



CITY OF HOUSTON INVITATION TO BID

Issued: December 30, 2022

BID OPENING

Sealed bids (labelled with the company name, address and bid number), in duplicate will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby Street, Houston, Texas 77002, until **10:30 a.m., Thursday, January 26, 2023**. Once the award is made, a bid tabulation for this procurement may be posted and made publicly available on the Strategic Procurement Division's website. All bids will be opened and publicly read in the City Council Chamber, City Hall Annex, Public Level, 900 Bagby Street at 11:00 AM on that date for the purchase of:

**PORTABLE FIRE EXTINGUISHER AND FIRE HOSE INSPECTION, MAINTENANCE
AND HYDROSTATIC TESTING SERVICES FOR VARIOUS DEPARTMENTS
BID INVITATION NO.: S10-L29830
NIGP CODE: 340-28 -- MWBE GOAL: 9%**

BUYER

Questions regarding this solicitation document should be addressed to Greg Hubbard at **832.393.8748**, or e-mail to **Greg.Hubbard@houstontx.gov**.

ELECTRONIC BIDDING

In order to submit a bid for the items associated with this procurement, vendor must fill in the pricing information on the "**PLACE BID**" page.

PRE-BID TEAMS TELECONFERENCE MEETING

A Pre-Bid Conference shall be conducted via teleconference on Tuesday, January 10, 2023. To participate in this conference call, participants are encouraged to dial direct at 936-755-1521, followed by entering the conference I.D. number 982 994 128# beginning at 9:50 a.m. CST for the 10:00 a.m. kick-off.

All Prospective Bidders are urged to participate. It is the Bidder's responsibility to ensure that they have secured and thoroughly reviewed the solicitation documents prior to the Pre-Bid Conference. Any revisions to be incorporated into this solicitation document arising from discussions before, during and subsequent to the Pre-Bid Conference will be confirmed in writing by Letter(s) of Clarification prior to the bid due date. Verbal responses will not otherwise alter the specifications, and terms and conditions as stated herein.

IMPORTANT NOTICE ABOUT THE CITY'S EARLY PAYMENT DISCOUNT PROGRAM

The City's standard payment term is to pay 30 days after receipt of invoice or receipt of goods or services, whichever is later, according to the requirements of the Texas Prompt Payment Act (Tx. Gov't Code, Ch. 2251). However, the City may pay in less than 30 days, at its option, in return for an early payment discount from vendor.

Bidding forms, specifications, and all necessary information should be downloaded from the Internet at <https://purchasing.houstontx.gov/>. By registering and downloading this solicitation document, all updates to this solicitation document will be automatically forwarded via e-mail to all registered Bidders.

The place of the bid opening may be transferred, and the date and time of the bid opening may be

rescheduled in accordance with subsection 15-45(c) of the City of Houston Code of Ordinances.

The City reserves the right to reject any or all bids or to accept any bid or combination of bids deemed advantageous to it.

City Employees are prohibited from bidding on this solicitation in accordance with the Code of Ordinances, Section 15-1.

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SECTION A: OFFER
SECTION B: SCOPE OF WORK/SPECIFICATIONS
SECTION C: GENERAL TERMS & CONDITIONS

***NOTE 1: Actual page numbers for each Section may change when the solicitation document is downloaded from the Internet or because of Letters of Clarification. Therefore, Bidders must read the bid document in its entirety and comply with all the requirements set forth therein.**

***NOTE 2: To be considered for award, please submit the electronic bid form and the forms listed in Section A, including the Official Signature Page, which must be signed by a company official authorized to bind the company.**

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SECTION A



**PORTABLE FIRE EXTINGUISHER AND FIRE HOSE INSPECTION, MAINTENANCE
AND HYDROSTATIC TESTING SERVICES FOR VARIOUS DEPARTMENTS
BID INVITATION NO.: S10-L29830
NIGP CODE: 340-28 -- MWBE GOAL: 9%**

The undersigned Bidder hereby offers to contract with the City upon the terms and conditions stated in that certain "**Portable Fire Extinguisher and Fire Hose Inspection, Maintenance and Hydrostatic Testing Services**" for a three-year period with two (2) one-year option periods to extend for Various Departments," which was distributed by the City together with the "Notice to Bidders" and is hereby incorporated herein by this reference (the "contract"). This offer is made at the prices stated on the electronic bid form. When issued by the City of Houston, Letters of Clarification shall automatically become part of this bid document and shall supersede any previous specifications or provisions in conflict with the Letters of Clarification. It is the responsibility of the Bidder to ensure that it has obtained all such letters. By submitting a bid on this project, Bidder shall be deemed to have received all Letters of Clarification and to have incorporated them into its bid.

