



CITY OF HOUSTON

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February 17, 2015

SUBJECT: Letter of Clarification No. 4
Design & Construction (D&C) Project Management System for the General
Services Department

REFERENCE: Request for Proposal - No. S51-T25321

TO: All Prospective Proposers

This Letter of Clarification is issued for the following reason:

1. To answer the following question:

Q: City of Houston has stated that prime vendors who have subcontracted a locally or city-registered business do not receive those points by proxy. Is it required for the prime vendor to submit a Hire Houston First affidavit with their RFP response if they do not reside in Houston or the 10 HHF-eligible counties?

A: No, this is only a requirement for vendors that are looking to apply for certification for the Hire Houston First program.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Request for Proposal, please contact me at 832-393-8707.

Chatauqua Allen

Chatauqua Allen
Procurement Specialist