



**CITY OF HOUSTON**  
FINANCE & ADMINISTRATION  
STRATEGIC PURCHASING DIVISION

**Annise D. Parker**

Mayor

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November 20, 2015

SUBJECT: Letter of Clarification No. 1 for Automotive Heavy Duty Front End Repair for  
Fleet Management Departments

REFERENCE: ITB No.: S23-L25307

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:

1. **The bid due date is extended from Thursday, November 19, 2015 at 10:30 am to Thursday, December 3, 2015 at 10:30 am.**

**Note: Bids submitted prior to the date of this letter of clarification must resubmit their online bid on the City's e-bid system.**

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this bid. If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

*Roy Breaux*

Roy Breaux  
Procurement Specialist  
City of Houston, Strategic Purchasing Division  
832-393-8728

*RM*