The City may accept this bid offer by issuance of a contract covering award of said bid to this Bidder at any time on or before the 180th day following the day this Official Bid Form is opened by the City. This offer shall be irrevocable for 180 days but shall expire on the 181st day unless the parties mutually agree to an extension of time in writing.

The City of Houston reserves the option, after bids are opened, to increase or decrease the quantities listed, subject to the availability of funds, and/or make award by line item.

If the City accepts the foregoing offer, this Bidder promises to deliver to the Chief Procurement Officer of the City, five (5) original counterparts of said contract duly executed by this Bidder (as "Contractor") in accordance with this paragraph, proof of insurance as outlined in Article II of the contract, all on or before the tenth (10th) day following the day this Bidder receives from the City the unsigned counterparts shall be executed so as to make it binding upon the Bidder, and all of the applicable requirements stated in the document entitled "Instructions for Execution of Contract Documents," (which was distributed by the City) shall be complied with.

The City reserves the right to cancel this ITB, accept or reject, in whole or in part, any or all bids received and to make award on the basis of individual items or combination of items, as it is deemed in the best interest of the City.

If the City accepts the foregoing offer, this Bidder shall furnish all labor, supervision, materials, supplies, equipment and tools necessary to provide **Portable Fire Extinguisher and Fire Hose Inspection, Maintenance and Hydrostatic Testing Services** for the City in accordance with attached specifications.

Award shall be made only to a bidder that is responsive and responsible, as defined below:

Responsible: A business entity or individual who has the integrity and reliability as well as the financial and technical capacity to perform the requirements of the solicitation and subsequent award will be deemed responsible. This assessment will include a review of all references on any projects performed by a business entity or individual, whether provided by the business entity or individual or known by the

City.

Responsive: A vendor that responds to all material requirements of any solicitation.

Documents/forms must be downloaded from the City's Website at <http://purchasing.houstontx.gov/forms.shtml>

Additional Required Forms to be included with this Bid:

In addition to the Electronic Bid Form and the Official Signature Page, the Forms listed in Table 1 **must be completed and submitted to the Office of the City Secretary on or before the date and time the bid is due.** When submitting bids via UPS/FedEx, etc., please label it with the name: Office of the City Secretary at City Hall Annex, Public Level, 900 Bagby, Houston, Texas 77002, along with the Bid No. S10-L31200. Also, scan your submission into a pdf file and upload onto an electronic device (thumb drive) and submit it with your package.

TABLE 1 - REQUIRED FORMS
Ownership Form
Conflict of Interest Questionnaire.doc
Pay or Play-1A, Program Acknowledgement Form
Pay or Play-2, Certification of Agreement Form
9% MWBE Letter of Intent Subcontracting Goal and MWBE Participation Plan
Location of Bidder's Inventory

Table 2 lists other documents and forms that should be viewed/downloaded from the City's website but are not required to be submitted with the bid. The City will request these forms, as applicable, to be completed and submitted to the City by the recommended/successful bidder:

TABLE 2 - DOCUMENTS & FORMS
Drug Forms
EEOC (View)
Certificate of Insurance and Endorsements
Certificate of Interested Parties (Form 1295) Create a certificate at https://www.ethics.state.tx.us/filinginfo/1295/

Questions concerning the bid should be submitted by e-mail to ***Greg.Hubbard@houstontx.gov*** no later than **Tuesday, January 17, 2023, by 3:00 p.m. CST.**

BID DISQUALIFICATION

The City may disqualify a Bid if the Bidder: 1) improperly or illegibly completes information required by the Bid Documents; 2) fails to sign the Official Signature Page or improperly signs the Official Signature Page; 3) qualifies its Bid; or 4) improperly submits its Bid.

When requested, the apparent Low Bidder shall present satisfactory evidence that Bidder has regularly engaged in providing the commodities or performing the services as proposed, and has the capital, labor, equipment, and material to deliver the required commodities or perform the work.

SITE INSPECTION

The City of Houston reserves the right to inspect the Bidder's current place of business to evaluate equipment condition and capabilities, staff experience, training and capabilities, and storage capabilities as they relate to the performance of this contract.

QUALITY AND WORKMANSHIP

The Bidder must be able to demonstrate upon request that it has satisfactorily performed services similar to the services specified herein. The Bidder will provide records of warranty and repair services upon request by City. The City of Houston shall be the sole judge as to whether the services performed are similar to the scope of services contained herein and whether the Bidder is capable of performing such services.

