



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

March 21, 2011

Subject: Letter of Clarification No. 4
Furnish and Install Electric Vehicle Supply Equipment Stations for the Fleet Management Department

Reference: ITB No.: S50-C23736

To: All Prospective Bidders:

This letter of Clarification is being issued for the following reasons:

- **To provide a Notice to all Bidders:**

1.) **Notice to all Bidders:** The City extended the bid opening until March 24, 2011, please re-submit your electronic bid to the City on-line and if you need to revise your hard copy, you can retrieve your bid from the City Secretary's Office and submit a new hard copy bid to the City Secretary's Office prior to the due date/time.

- **To revise the above referenced solicitation as follows:**

1.) See the attached additional drawing titled: Memorial Park Tennis Center Electrical Vehicle Charging Station Site Plan, Sheet A1.0:

- **The following and City of Houston responses are hereby incorporated and made part of the ITB**

1. I am getting conflicting stories from supply houses and sales representatives on which brands of charging station is actually meets all of the requirements from the cities I.T. department. Will the city state which units actually qualify and meet all the specs required?

Answer: The City cannot state which units qualify as it is not able to see and test each type of unit, nor can the City provide a definitive list of all charging stations available. Most of the "mainstream" vendors' charging stations do provide all the IT/networking capabilities required. Prospective bidders should double check whether a vendor's charging stations are UL certified for the unit bid.

2. Several brands designed their charging station to act as a bollard as well as a charging station. When the question came out before if bollards are still required if the unit itself meets the specifications of a bollard the answer did not clarify if bollards could be omitted from the bid or not. They are on the drawings at every location. Can bollards be omitted from our proposal if the charging station itself meets the city requirements?

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S50-C23736

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for the Fleet Management Department**

Answer: Yes, the bollard may be omitted as long as the charging station proposed meets the requirement of a stand alone style unit.

3. At the pre bid meeting we were told that the routing of the conduits from the unit to the power source did not have to follow the drawing exactly as long as it was installed to meet the cities electrical requirements which would leave the installation of the conduit up to us. Please clarify that directional boring of schedule 40 P.V.C. conduit at a depth of no greater than 24" to the top of the conduit is acceptable and that where trenching of conduit is utilized it would be acceptable to go around obstacles as long as we installed the conduits as per the N.E.C and the City ordinances.

Answer: Yes, this is confirmed.

Note: No further questions will be accepted after the publication of this Letter of Clarification.

When issued, Letter(s) of Clarification shall automatically become a part of the bid documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the bidders to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

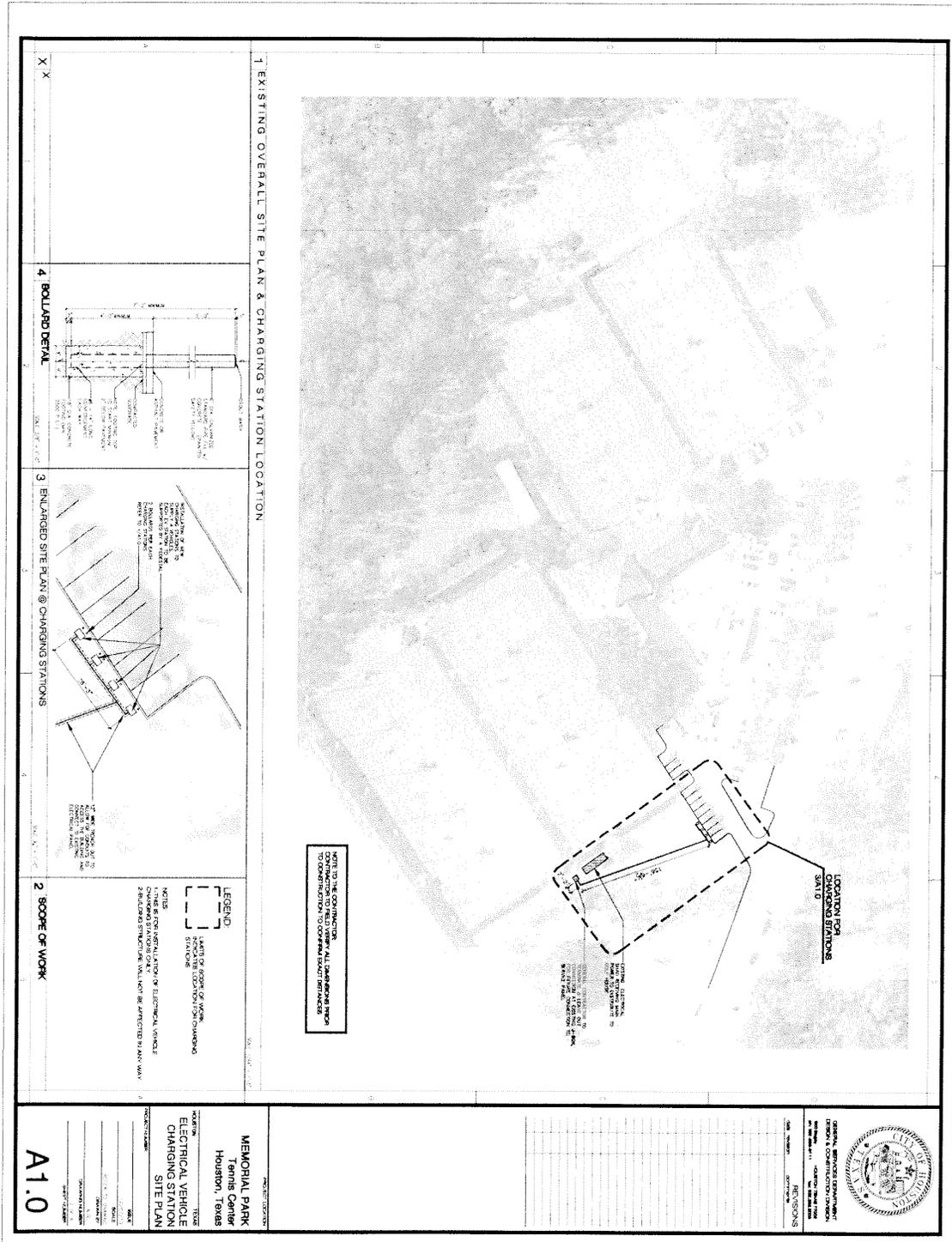
Arturo Lopez

Arturo Lopez
Senior Procurement Specialist
832-393-8731

Attachment: Memorial Park Tennis Center Electrical Vehicle Charging Station Site Plan, Sheet A1.0.

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A PDF version of the Revised Memorial Park EV Installation Drawing can be viewed on the following link:

<https://purchasing.houstontx.gov/buyer/BidDocumentManager.aspx?id=C23736>

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