



CITY OF HOUSTON
Administration and Regulatory Affairs Department
Strategic Purchasing Division

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Mayor

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April 13, 2010

SUBJECT: **Letter of Clarification 3**

REFERENCE: **Invitation to Bid No.: S37-L23584 for Towing Services for Vehicles and Equipment for the City of Houston**

TO: **All Prospective Bidders:**

This Letter of Clarification is issued for the following reasons:

• **To clarify the above referenced solicitation as follows:**

1. Page 1, BID OPENING; IS REVISED TO READ AS FOLLOWS:

Sealed bids, in duplicate, will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Houston, Texas 77002, until **10:30 AM Thursday, April 15, 2010** **April 29, 2010** and all bids will be opened and publicly read in the City Council Chamber, City Hall Annex, Public Level, 900 Bagby at 11:00 AM on that date for the purchase of:

**TOWING SERVICES FOR VEHICLES AND EQUIPMENT
FOR VARIOUS DEPARTMENTS
BID INVITATION NO.: S37- L23584
NIGP CODE: 968-90**

2. Page 3, QUESTIONS CONCERNING BIDS; IS REVISED TO READ AS FOLLOWS:

Questions concerning the Bid should be submitted in writing to: City of Houston, Strategic Purchasing Division, 901 Bagby, Room B520, Houston, TX 77002, Attn: Joyce Hays or via fax: 832-393-8723 or via email (preferred method) to joyce.hays@cityofhouston.net no later than **5:00 PM, Wednesday, March 31, 2010** **1:00 PM, Thursday, April 22, 2010.**

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the proposers to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation.

If you have any questions or if further clarification is needed regarding this ITB, please contact Joyce Hays at 832-393-8723.

Sincerely,

Douglas Moore for Joyce A. Hays

Senior Procurement Specialist
City of Houston, Strategic Purchasing Division
T: 832-393-8723
F: 713-247-3039

cc: L23584 Solicitation File

End of Letter of Clarification 1