PROTESTS

Protests should be filed in accordance with the City of Houston Administrative Policy (A.P. No. 5-12) http://www.houstontx.gov/policies/administrative_policies.html

NO CONTACT PERIOD

Neither bidder(s) nor any person acting on bidder(s)'s behalf shall attempt to influence the outcome of the award by the offer, presentation or promise of gratuities, favors, or anything of value to any appointed or elected official or employee of the City, their families or staff members. All inquiries regarding the solicitation are to be directed to the designated City Representative identified on the first page of the solicitation.

With the exception of bidder's formal response to the solicitation and written requests for clarification during the period officially designated for such purpose by the City Representative, neither Proposer(s) nor persons acting on their behalf shall communicate with any appointed or elected official or employee of the City, their families, or staff through written or oral means in an attempt to persuade or attempt to persuade or influence the outcome of the award or to obtain or deliver information intended to or which could reasonably result in an advantage to any Proposer from the time of issuance of the solicitation through the pre-award phase and up to the date the City Secretary publicly posts notice of any City Council agenda containing the applicable award. However, nothing in this paragraph shall prevent a bidder from making public statements to the City Council convened for a regularly scheduled session after the official selection has been made and placed on the City Council agenda for action, or to a City Council committee convened to discuss a recommendation regarding the solicitation.

MINORITY AND WOMEN BUSINESS ENTERPRISES (9%)

It is the City of Houston's policy to ensure that Minority and Women Business Enterprises (MWBE) have full opportunity to compete for and participate in City contracts. Contractor shall comply with the City's MWBE Program as set forth in Chapter 15, Article V of the City of Houston Code of Ordinances, as well as the Policies and Procedures of the Office of Business Opportunity (OBO) found on OBO's website at <https://www.houstontx.gov/obo/docsandforms/OBO-Policies-Procedures-2021-September.pdf>. Contractor shall make good faith efforts to award subcontracts and supply agreements in at least 9% of the value of the Agreement to certified MWBEs. If the contractor is a certified MBE or WBE, Contractor may count its self-performance to meet a portion of the overall goal. Contractor acknowledges that they have reviewed the requirements for good faith efforts on file with OBO, available at <https://www.houstontx.gov/obo/docsandforms/goodfaihefforts.pdf>, and will comply with the set forth requirements.

Contractor shall maintain records of subcontracts and supply agreements with certified MWBEs, containing language required herein. In addition, Contractor shall submit all disputes that may arise with MWBE subcontractors/suppliers to mediation provided by OBO if other attempts do not result in a resolution.

HIRE HOUSTON FIRST

In an effort to promote economic opportunity for Houston businesses and to support job creation, the Hire Houston First Program grants the City of Houston the ability to give a preference to eligible local companies, as long as their pricing is competitive. To be eligible for the preference, a company must be designated as a **City Business (CB) or Local Business (LB)** under the Hire Houston First Program **prior** to submittal of bid. Bidders must submit a completed *Declaration of Hire Houston First Designation* form with the bid.

To complete an application for the Hire Houston First program, visit <http://www.houstontx.gov/obo/hirehoustonfirst.html>. Applications can be submitted to the City of Houston Office of Business Opportunity via the online application system, by e-mail to HIREHOUSTONFIRST@houstontx.gov.

Note: Participation in the Hire Houston First program is not required to bid on City of Houston contracts.

Award of Procurement of \$100,000 or More for Purchase of Non-Professional Services, Including Construction Services:

THE CITY WILL AWARD THIS PROCUREMENT TO A "CITY BUSINESS," AS THAT TERM IS DEFINED IN SECTION 15-176 OF THE CITY OF HOUSTON CODE OF ORDINANCES ("THE CODE")

- IF THE BID OF THE LOCAL BUSINESS IS THE LOWEST RESPONSIBLE BID OR IS WITHIN 3% OF THE LOWEST BID RECEIVED, AND
- UNLESS THE USER DEPARTMENT DETERMINES THAT SUCH AN AWARD WOULD UNDULY INTERFERE WITH CONTRACT NEEDS, AS PROVIDED IN SECTION 15-181 OF THE CODE.

IF THERE IS NO BID OF A LOCAL BUSINESS THAT MEETS THESE CRITERIA, THE CITY WILL AWARD THE PROCUREMENT TO THE LOWEST RESPONSIBLE BIDDER

Award of Procurement under \$100,000 Purchase of Non-Professional Services Including Construction Services:

THE CITY WILL AWARD THIS PROCUREMENT TO A "LOCAL BUSINESS," AS THAT TERM IS DEFINED IN SECTION 15-176 OF THE CITY OF HOUSTON CODE OF ORDINANCES

- IF THE BID OF THE CITY BUSINESS IS THE LOWEST RESPONSIBLE BID OR IS WITHIN 5% OF THE LOWEST BID RECEIVED, AND
- UNLESS THE USER DEPARTMENT DETERMINES THAT SUCH AN AWARD WOULD UNDULY INTERFERE WITH CONTRACT NEEDS, AS PROVIDED N SECTION 15-181 OF THE CODE.

