



CITY OF HOUSTON

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November 1, 2013

SUBJECT: Letter of Clarification No. 1 On-Call Preventive Maintenance and Repair Services of Electric 138KV Substations for the Public Works and Engineering Department

REFERENCE: Invitation to Bid No. S30-L24769

TO: All Prospective Proposers:

This Letter of Clarification is issued for the following reasons:

• **To revise the above referenced solicitation as follows:**

On page 7 of 52 change 2.1 to read:

2.1 The Contractor shall be an independent, third party entity that can function as an unbiased testing authority, professionally independent of the manufacturers, suppliers, and installers of equipment or systems being evaluated. The Contractor shall have been regularly engaged in the testing of High, Medium, and Low voltage electrical equipment devices and systems for the **last three (3) years.**

On page 24 of 52 change 14.6 and 14.9 to read as follows:

14.6 The technicians of the Contractor shall have a minimum of three (3) years work experience with the equipment specified in this contract **and at least 10 years work experience conducting testing on high, medium and low voltage electrical equipment, devices and systems.**

14.9 Proof of qualifications and certifications **and records demonstrating satisfactory performance of warranty and repair services similar to the services specified herein,** may be required by the UDR/CTR as needed.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Request for Proposal, please contact me.

Richard Morris

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