



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

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Mayor

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February 24, 2015

SUBJECT: Letter of Clarification No. 1
Mass Mailer Application

REFERENCE: RFP No.: S67-25327

TO: All Prospective Respondents

This Letter of Clarification is issued to extend the Solicitation Due Date:

- 1. Proposal due date has been extended from February 26, 2015 to March 12, 2015.**

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you should have any additional questions or required further clarification, do not hesitate to contact me at (832) 393-8723 or via email brenda.chagoya@houstontx.gov.

Sincerely,

Brenda Chagoya

Brenda Chagoya
Senior Staff Analyst
Strategic Purchasing Division

END OF LETTER OF CLARIFICATION 1