IF THERE IS NO BID OF A LOCAL BUSINESS THAT MEETS THESE CRITERIA, THE CITY WILL AWARD THE PROCUREMENT TO THE LOWEST RESPONSIBLE BIDDER.

Award of Procurement that may be More or Less than \$100,000 for Purchase of Non-Professional Services, Including Construction Services:

THE CITY WILL AWARD THIS PROCUREMENT TO A "LOCAL BUSINESS," AS THAT TERM IS DEFINED IN SECTION 15-176 OF THE CITY OF HOUSTON CODE OF ORDINANCES ("THE CODE")

- IF THE BID OF THE LOCAL BUSINESS IS LESS THAN \$100,000 AND IS THE LOWEST RESPONSIBLE BID OR IS WITHIN 5% OF THE LOWEST BID RECEIVED, OR
- IF THE BID OF THE LOCAL BUSINESS IS MORE THAN \$100,000 AND IS THE LOWEST RESPONSIBLE BID OR IS WITHIN 3% OF THE LOWEST BID RECEIVED, AND
- UNLESS THE USER DEPARTMENT DETERMINES THAT SUCH AN AWARD WOULD UNDULY INTERFERE WITH CONTRACT NEEDS, AS PROVIDED IN SECTION 15-181 OF THE CODE.

IF THERE IS NO BID OF A LOCAL BUSINESS THAT MEETS THESE CRITERIA, THE CITY WILL AWARD THE PROCUREMENT TO THE LOWEST RESPONSIBLE BIDDER.

ZERO-TOLERANCE POLICY FOR HUMAN TRAFFICKING AND RELATED ACTIVITIES

The requirements and terms of the City of Houston’s Zero Tolerance Policy for Human Trafficking and Related Activities, as set forth in Executive Order 1-56, as revised from time to time, are incorporated into this Agreement for all purposes. Contractor has reviewed Executive Order 1-56, as revised, and shall comply with its terms and conditions as they are set out at the time of the Countersignature Date. Contractor shall notify the CPO, City Attorney, and the Director of any information regarding possible violation by Contractor or its subcontractors providing services or goods under this Agreement within 7 days of Contractor becoming aware of or having a reasonable belief that such violations may have occurred, have occurred, or are reasonably likely to occur.

COMPLIANCE WITH CERTAIN STATE LAW REQUIREMENTS

Anti-Boycott of Israel. Vendor certifies that Vendor is not currently engaged in and agrees for the duration of this Agreement not to engage in, the boycott of Israel as defined by Section 808.001 of the Texas Government Code.

Anti-Boycott of Energy Companies. Vendor certifies that Vendor is not currently engaged in and agrees for the duration of this Agreement not to engage in, the boycott of energy companies as defined by Section 809.001 of the Texas Government Code.

Anti-Boycott of Firearm Entities or Firearm Trade Associations. Vendor certifies that Vendor does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, or will not discriminate against a firearm entity or firearm trade association for the duration of this Agreement, as defined by Section 2274.001 of the Texas Government Code.

Certification of No Business with Foreign Terrorist Organizations. For purposes of Section 2252.152 of the Texas Government Code, Vendor certifies that, at the time of this Purchase Order neither Vendor nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Vendor, is a company listed by the Texas Comptroller of Public Accounts under Sections 2252.153 or 2270.0201 of the Texas Government Code as a company known to have contracts with or provide supplies to a foreign terrorist organization.

PRESERVATION OF CONTRACTING INFORMATION

The requirements of Subchapter J, Chapter 552, Texas Government Code, may apply to this bid [or solicitation] and the Contractor or vendor agrees that the contract can be terminated if the Contractor or Vendor knowingly or intentionally fails to comply with a requirement of that subchapter.

