



CITY OF HOUSTON

Annise D. Parker

Mayor

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www.houstontx.gov
<http://purchasing.houstontx.gov>

May 7, 2014

Subject: Letter of Clarification No. 1 to Invitation to Bid No. S50-C24987 Construct an Elevator Shaft, and Furnish and Install a New Elevator at Fire Station No. 66 located at, 5800 Teague, Houston, TX, 77041 for the General Services Department on behalf of the Health and Human Services Department

To: All Prospective Bidders:

This letter of Clarification is being issued for the following reasons:

- **To extend the bid and revise Section “A” of the Bid Document.**

1.) **NOTICE TO BIDDER:**

The bid opening date has changed from 10:30 A.M. May 15, 2014 to 10:30 A.M., May 22, 2014.

- 2.) Remove Page No. 3 of 26 and replace with Page No. 3 of 26 marked, REVISED 5/6/2014 extending the final date to submit questions for clarification.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

Arturo Lopez

Arturo Lopez
Senior Procurement Specialist
832-393-8731

Attachment: Revised Page No. 3 of 26.

Letter of Clarification No. 1 to Invitation to Bid No. S50-C24987

Construct an Elevator Shaft, and Furnish and Install a New Elevator at Fire Station No. 66 located at, 5800 Teague, Houston, TX, 77041 for the General Services Department on behalf of the Health and Human Services Department

SECTION A

REVISED 5/6/2014

Documents/forms must be downloaded from the City's Website
<http://www.houstontx.gov/purchasing/index.html>

Additional Required Forms to be Included with this bid:

In addition to the electronic Bid Form and the Official Signature Page, the Forms listed in Table 1 **must be completed and submitted to the Office of the City Secretary on or before the date and time the bid is due:**

Table 1
Affidavit of Ownership
Fair Campaign Ordinance
Statement of Residence
Conflict of Interest Questionnaire
Pay or Play Contract Compliance Acknowledgement Form 1a
Contractor References
10% Bid Bond

Table 2 lists other documents and forms that should be viewed/downloaded from the City's website, but are not required to be submitted with the bid. The City will request these forms, as applicable, to be completed and submitted to the City by the recommended/successful bidder:

Table 2
Formal Instructions for Bid Terms
Drug Forms
Insurance Certificates Over \$50,000.00 / Insurance Endorsements
OCP Insurance Certificate Over \$100,000.00
Pay or Play Form 2 / Certification of Agreement to Comply
Pay or Play Form 3 / List of Subcontractors
Performance, Maintenance and Statutory Payment Bonds
2014 Building Construction Wage Decision

Note:

- 1. Questions concerning the Bid should be submitted in writing to: City of Houston, Strategic Purchasing Division, 901 Bagby, Room B506, Houston, TX 77002, Attn: Arturo Lopez or via fax: 832-393-8759 or via email (preferred method) to arturo.lopez@cityofhouston.net no later than 4:00 PM, Friday, May 9, 2014.**
- 2. Although it is the intent of the City to award one contract as results of this invitation to bid, the City reserves the right to award by line item/group.**