care; to achieve Meaningful Use of a Certified Electronic Health Record (EHR); and to manage and support the delivery of efficient, cost-effective, and high quality healthcare within the City of Houston. **The proposed system must be a hosted EPIC EMR/Clinical Management solution and/or approved equal. The pharmacy and dental systems may be third party hosted solutions that integrate with the full EPIC EMR/Clinical Management solution and/or approved equal.** Remove Page 15 and replace with attached Pages 15 marked Revised – November 9, 2012.

• **The following questions and City of Houston responses are hereby incorporated and made a part of the Request for Proposal:**

1. Can you tell me if there is a conference line established for the pre-proposal meeting regarding City of Houston RFP on November 2, 2012? Or in person attendance is mandatory?

Answer: *There is not a conference call line designated for this Pre-Proposal Conference, which is scheduled for Friday, 11-2-12 at 10:00 AM. It is not a mandatory Pre-Proposal Conference; therefore if you are unable to attend please submit all questions in writing to Douglas Moore attention prior to the deadline for accepting questions (11-7-12 @ 12:00 PM). Additionally, all written questions received will be included in the letter of clarification. Please be advised that all written questions received and all City answers will be posted in the letter of clarification document. Therefore, all potential proposers will have the opportunity to see other potential proposers' questions and City of Houston responses. This ensures that the City is transparent and that all interested parties will be provided with the same information.*

2. Is there a contact person that I can talk to at Texas Children's Hospital to coordinate with Epic?

Answer: Glory Jackson, Medical Records (832) 824-1630

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3. Do you believe that you share patients with any other Epic hospital?

Answer: Yes; Harris County Hospital District (HCHD).

4. We provide Consulting & Software Development services for various corporate and non-profit clients in US, Europe and CIS and US Government. I found that you need Clinical Management Information System. We would be happy to prepare proposal for you and provide you with more details about our Company and how can we apply our experience to fit your business needs. If it's possible, could you please provide me with detailed RFP?

Answer: A copy of RFP S29-T24432 for the Clinical Management Information System can be downloaded by visiting the City of Houston, Strategic Purchasing Division website at <http://purchasing.houstontx.gov/bids.html>.

5. Will an editable copy of the scope of work / General Functionality requirements matrix be available to bidders to fill in since the bid cannot be completed online?

Answer: No.

6. Will WIC users utilize this system (we understand that WIC has its own separate, state-supplied system)?

Answer: The City will work with the State in developing a criterion for WIC that shall allow the City's selected system the ability to interface and integrate with the State's current system.

7. Paragraph 4.2.1, do we need to provide the hardware specifications for a solution hosted by us in our facilities?

Answer: Yes.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Request for Proposal, please contact me.

Douglas Moore

Douglas Moore
Deputy Assistant Director
Strategic Purchasing Division
832-393-8724

Attached Revised Page: 15

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**SPECIFICATIONS / SCOPE OF WORK
SOLICITATION NO.: S29-T224432**

1.0 PURPOSE:

- 1.1 The Houston Department of Health and Human Services (HDHHS) is requesting proposals from qualified contractors to provide, install, implement a hosted Application Service Provider (ASP) integrated solution, support, and maintain a software solution for a Core Health, Clinical Management Information System (CMIS) for outpatient care; to achieve Meaningful Use of a Certified Electronic Health Record (EHR); and to manage and support the delivery of efficient, cost-effective, and high quality healthcare within the City of Houston. The proposed system must be a hosted EPIC EMR/Clinical Management solution and/or approved equal. The pharmacy and dental systems may be third party hosted solutions that integrate with the full EPIC EMR/Clinical Management solution and/or approved equal.
- 1.2 HDHHS also querying contractors to provide pricing to consolidate and migrate all of the various existing systems outlined in the RFP Specifications/Scope of Work Section 6.6 into an integrated CMIS and EHR package that will provide end-to-end electronic processing, information exchange, and access to all users.
- 1.3 HDHHS is seeking a Modifiable off-the-Shelf (MOTS) solution. The proposed integrated solution must meet the technical, support, service, system integration and business requirements as defined in the RFP. The RFP documentation provides background information on HDHHS organizational structure, functional and technical requirements, and other pertinent information.
- 1.4 The CMIS project is under the direction of the HDHHS Executive Steering Committee, Core Workgroup Teams, Information Technology Workgroup, and Administrative Directors, and is coordinated through the CMIS Project Leaders.

2.0 BACKGROUND:

- 2.1 HDHHS is requesting proposals for an integrated CMIS with EHR solution. The software should contain core clinical components that coordinate and integrate all inherent activities in the management and operations of Public Health Centers, Multi-Service Centers (MSC), Woman Infants & Children Project Centers (WIC), and Administrative Facility (subject to change).
- 2.1.1 Additional requirements of the software include:
- Must be HIPAA compliant
 - Must have secure web based access
 - Must generate reports that meet state and payer requirements
 - Must generate letters to referring providers/agencies and other notification tools to complete the medical record transfer process
 - Must facilitate HDHHS's compliance with all applicable laws and regulations
 - Must be certified under the Office of the National Coordinator (ONC) for Health Information Technology (HIT) Rules for Meaningful Use Criteria
- 2.2 HDHHS welcomes proposals from all qualified contractors and may at its sole discretion enter into contract(s) with one or more contractors.
- 2.3 HDHHS is not interested in beta systems or purchasing professional services to design and/or develop a system.
- 2.4 The goal of the CMIS RFP process is to identify a MOTS integrated solution from an ONC Certified vendor of choice to support the delivery of clinical and human services at all HDHHS Sites.
- 2.4.1 HDHHS has a vision and mission that underlie its activities:
- Vision:** Self-sufficient and healthy families and individuals in safe and healthy communities.
Mission: To work in partnership with the community in order to promote and protect the health and social well-being of Houstonians.
- 2.5 The primary objective is to implement an integrated CMIS solution with an EHR component to accomplish the following:

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END OF LETTER OF CLARIFICATION 1

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Council Members: Helena Brown Jerry Davis Ellen Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez
James G. Rodriguez Mike Laster Larry Green Stephen C. Costello Andrew Burks Melissa Noriega C.O. "Brad" Bradford
Jack Christie **Controller:** Ronald C. Green