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SECTION B SCOPE OF SERVICES/SPECIFICATIONS

1.0 Scope of Services

- 1.1 The Contractor shall furnish all labor, tools, parts (when mutually agreed), facilities, superintendence, and transportation necessary to provide inspection, maintenance, recharging, hydrostatic testing and painting (as necessary/requested) for fire extinguishers, hoses and suppression systems. Primarily, the Contractor shall be required to perform inspection, maintenance, recharging and hydrostatic testing (where necessary) on portable fire extinguisher systems and hoses identified in the Official Bid Form for various City Departments. Performance for any services described herein shall be initiated upon receipt by the Contractor of an authorized Work Order or Letter of Authorization issued on behalf of the ordering department.
- 1.2 Workmanship, reliability, responding to requests in a timely manner and safety are of paramount importance in the operation of these facilities and shall be key areas of concentration by the Contractor. Anything falling short of these objectives falls short of the requirements of the Contract. Whenever possible, the Contractor shall perform all repairs at one time to avoid multiple visits.
- 1.3 **For Houston Fire Department**, 1.3 In order to meet all NFPA regulations and for HFD to manage the fire extinguisher maintenance and service in the most efficient manner the contractor will provide an HFD accessible (Read-Write Privileges) web-based database or comparable electronic accountability system containing the following:
- Unit type
 - Unit capacity
 - Serial number
 - Date of purchase
 - Last inspection
 - Accumulated cost history of unit
 - Date of retirement/replacement
 - Any other criteria that is deemed necessary by HFD

Additionally, all HFD owned and operated extinguishers will be labeled as "For Apparatus Use Only". This label will distinguish between Station (managed by GSD) and Apparatus (managed by HFD) extinguishers for their use, tracking and billing.

2.0 Basic Services

- 2.1 The Contractor shall schedule the annual inspection of portable fire extinguishers, hoses and other fire suppression equipment with the Superintendent or department designees. Inspections, maintenance, recharging and hydrostatic testing shall be carried out in accordance with the minimum requirements established in National Fire Protection Association (NFPA) 10 - Standards for Portable Fire Extinguishers (latest edition) and in strict conformance with the manufacturers' recommendations. Inspection and maintenance of fire hoses shall be performed in strict accordance with current NFPA 1962 "Standard for the Inspection, Care, and use of Fire Hose, Couplings, Nozzles, and the Service Testing of Fire Hose" (latest edition), and in strict conformance with the manufacturers' recommendations.

2.2 **Basic Services for Houston Airport System (HAS)**

The Houston Airport System (HAS) shall require inspections for annual certifications, services and/or repairs of fire extinguisher as required. Airport fire hose reel boxes and fire hoses will not be inspected by the Contractor.

- 2.2.1 Fire extinguishers that require repair and/or services will be performed onsite unless said repair and/or services require removal for offsite service.
 - 2.2.1.1 Removal of fire extinguisher(s) must be prior approved by HAS.
 - 2.2.1.2 Fire extinguisher(s) removed will be replaced by the airport's inventory stock.
 - 2.2.1.3 If a unit is removed from airport property for service and/or repair, the same unit will be returned by the Contractor when the work is completed on the unit.
 - 2.2.1.4 If repair cost exceeds 30% of the item cost, Vendor must get HAS's review and approval before moving forward with any repairs.
 - 2.2.1.5 If a fire extinguisher is unserviceable and cannot be repaired and/or serviced, the Contractor will notify HAS in writing and return the unserviceable unit.
- 2.2.2 At Bush Intercontinental Airport (IAH) the units will be collected in a centralized location to be inspected/certified and serviced if needed. At IAH's option fire extinguishers inspections/certifications may be performed in place at fire extinguisher locations for an estimated ten (10) to fifteen (15) days quarterly or as dictated by IAH operational requirements. Due to the large quantity of fire extinguishers at IAH, the inspection/servicing will occur several times throughout the year.
- 2.2.3 At Hobby Airport (HOU), the Contractor shall be scheduled to perform the inspections/certifications for an estimated three (3) to four (4) days annually. The Contractor may be called out several times a year for repairs and/or services of the units. The Contractor shall be escorted at all times.
- 2.2.4 At Ellington Airport (EFD), the Contractor shall be scheduled to perform the inspections for an estimated two (2) to three (3) hours annually. The Contractor may be called out several times a year for repairs and/or services of the units. Contractor shall be escorted at all times.
- 2.2.5 Contractor shall always be escorted at HAS HOU and EFD thus badging is not required at these airports. Badging is required at IAH.

2.3 **Hood Repairs**

- 2.3.1 If Contractor, is not authorized to repair a brand/manufacture of hood, the Contractor shall initiate the repair with authorized service facility and submit their invoices for hood repairs to the appropriate department for the service and repair for reimbursement. If a hood appears in eminent need of replacement, the Contractor shall bring this matter to the attention of the appropriate departmental representative, prior to proceeding with any repairs. In some cases, the City may elect to repair the

hood, if within the judgement of the City representative, the life of the hood appears limited or repairs cost more than replacement of the hood.

