

CITY OF HOUSTON
SCOPE OF WORK
FOR
PLUMBING REPAIR SERVICES
FOR
GENERAL SERVICES DEPARTMENT
BID I00214

It is the intent of the City of Houston to solicit the lowest and best responsible bid or price under competitive conditions. All materials and/or equipment shall be new unless stated otherwise.

Prospective bidders are advised that this bid is not to be considered restricted to any referenced manufacturer and all bidders are specifically directed to informal bid terms of the "General Conditions of Bidding".

The following are the minimum acceptable specifications:

1.0 SCOPE OF WORK:

Work under this contract shall include the furnishing of all labor, materials, tools, equipment, transportation, supervision, and necessary insurance for plumbing repair services at Houston Fire Station #4 located at 6530 W. Little York, Houston, TX 77088.

- 1.1 Provide camera to determine exact location of piping and material needed.
- 1.2 Saw cut (4) 4'x4' openings in floor to access for tunneling needed to replace approximately 100 feet of bellied and crushed sanitary waste line.
- 1.3 Replace all tie in points to the new main line as necessary.
- 1.4 Upon completion backfill and compact as needed and repour concrete to original condition and replace tile with equal or as close to a possible match.
- 1.5 Saw cut, remove and pour back sidewalk in front of station to replace approximately 100 ft of sanitary line sewer line outside the building to correct the bellied pipes.

2.0 MATERIALS:

- 2.1 To be determine by contractor.

3.0 QUALITY ASSURANCE:

- 3.1 Should any material be found defective, not meeting specifications, or that which has not been approved in writing by the owner shall, upon discovery (including any time within the period of the guarantee), be replaced with the specified equipment or material at no additional cost to the City.

4.0 WARRANTY:

- 4.1 The Contractor shall guarantee all of the work that is performed under this contract, including all materials, workmanship, for a minimum of one (1) year from the date of full acceptance of the work.

5.0 DISCREPANCIES:

- 5.1 Square yardage in the specifications is approximate and should be adhered to as closely as possible but all carpeting shall be sized to fit properly.
- 5.2 The exact measurements are the responsibility of the Contractor.
- 5.3 If there are discrepancies in the specifications, the Contractor shall ask for a clarification from the City prior to bid opening.
- 5.4 If no clarification is requested, the City's judgement shall rule.

6.0 GENERAL INFORMATION:

- 6.1 Job-site visit is suggested and encouraged. Contact person for site visit is Michael Bush at (713)-696-5908.
- 6.2 Site visit is scheduled for December 30, 2008 at 10:00 AM at Houston Fire Station #4 located at 6530 W. Little York, Houston, TX 77088.
- 6.3 All work to be performed during normal business hours.

7.0 WORKMANSHIP:

- 7.1 All work shall be performed and completed in a thorough, workmanlike manner and in accordance with the latest proven practices of the trade by thoroughly skilled and experienced workmen.

8.0 PERMITS:

- 8.1 Unless specifications state otherwise successful Contractor shall be responsible for securing any and all permits for proposed work. Any fee charged for these permits shall be the responsibility of the Contractor and not the City of Houston.

9.0 SITE VISIT:

- 9.1 All prospective bidders are encouraged to arrange and attend a site visit to clarify the actual scope of work to be done. Failure of a bidder to arrange and attend a site visit shall not constitute grounds for later claim against the City. Site visits may be scheduled by contacting Michael Bush at (713) 696-5908.
- 9.2 Site visit is scheduled for December 30, 2008 at 10:00 AM at Houston Fire Station #4 located at 6530 W. Little York, Houston, TX 77088.
- 9.3 The successful bidder's product shall be supported by an authorized service facility for securing replacement material without undue delay.
- 9.4 Any revisions to be incorporated into this solicitation document arising from discussions before, during and subsequent to the site visit conference will be confirmed in writing by Letter(s) of Clarification prior to the bid due date. Verbal responses will not otherwise alter the specifications, terms and conditions as stated herein.

10.0 TERMINATION OF AGREEMENT:

- 10.1 This Contract may be terminated by the City Purchasing Agent upon fifteen (15) days notice in writing, if the materials and/or services furnished do not conform to the standard set forth herein; or if the deliveries and servicing of this Contract do not

conform to the requirements detailed herein.

11.0 CONTRACT COMPLETION:

- 11.1 The Contractor shall complete this contract within thirty (30) calendar days of starting date of work. All work is to be performed during normal business hours.

12.0 CLEAN-UP:

- 12.1 Unless specifications state otherwise at the completion of all work, Contractor shall remove from the area all trash, rubbish, and debris caused by its operations, leaving the job site clean. Contractor shall vacuum carpet and polish base.

13.0 PRODUCT LITERATURE/SPECIFICATION SHEETS:

- 13.1 To evaluate bids, the user department and the City purchasing staff may require product literature/specification sheets. When required, the bidders(s) should submit the requested product literature/specification sheets within five (5) calendar days from date of request. **FAILURE ON BIDDER'S PART TO FURNISH THE REQUESTED TECHNICAL DATA IN THE TIME LIMIT GIVEN ABOVE MAY BE CAUSE FOR REJECTION OF THE BID.**

14.0 Performance Bond:

- 14.1 The successful Contractor(s) shall be required to provide a Performance and Maintenance Bond in the total amount (100%) of the Contract if the award is in excess of \$25,000.00.

The Performance Bond shall be in the same form as that distributed by the City, and attached hereto, all duly executed by this bidder (as "Principal") and by an incorporated surety company licensed to do business in the State of Texas. If the amount of the bond is greater than \$100,000.00 the surety must hold a certificate of authority from the United States Secretary of the Treasury.

The Contractor(s) shall be required to provide a Performance Bond as outlined above, which will be delivered to the City Purchasing Agent of the City, on or before the tenth (10th) day following the day the bidder receives notice from the City.