CITY OF HOUSTON

FINANCE DEPARTMENT
Strategic Procurement Division

Annise D. Parker
Mayor

Carolyn Hanahan
Acting Chief Procurement Officer
P.O. Box 1562
Houston, Texas 77251-1562

T. 832.393.9127
F. 832.393.8755
https://purchasing.houstontx.gov

November 20, 2015

SUBJECT: Letter of Clarification No. 2

REFERENCE: Request for Proposal No. S10-T25585

CAR-SHARE HOUSTON PILOT PROGRAM

TO: All Prospective Proposers:

This Letter of Clarification is issued for the following reason, and is hereby incorporated and made a part of the Request for Proposal (RFP):

1. Page 1 of the Solicitation Document, the following dates and times have been **revised**, and shall now read:

Date Issued	November 20, 2015
Pre-Proposal Conference	December 2, 2015
Pre-Proposal Questions Deadline	December 4, 2015 by 3:00 p.m. CST
Solicitation Due Date	December 17, 2015

2. PART 1 – GENERAL INFORMATION, B. SOLICITATION SCHEDULE, Page 4, the following Event Schedule has been **revised**, and shall now read:

EVENT	DATE
Date of RFP Issued	November 20, 2015
Pre-Proposal Conference	December 2, 2015
Questions from Proposers Due to City	December 4, 2015 by 3:00 p.m. CST
Proposals Due from Proposers	December 17, 2015
Notification of Intent to Award (*Estimated*)	February 24, 2016
Council Agenda Date (Estimated)	April 1, 2016
Contract Start Date (*Estimated*)	April 8, 2016

When issued, Letter(s) of Clarification shall automatically become a part of the RFP documents, and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Proposer to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response on this Proposal, *RFP*

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Richard Nguyen Oliver Pennington Edward Gonzalez Robert Gallegos Mike Laster Larry V. Green Stephen C. Costello David W. Robinson Michael Kubosh C.O. "Brad" Bradford Jack Christie
Controller: Ronald C. Green

T25585 LOC-2 (Continued):

Proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this RFP.

Should you have any questions regarding this Proposal, please contact Greg Hubbard at greg.hubbard@houstontx.gov, or at 832.393.8748.

Sincerely,

Greg Hubbard

Greg Hubbard
Senior Procurement Specialist/Finance-SPD
Houston, Texas 77002
Phone: 832.393.8748

GH:DJ:gh