3.0 Inspection, Maintenance, Recharging and Hydrostatic Testing

3.1 The Contractor shall perform annual, or, in the intervals required by NFPA and original equipment manufacturers' (OEM) recommendation, inspection, maintenance, recharging and hydrostatic testing (as required) of the extinguishers and hoses described in the Official Bid Form and subsequently in the Exhibit B of the contract, no exceptions.

3.1.1 CORRECTIVE ACTION

The Contractor shall take corrective action on discrepancies noted during the inspections only after receiving written authorization from the ordering department on the itemized prescribed corrective action needed by the Contractor. However, corrective or maintenance actions costing less than \$25.00 need not be approved prior to performing the work. Corrective actions taken must follow the procedures of current NFPA standards for that particular piece of fire equipment and in strict accordance with OEM recommendations.

3.2 "Phase-In" Services: It shall be incumbent upon the Contractor to coordinate, with the Facility Superintendent, the "phase-in" services at the start of this Contract. Within the first 30 days after receipt of the Notice to Proceed from the City Purchasing Agent or designee, the Contractor shall submit to the Facility Superintendent, in writing, the following:

3.2.1 Performance schedules that define, implement and communicate in detail, how the Contractor shall begin performing its duties. Schedules shall include a detailed description of the services to be provided, a proposed staffing level and a detailed list of all equipment and supplies to be used on-site in providing these services, for the review and approval of the Facility Superintendents.

3.2.2 Plans for contract administration and communication between the Contractor and the Facility Superintendent.

3.2.3 Procedures for quality control that the Contractor shall implement to ensure that it meets the requirements of these specifications. These procedures are subject to the Facility approval.

3.3 CONTACTS AFTER NORMAL HOURS

At the Pre-Performance Conference, the Contractor shall provide a list of telephone numbers that can be used to contact the Contractor directly. The telephone numbers shall be given to the Director or his designee.

3.4 NON-SUBMISSION OF SCHEDULES, REPORTS, PROGRAMS OR RECORDS

3.4.1 Schedules, reports, programs, and records required in the specifications are essential in documenting Contractor performance and establishing an audit trail. If the department cannot document performance and performance level specified herein, invoices cannot be certified for payment.

3.4.2 If the Contractor fails to submit any of the schedules, reports, programs, or records required in the specifications by the required submission date or the date stated in

an extension granted by the Division Manager(s), the City shall have the right to terminate the contract for default.

3.5 REMEDIES FOR DEFICIENT PERFORMANCE – PENALTIES

If the department determines that the Contractor is significantly behind in its performance, based upon the Contractor's own performance schedule, the contract may be terminated due to failure to make progress. A termination due to failure to make progress may occur when the Contractor fails to progress satisfactorily toward the completion of performance, even though the date for completing performance has not yet arrived. The termination will be upheld if the Contractor's performance has not progressed in such a way to permit meeting of the final performance date.

3.6 LOANER FIRE EXTINGUISHERS

Contractor shall replace, at no cost to the City, any fire extinguisher(s) removed from service for maintenance or recharge with a loaner fire extinguisher(s) of the same or similar size and type suitable for the type of hazard being protected and of at least equal rating. Additionally, Contractor shall supply the MSDS sheet(s) for any such loaner fire extinguisher(s).

3.7 EMERGENCY RESPONSE

If an emergency should place a City department in an unsafe or critical condition, the Contractor shall supply, at no cost to the City, loaner extinguishers of similar type and rating as was in place until that department's extinguisher(s) is repaired and returned to the department in operational condition. Any unit removed for servicing must be returned to the department within two (2) working days.

3.8 REMOVAL OF EQUIPMENT

All fire equipment removed from City property shall be accompanied by a City of Houston Return Authorization Form 7530-0559951-00, or any successor form used for that purpose. The Return Authorization Form shall be provided by the Department. The form shall reflect the Contract and Work Order numbers.

3.9 INSPECTION AND MAINTENANCE TECHNICIANS

The Contractor's inspection and maintenance technicians must be certified by the Texas Commission on Fire Protection, no exceptions. Certification documentation for the technicians need not be submitted with the bid but shall be required prior to award.

3.10 REPLACEMENT PARTS

The Contractor shall supply all OEM parts when required for all maintenance/repair work, no exceptions. These items shall be bid as cost and mark-up on bid form.

3.10.1. **For Houston Fire Department and Houston Airport System**, If repair cost exceeds 30% of the item cost Vendor must get departmental review and approval before moving forward with any repair(s).

3.11 ADDITIONAL PERSONNEL

The Contractor will provide additional personnel for the work under this Contract, as necessary and/or propose alternatives to initial staffing levels for consideration by the City. The merits of any and all alternatives proposed by Contractor shall be judged on the basis of how the alternative shall impact the operations at each respective department facilities. Any additional personnel shall be at the expense of the contractor.

