



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

**Annise D. Parker**

Mayor

Lourdes Coss  
Chief Procurement Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

F. 832.393.8755  
<https://purchasing.houstontx.gov>

March 18, 2015

Subject: RFI Rejection Notice

Regarding: Request for Proposal #: S67-I00444 for Lead Underwriting Services

To Whom It May Concern:

This correspondence serves as official notice that all proposals received for Lead Underwriting Services have been rejected.

Section 17.0, page 6, Uniform Instructions to Offeror(s) of the solicitation documents states: "The City of Houston has sole discretion and reserves the right to cancel this RFP or to reject any or all Proposals received prior to contract award." The City Council has delegated the authority to the Purchasing Agent in City of Houston Ordinance No. 2001-356 which amended Chapter 15, Section 15.46 of the Code of Ordinances to reject proposals under certain circumstances. Accordingly, all proposal(s) have been rejected for the following circumstance:

- The department director or purchasing agent determines that the city's design or specifications for the project or bid should be revised and new bids should be taken.

Thank you for responding to this solicitation and we look forward to your continued interest in doing business with the City. If you should have any questions or require additional information regarding this matter, please call Brenda Chagoya at (832) 393-8723.

Sincerely,

Calvin D. Wells, Deputy Director  
City Purchasing Agent

CW:bc