CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
https://purchasing.houstontx.gov

May 15, 2013

Subject: Letter of Clarification No. 2 to Invitation to Bid No. S50-C24581 for Mechanical Remediation Services for the General Services Department

To: All Prospective Bidders:

This letter of Clarification is being issued for the following reasons:

- **To revise"Section A" of the Bid Document to extend the final date to receive questions:**

NOTICE TO BIDDER:

Final questions concerning the Bid has been extended from 4:00 PM Monday, May 13, 2013 to **4:00 PM, Monday, May 20, 2013.** Remove Page No. 3 of 27 and replace with revised Page No. 3 of 27 marked, REVISED 5/15/2013.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

Arturo Lopez

Arturo Lopez
Senior Procurement Specialist
832-393-8731

Attachment: Revised Page No. 3 of 30

REVISED 5/15/2013

SECTION A

Documents/forms must be downloaded from the City's Website
http://www.houstontx.gov/purchasing/index.html

Additional Required Forms to be Included with this bid:

In addition to the electronic Bid Form and the Official Signature Page, the Forms listed in Table 1 **must be completed and submitted to the Office of the City Secretary on or before the date and time the bid is due:**

Table 1
Affidavit of Ownership
Fair Campaign Ordinance
Statement of Residence
Conflict of Interest Questionnaire
Pay or Play Contract Compliance Acknowledgement Form 1a
Contractor References
10% Bid Bond

Table 2 lists other documents and forms that should be viewed/downloaded from the City's website, but are not required to be submitted with the bid. The City will request these forms, as applicable, to be completed and submitted to the City by the recommended/successful bidder:

Table 2
Formal Instructions for Bid Terms
Drug Forms
Insurance Certificates Over $50,000.00 / Insurance Endorsements
OCP Insurance Certificate Over $100,000.00
Pay or Play Form 2 / Certification of Agreement to Comply
Pay or Play Form 3 / List of Subcontractors
Performance, Maintenance and Statutory Payment Bonds
2013 Building Construction Wage Decision

Note:

1. ***Questions concerning the Bid should be submitted in writing to: City of Houston, Strategic Purchasing Division, 901 Bagby, Room B506, Houston, TX 77002, Attn: Arturo Lopez or via fax: 832-393-8759 or via email (preferred method) to arturo.lopez@cityofhouston.net no later than 4:00 PM, Monday, May 20, 2013.***

2. Although it is the intent of the City to award one contract as results of this invitation to bid, the City reserves the right to award by line item/group.

END OF DOCUMENT