3.12 PAINTING

The Contractor shall agree to apply painting materials according to the manufacturer's recommended procedures and to apply materials that shall provide, at minimum, equal longevity compared to the original paint and procedures.

3.13 PARTS/MATERIAL INVOICES

The Contractor's paid invoices(s) to parts/material supplier(s) for parts/material used on each repair job must accompany its invoice to the City. Itemized listing of item(s) worked on and description of repair must be included.

3.14 STANDARD SERVICE RESPONSE

3.14.1 Inspection, maintenance, recharging and hydrostatic testing services shall be provided within normal working hours, 7 a.m. to 4:30 p.m., Monday through Friday with the exception of holidays.

3.14.2 Standard service response time shall be within 48 hours which shall be construed as two (2) normal City working days.

3.14.3 **In the event of an emergency situation**, the Contractor shall respond within **twenty-four (24) hours**, including holidays and weekends. Twenty-four (24) hours shall be construed as one (1) calendar day.

3.14.4 A list of Contractor's emergency/night numbers shall be supplied to the ordering departments. Contractor must call contact person in advance to schedule inspection services. Service request form shall be faxed or e-mailed to contractor.

3.14.5 With the exception of an emergency situation, no field servicing (recharging, testing, etc.) shall be allowed.

3.14.6 All maintenance/repair quotes shall be completed within three (3) working days of request. Standard service response time shall be within twenty-four (24) hours as requested. Inspection, maintenance and hydrostatic testing services shall be completed in a timely manner not to exceed ten (10) days of notice.

3.14.6.1 LABOR HOURS/TIME DESIGNATIONS

The time designations shall be as follows:

REGULAR TIME (Standard Rates) - Monday through Friday from 7:00 a.m. to 4:30 p.m.

OVERTIME - Monday through Saturday from 4:31 p.m. to 6:59 a.m., and Saturday through Monday from 7:00 a.m. to 7:00 a.m.

EMERGENCY – Any time (twenty-four (24) hours/per day, 7 days/ week); Respond within two (2) hours or less.

HOLIDAY - On a City-observed Holiday from 12:00 a.m. to 11:59 p.m.

3.15 LIQUIDATED DAMAGES

Under any circumstances, if the contractor is not able to meet the required specification in the Standard Service Response time, the City reserves the right to obtain services from an outside contractor. The Contractor shall be responsible for the price difference under EXHIBIT "F," FEES AND COSTS plus an administrative fee (maximum \$100). The liquidated damages will be deducted from the Contractor's total dollar invoice for payment from the City.

3.16 SERVICE REPORT

3.16.1 A complete and accurate service report describing all services, work detail and parts replaced must be furnished to the ordering department upon completion of work and must accompany each invoice at no cost to the City. Failure to supply such report shall be cause for return of the invoice(s) to the Contractor for completion. The service report must match the invoice in terms of work performed and the cost must match the price(s) in the contract Fee Schedule, Exhibit F, for the services performed. A report shall be submitted within the first 30 days for approval by the City.

3.16.2 Each service report must contain, at a minimum, the following information:

- 3.16.2.1 Name and address of the City Department where service was performed;
- 3.16.2.2 Date service was performed;
- 3.16.2.3 Contract number and work order, if applicable;
- 3.16.2.4 Location of equipment within the department;
- 3.16.2.5 Name of inspector and date of the report;
- 3.16.2.6 Name brand, serial number of equipment;
- 3.16.2.7 Type and size of each equipment item serviced;
- 3.16.2.8 All services and repairs to each unit;
- 3.16.2.9 Condemned equipment serial numbers;
- 3.16.2.10 Signature of inspector and Ordering Department's designated representative.

4.0 Labor Rates

- 4.1 Standard labor rate for repairs or replacements as specified in Exhibit F.
- 4.2 Overtime labor rate for repairs or replacements as specified in Exhibit F.
- 4.3 Emergency labor rate for repairs or replacements as specified in Exhibit F.
- 4.4 Holiday labor rate for repairs or replacements as specified in Exhibit F.

