

SCOPE OF WORK – CONTRACTOR REQUIREMENTS

Automotive Lifts Inspection and Maintenance for the City of Houston Fleet Management

- A. Perform Annual Automotive Lift Inspections and maintenance repair service and supply parts for in ground, above ground and mobile column vehicle lifts to include but not limited to the following types:
1. American, A-12KT 12,000 lb. capacity
 2. American, A-30 30,000 lb. capacity
 3. Ammco Frame Lift AG215S
 4. Ammco Lift 15,000 lb. capacity
 5. Bend-Pak XPR-7TRF 7,000 lb. capacity
 6. Bend-Pak MX-10CX 10,000 lb. capacity
 7. Bend-Pak MX-12CTA 12,000 lb. capacity
 8. Bend-Pak MX-15C 15,000 lb. capacity
 9. Bend-Pak MX-18C 18,000 lb. capacity
 10. Challenger, CL12-12,000 lb. capacity
 11. Challenger, 44214QE 14,000 lb. capacity
 12. Cheeta Frame Lift Series-20
 13. Forward Lift 9,000 lb. capacity
 14. Forward Lift DP15SN000M 15,000 lb. capacity
 15. Forward Lift 25,000 lb. capacity
 16. Gemini Lift GR30 30,000 lb. capacity
 17. Hunter, RX-9-L-9K, L202, L421-14K Alignment Lift
 18. Mohawk TR50 50,000 lb. capacity
 19. Ravaglioli 10,000 lb. capacity
 20. Rotary, AC60E In-ground 60,000 lb. capacity
 21. Rotary, SPOA7-100 7,000 lb. capacity
 22. Rotary, SPOA9-100,200 9,000 lb. capacity
 23. Rotary, SPOA10N-700,870 10,000 lb. capacity
 24. Rotary, SPO12-10 12,000 lb. capacity
 25. Rotary, SPO15 15,000 lb. capacity
 26. Rotary, SPOA16 16,000 lb. capacity
 27. Rotary, SPO18N310 18,000 lb. capacity
 28. Rotary, VLXS10 10,000 lb. capacity
 29. Rotary Mobile Column Lift, MCHF419U100 18,000 lb. capacity
 30. Rotary Lift, 50-48SCPT1-4-3 50,000 lb. capacity
 31. Rotary Lift, 75-30FCPT2-4-3 75,000 lb. capacity
 32. Rotary Lift, 100-42SCPT2-4-3 100,000 lb. capacity
 33. Snap-on Lift John Bean Quad Rack 14,000 lb. capacity
 34. Snap-on Lift 15000S16 15,000 lb. capacity
 35. Steril KONI Mobile Column Lift, ST1085 18,500 lb. capacity
 36. Western WL070A 7,000 lb. capacity
 37. Wheeltronic EER102A-M 10,000 lb. capacity
 38. Wheeltronic 1500S16, 44214QE 15,000 lb. capacity
- B. Service shall consist of furnishing all labor, material(s), equipment, all other supplies, and services necessary for and reasonably incidental to furnishing parts and repairs for the mobile column, in-ground and above ground vehicle lifts, **a copy of the lift inspection and or repair report shall be provided to the City of Houston Fleet Management Department and or appropriate supervisor upon completion.**

