



# CITY OF HOUSTON

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February 12, 2018

**SUBJECT:** Letter of Clarification No. 1

**REFERENCE:** Invitation to Bid No. S07-L26401  
Vehicle Leasing Services

**TO:** All Prospective Bidders:

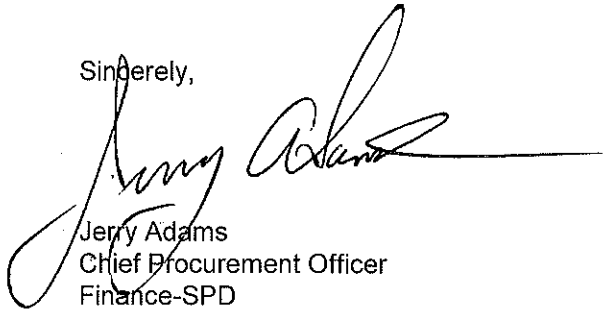
This Letter of Clarification is issued for the following reasons:

Section B, Scope of Work/Specifications, Section 2.0 Contractor's Duties: Item No. 2.5. Delete this item in its entirety. Please refer to General Terms and Conditions, Item 2.10, Insurance for requirements.

When issued, Letter(s) of Clarification shall automatically become a part of the Bid documents, and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Bidder to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response on this bid, Bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Bid.

Should you have any questions or need further clarification regarding this bid, please contact Casey Crossnoe at [casey.crossnoe@houstontx.gov](mailto:casey.crossnoe@houstontx.gov), or at 832.393.8724.

Sincerely,



Jerry Adams  
Chief Procurement Officer  
Finance-SPD

cc: RM:clc

