



CITY OF HOUSTON

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March 10, 2014

SUBJECT: Letter of Clarification No. 3
Car Wash Services for the Fleet Management Department

REFERENCE: Invitation to Bid No. S30-L24849

TO: All Prospective Bidders

This Letter of Clarification is issued for the following reason(s):

- **To revise the above referenced solicitation as follows:**

Question:

As I reviewed the documents I notice you want the monthly invoice to indicate by License plate what vehicles were washed. The only way we can do that is to associate each vehicle with a Fleet card. That fleet card would then be used on each visit of that vehicle and we can report that. For added protection against improper use we can associate a pin number of your choice with each card. Is this acceptable?

Answer:

The proposed methodology is acceptable as stated by the vendor.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Invitation for Bid, please contact me at 832-393-8736.

A handwritten signature in black ink, appearing to read "Richard Morris".

Richard Morris
Senior Procurement Specialist