



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

Sylvester Turner

Mayor

John Gillespie
Chief Procurement Officer
P.O. Box 1562
Houston, Texas 77251-1562

T. 832.393.9126
F. 832.393.8755
<https://purchasing.houstontx.gov>

May 18, 2016

Subject: Letter of Clarification No. 2: - S63-C25817: Repairs to Flood Damage at the North Main Administration Building for the Solid Waste Management Department

To: All Prospective Bidders:

This letter of Clarification is being issued for the following reason:

- To respond to questions posed by perspective bidders:

Question No. 1 "Given the "ten (10) calendar day" schedule to finish the project, would the City allow us to work at night?"

Answer: All work shall be performed during normal business hours; Monday-Friday, 8:00 AM-5:00 PM and every second and fourth Saturday, 8:00 AM-5:00 PM

Question No. 2 "If the City will not allow us to work at night, can we request for an additional 20 calendar days to finish the entire work?"

Answer: A clear schedule with a projected timeline justifying your request for an additional 20 calendar days would need to be presented so that the City can review and determine if the additional 20 calendar days request is reasonable and acceptable.

Question No. 3 "Can we request extra days for Cabinet and Carpet supply lead times? Normally lead time for these materials takes at least 14 days to be available or produced. If not, can we substitute something similar?"

Answer: No substitutes. Lead times on materials/supply will be considered, keep in mind construction is 10 days. Provide a clear schedule which shows lead time and construction time.

Question No. 4 "Can bid date be moved for another week?"

Answer: No

Question No. 5 "What are the City's insurance coverage requirements?"

Answer: See below:

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos
Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda K. Edwards Jack Christie

Controller: Chris B. Brown

Commercial General Liability insurance including Contractual Liability insurance:
\$500,000 per occurrence; \$1,000,000 aggregate

Workers' Compensation including Broad Form All States endorsement:
Statutory amount

Automobile Liability insurance:
\$1,000,000 combined single limit per occurrence
Defense costs are excluded from the face amount of the policy
Aggregate Limits are per 12-month policy period unless otherwise indicated

Employer's Liability:
Bodily injury by accident \$100,000 (each accident)
Bodily injury by disease \$100,000 (policy limit)
Bodily injury by disease \$100,000 (each employee)

Note: No further questions will be accepted after the publication of this Letter of Clarification.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the

Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation and resulting bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

Yesenia Chuca

Yesenia Chuca
Sr. Procurement Specialist
832-393-8727