BID SOLICITATION

For
Post-Construction duct cleaning
At
The Acres Homes Multi-Service Center
6719 W. MONTGOMERY
For
The City of Houston’s Health Dept.

Subject: Solicitation of bids for “Duct Cleaning”

To: All Prospective Contractors:

Brief Description: The Health Dept. is requesting a complete cleaning of all the existing sheet metal and flex duct work contaminated with “Post-construction” dust from a major remodel completed approximately two months ago. The facility is a two-story structure with 50,534’ square feet of conditioned space.

Below you will find the “Scope Of Work” and the “Specifications” for this project.

Notice: It is the responsibility of the contractor to field verify the existing conditions prior to submitting proposals.

Ceiling heights vary. Some are quite high.

Scope of Work for:
Air Conveyance System Decontamination includes but is not limited to the following:

AIR- HANDLING UNIT
All air-handling units will be disassembled and detail cleaned using HEPA Vacuum and wet cleaning methods developed in accordance with the NADCA.
Coils will be cleaned utilizing A/C Mild Coil Cleaner.
Biocide treatment will be applied to the interior of all air-handling units.
Current Fitters (if not already exchanged) will be exchanged with new filters supplied by the customer or general contractor. If permanent filters are present we will clean and reinstall as needed.

AIR DUCT CLEANING
All trunk lines supply and return ductwork will be cleaned using source removal methods.
Access ports will be installed as needed to provide entry points for source removal. Visual inspection sights and treatment of contaminants. Upon completion all access ports will be covered with patch plates, sealed with caulking compound and insulation as needed.

Biocide treatment will be applied to the interior of the units to reduce any biological contaminants.
**Note:** Any air balancing after completion of our services will be the Responsibility of the general contractor and not included in this scope of work.

Supply I Return Air Registers Associated with Air Conveyance System:

All registers and diffusers will be removed, hand cleaned, sanitized and replaced. If either are affixed to or part of the structure, they will be cleaned in place.

Area around supply register f diffuser will be hand vacuumed. After cleaning is complete, it will be the building owners' responsibility to balance the air conditioning system to include fans, outside air dampers pressure control units, and VAV diffusers.

**FRESH AIR MAKE-UP RETURNS**

The Fresh Air Returns Will be Hepa vacuumed and cleaned to remove Dirt I dust particulate and debris. An application of an EPA approved Biocide will be used to reduce any biological contaminants.

**CHEMICALS**

Exxpert 828 degreaser
Micro ban - antimicrobial
A/C Mild Coil Cleaner

**Buyer:**
Questions regarding its solicitation should be addressed to Arturo Lopez, Senior Procurement Specialist, at 832-393-8731 or e-mail to arturo.lopez@houstontx.gov.

**Electronic Bidding:**
In order to submit a bid for the items associated with its procurement, you must fill in the pricing information on the “PLACE BID” page.

Bidding forms, specifications, and all necessary information should be downloaded from the Internet at www.houstontx.gov/purchasing/index.html. By registering and downloading its solicitation document, all updates to its solicitation document will be automatically forwarded via e-mail to any registered bidders. Its information may also be obtained from the Supplier Assistance Desk, Strategic Purchasing Division, 901 Bagby, Concourse Level, Houston, Texas 77002.

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