



CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

Annise D. Parker
Mayor

Calvin D. Wells, Deputy Director
City Purchasing Agent
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December 3, 2012

SUBJECT: Letter of Clarification No. 1
Automotive, White/GMC/Volvo replacement parts & repair service
for the Public Works & Engineering Department

REFERENCE: ITB No.: S33-L24441

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

• **To revise the above referenced solicitation as follows:**

- 1. Pre-Bid Location:** The location has changed from 901 Bagby Houston, Texas 77002 City Hall Tunnel Level (Basement) SPD Conference Room-# 1 to 901 Bagby Houston, Texas 77002 City Hall Tunnel Level (Basement) SPD Conference Room-# 2 at 9:00 a.m.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

Conley Jackson
Senior Procurement Specialist
Strategic Purchasing Division
832-393-8733

END OF LETTER OF CLARIFICATION 1

Partnering to better serve Houston