



CITY OF HOUSTON

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May 20, 2014

Subject: Letter of Clarification No. 2 to Invitation to Bid No. S50-C24987 Construct an Elevator Shaft, and Furnish and Install a New Elevator for the General Services Department on behalf of the Houston Fire Department

To: All Prospective Bidders:

This letter of Clarification is being issued for the following reasons:

- **To extend the bid opening, revise the Electronic Bid Form, revise Section “B” Scope of Work/Technical Specifications and respond to questions posed by perspective bidders:**

1.) **NOTICE TO BIDDER:**

The bid opening date has changed from 10:30 A.M. May 22, 2014 to 10:30 A.M., May 29, 2014.

- 1.) See the revised Electronic Bid Form.
- 2.) Remove Page No. 8 of 26 and replace with Page No. 8 of 26 marked, REVISED 5/20/2014.
- 3.) The following questions and City of Houston responses are hereby incorporated and made a part of the Invitation to Bid:

Question No 1: The bid form indicates that the project can be broken in two separate concurrent projects. The 00700 COH specifications requires supervision for all projects as well as other general conditions; should these general conditions be doubled so that they can be added to both halves in the case that the City awards to two separate bidders?

Answer: See the revised Electronic Bid Form. Line Item Nos. 1 and 2 are being combined into a single line item as a complete turn-key project.

Question No. 2: The 90 day duration for this project does not appear to be adequate due to the necessary approval process and the long lead items. Can this be increased to 180 days?

Answer: Yes. (See the attached revised Page No. 8 of 26 marked, REVISED 5/20/2014.)

Question No. 3: Is there any demolition required on the existing shaftway or is there not an existing shaftway?

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Answer: There is no existing elevator shaft to be demolished, this is a new installation.

Question No. 4: Request for information on the structural drawing set. The structural drawing set are low quality and we are unable to read them, hence we would like to receive a full set or a CD which we can pick up from your office or we would like to receive the drawing set visa email.

Answer: Electronic copies of the bid drawings can be viewed at the website below.
<https://purchasing.houstontx.gov/buyer/BidDocumentManager.aspx?id=C24987>

Note: No further questions will be accepted after the publication of this Letter of Clarification.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

Arturo Lopez

Arturo Lopez
Senior Procurement Specialist
832-393-8731

Attachment: Revised Page No. 8 of 26

Letter of Clarification No. 2 to Invitation to Bid No. S50-C24987
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SECTION B
SCOPE OF WORK
PART I

REVISED 5/20/2014

1.0 SUMMARY:

1.1 The Contractor shall be required to provide all equipment, materials, tools, labor, supervision and transportation necessary to construct an elevator shaft and furnish and install a new elevator at Fire Station No. 66 located at, 5800 Teague, Houston, TX 77041. The scope of work includes, but is not limited to cutting of openings in the tilt wall structure and all necessary structural modifications to existing structure required by the City's Code Enforcement Department. All work and equipment furnished shall be in strict accordance with the technical specifications and structural drawings referenced/stated herein.

1.1.1 Reference manufacturer: Schindler Elevator, Model Number 330A or City approved equal.

1.2 The elevator must be installed by the manufacturer's certified installer and as specified in Technical Specification Section 2.01 B. The Contractor shall be responsible for confirming all drawings and specifications with the elevator manufacturer to ensure correct clearances and the Contractor shall be responsible for all necessary corrections.

**A PDF version of the Technical Specifications & Structural Drawings
can be viewed on the following web link**

<https://purchasing.houstontx.gov/buyer/BidDocumentManager.aspx?id=C24987>

2.0 GENERAL CONDITIONS:

2.1 The Contractor shall be responsible to coordinate with elevator manufacturer and confirm all measurements, clearances, and make any necessary modifications.

2.2 The City's electricians will run power to the electrical disconnect for the elevator. The Contractor shall be responsible for final tie in of electrical power to the new equipment.

2.3 The Contractor shall be responsible for coordinating with the elevator manufacturer on all clearances, measurements, openings, shown on approved drawings to ensure proper operation of the new elevator.

2.4 The Contractor shall be responsible for the cutting of existing tilt walls to accommodate the new elevator.

2.5 The Contractor shall be responsible for any and all trim or finish needed in or around the openings of the existing tilt walls.

2.6 The Contractor shall be required to have a supervisor on site at all times when their subs are on site. The subcontractors will not be permitted to supervise themselves. The City will not be asked to supervise or direct any sub-contractor working for the Successful bidder. This policy shall be strictly enforced

3.0 PERFORMANCE TIME:

3.1 The performance term is divided in two phases (Phase I and II) and shall run concurrent. The Notices to Proceed for Phase I and II will be issued concurrently, i.e., on the same day the purchase order Addendum is signed by the contractor.

Phase I: The contractor shall be required to complete the construction of the elevator shaft within 90 calendar days after it received the Notice to Proceed from the City.

Phase II: The contractor shall be required to furnish, deliver and install the elevator system within 180 calendar days after it received the Notice to Proceed from the City.

Under no circumstances shall the total performance time for this project exceed 180 calendar days.