



CITY OF HOUSTON

Annise D. Parker

Mayor

P.O. Box 1562
Houston, Texas 77251-1562

Telephone - Dial 311
www.houstontx.gov
<http://purchasing.houstontx.gov>

May 7, 2014

SUBJECT: Letter of Clarification No. 1 Aviation Channeling Services for the Houston Airport System (HAS)

REFERENCE: Request for Proposal No. S30-T24928

TO: All Prospective Proposers:

This Letter of Clarification is issued for the following reasons:

• **To revise the above referenced solicitation as follows:**

1. Section 1.1, Page 2, Should Read – Eight (8) copies of the Proposal, including one (1) printed original signed in BLUE ink, and additional two (2) electronic CD copies or memory stick are to be submitted in a sealed envelope bearing the assigned Solicitation Number, located on the first page of the RFP document to:
2. Section 21.5.1, Page 22, Second and third sentences Should Read – Each invoice should be in a TIFF or PDF format. Multiple invoices can be submitted in a single email with one invoice per file.
3. Section 21.5.1.2, Page 22, Should Read – Submit invoices in “TIFF” or “PDF” format.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Request for Proposal, please contact me.

Richard Morris

Richard Morris
Senior Procurement Specialist
Strategic Purchasing Division
832-393-8736