1. Labor per hour
2. Replacement Parts Cost plus+ percentage
3. Service call trip charge

C. City of Houston Fleet Management Facility locations:

1. Houston Police Department Locations:
 - 50 Riesner Houston Tx. 77002
 - 8300 Mykawa Houston Tx. 77048
 - 2855 Bay Area Blvd. Houston Tx. 77058
 - 5900 Teague Houston Tx. 77041
 - 3203 South Dairy Ashford Houston Tx. 77082
 - 4503 Beechnut Houston Tx. 77096
 - 9455 W. Montgomery Houston Tx. 77088
 - 8301 Ley Rd Houston Tx. 77028
 - 17000 Aldine Westfield Houston Tx. 77073
2. Houston Airport Locations:
 - 8913 Paul B. Koonce Houston Tx. 77061
 - 4250 Will Clayton Houston Tx. 77032
 - 6100 Farley Houston Tx. 77034
3. Parks & Recreation Location:
 - 6200-Wheeler St. Houston Tx. 77023
4. Houston Fire Department Location:
 - 1205 Dart St. Houston Tx. 77007
5. SolidWaste Locations:
 - 1502 Central Houston Tx. 77012
 - 11500 SouthPost Oak Houston Tx. 77035
 - 1245 Judiway Houston Tx. 77018
 - 5617 Neches Houston Tx. 77026
 - 5703 Eastex Frwy Houston Tx. 77026
6. Houston Public Works:
 - 1700 E. Crosstimbers Houston Tx. 77093
 - 5410 N. McCarty Houston Tx. 77013
 - 2700 Dalton Houston Tx. 77017
 - 100 Japhet Houston Tx. 77020
 - 7101 Renwick Houston Tx. 77081
 - 5900 Teague Houston Tx. 77041
 - 802 E. Burrell Houston Tx. 77022

D. Supply and deliver repairs and replacement parts with a warranty.

E. Parts shall be the most updated and the best of quality with the highest grade of workmanship. Approval must be granted by the City of Houston Fleet Management supervisor for use of refurbished, remanufactured, fabricated or used parts in performing repairs.

1. Contractor agrees and guarantees that any rebuilt, reconditioned, or refurbished parts used in repairs; such parts will be of sufficient quality to restore the equipment to proper operation.
2. Provide parts and completion of the lift repairs within ten (10) business days after receipt of order.
3. The contractor must immediately notify the City of Houston Fleet Management and receive approval if an extension is needed with the repairs.

4. Allow for returns, without fees, any/all unused parts and provide service for those returns at no additional cost.
- F. Parts prices will be allowed to vary according to manufacturer pricing schedules, but the discount shall remain the same. Contractor will submit manufacturer's part pricing list upon request.
- G. Contractor should operate a fully operational and equipped vehicle lift parts and repairs business located within 25 miles of the City of Houston Fleet Management Facilities located on paragraph C.
- H. Contractor shall be capable of supplying certified personnel to perform annual inspections, maintenance, and repairs for the mobile column, in- ground and above ground vehicle lifts, it shall be the responsibility of the contractor that the services provided are in compliance with all Federal, State or Local Department of Environmental Protections standards or regulations.
- I. Authorized Fleet Management Shop Managers or a designated employee shall inspect any equipment following maintenance and/or repairs being completed by the contractor for any obvious damages or defects, **a copy of the lift inspection and or repair report shall be provided to the City of Houston Fleet Management Department and or appropriate supervisor upon completion.**
- J. The contractor will be notified of any issues concerning maintenance and/or repairs completed that are found to be defective, the wrong size, or otherwise not acceptable.
- K. Contractor shall have a local stock of parts for repairs required under this contract. The local stock shall be available at all times during normal working hours for emergency pick up by the City; these parts are of common use.
- L. The City, at its option, may furnish the contractor with parts to be used in making repairs and the contractor will not exceed published labor time, by industry standards, to install those parts.
- M. Contractor shall provide maintenance and repair services on an as needed basis.
- N. Any need for additional repairs noticed and found after beginning repairs shall be immediately reported to the Fleet Management Division and agreed upon by both the Contractor and the Fleet Management Supervisor on a case-by-case basis for both authorizations to the contractor to complete the repairs and to determine a reasonable time for service completion.
- O. All equipment to be maintained and/or repaired shall be repaired and restored to full and proper working order.
- P. Defective and/or incorrect products shall be repaired or replaced at no additional cost to the City, including shipping.
- Q. All products furnished under these specifications shall be guaranteed/ warranted for a period of not less than one (1) year against any imperfection in material and/or workmanship or manufacturer's standard warranty, whichever is greater. Warranty on rebuilt parts not less than ninety days.
 1. Warranty repairs, including parts and labor will be made at no additional cost to the City. The approved repairs must be made in reasonable time, or equal to preferred customer turn-around time.
 2. Warranty for labor, not less than ninety days.
 3. Copies of warranties shall be attached to all estimates.