5.0 **Invoices**

- 5.1 The fees to be paid to the Contractor are contained in Exhibit "F" Fee Schedule.
- 5.2 Contractor shall submit invoices by the close of business on the Monday following the week in which services were rendered This may result in weekly, monthly or annual invoices depending upon the department for which services are performed (e.g. The Fire Department shall require weekly invoices.) All invoices must contain the following information:
- 5.2.1 Date of Service
 - 5.2.2 Department/Division Receiving Service
 - 5.2.3 City of Houston Contract Number
 - 5.2.4 Approved Estimates and Work Orders
 - 5.2.5 SRO Number
 - 5.2.6 Contractor/Subcontractor employees or agents who performed the services
 - 5.2.7 City of Houston Person Authorizing Name, Employee Number and Contact Phone Number for call back
 - 5.2.8 Parts/Materials Purchased
 - 5.2.9 Equipment Rentals
 - 5.2.10 Itemized Labor Hours and Rates with Supporting Timesheets
 - 5.2.11 Delivery and Pickup Tickets
- 5.3 Contractor shall mail invoices to applicable department:

Houston Fire Department:

Houston Fire Department
Attn: Accounts Payable
PO Box 3625
Houston, TX 77253

General Services Department:

General Services Department
P.O. 61189
Houston, Texas 77208-1189
Attn. Accounts Payable

Parks & Recreation Department:

Accounts Payable/Invoicing
832-395-7000
2999 S. Wayside
Houston, Texas 77023
Houston, Texas 77023
rosetta.brown@houstontx.gov
john.davidson2@houstontx.gov
Jurayl.lomax@houstontx.gov

Houston Airport Services:

Houston Airport System
Finance Division/Accounts Payable
PO Box 60106
Houston, Texas 77205-0106
has.accountspayable@houstontx.gov

Solid Waste Department:

City of Houston
Department of Solid Waste Management
Attn: Randy Tims
PO Box 1562
Houston, TX 77251-1562

Houston Public Works Department:

City of Houston
Houston Public Works
Finance Business Office, A/P
Box 3685
Houston, TX 77251-3685
finaccountspayable@houstontx.gov

6.0 **Condemned Equipment**

- 6.1 Fire extinguisher(s) that cannot be maintained or serviced to meet the latest NFPA Standards must be condemned and shall be properly documented and the equipment shall be returned to the ordering department for proper disposal.

7.0 Estimated Quantities Not Guaranteed

7.1 The estimated quantities specified herein are not a guarantee of actual quantities, as the City does not guarantee any particular quantity of services during the term of this contract. The quantities may vary depending upon the actual needs of the using Department. The quantities specified herein are good faith estimates of usage during the term of this contract. Therefore, the City shall not be liable for any contractual agreements/obligations the Contractor enters into based on the City purchasing/requiring all the quantities specified herein.

8.0 Site Visit:

8.1 When deemed necessary, an inspection may be made by the General Services Department, or any other City department deemed necessary, to determine whether the contractor actually has a facility at the location they have listed in the bid document.

9.0 Contract Compliance:

9.1 The City reserves the right to monitor this contract for compliance to ensure legal obligations are fulfilled and acceptable levels of service are provided. Monitoring may take the form of, but is not necessarily limited to:

- 9.1.1 Inspection, testing, and/or sampling of goods delivered or to be delivered;
- 9.1.2 Review of deliveries received for accuracy and timeliness;
- 9.1.3 Review of Supplier's invoices for accuracy;
- 9.1.4 Review of certifications and/or licenses;
- 9.1.5 Site visits

9.2 The primary responsibility for monitoring compliance rests with the Contract Compliance Section, Management Support Branch, of the Office of the Director, Department of General Services.

10.0 Post-Award Meeting:

10.1 Once the contract has been approved by City Council, HPW or additional department requiring this action, reserves the right to schedule a post-award meeting with the successful vendor and HPW end-users/City department users. This meeting will include Procurement, HPW Contact Management Branch, Accounts Payable and all other matters related to contract administration, and any additional departments requesting this meeting.

11.0 Warranty of Services:

11.1 *Definitions:* "Acceptance" as used in this clause, means the act of an authorized representative of the City by which the City assumes for itself, approval of specific services, as partial or complete performance of the Contract.

11.2 "Correction" as used in this clause, means the elimination of a defect.

11.3 Notwithstanding inspection and acceptance by the City or any provision concerning the conclusiveness thereof, the Contractor warrants that all services performed under this Contract will, at the time of acceptance, be free from defects in workmanship and conform to the requirements of this Contract. The City shall give written notice of any defect or nonconformance to the Contractor within a one-year period from the date of acceptance by the City. This notice shall state either (1) that the Contractor shall correct or re-perform any defective or non-conforming services at no additional cost to the City, or (2) that the

City does not require correction or re-performance.

- 11.4 If the Contractor is required to correct or re-perform, it shall be at no cost to the City, and any services corrected or re-performed by the Contractor shall be subject to this clause to the same extent as work initially performed. If the Contractor fails or refuses to correct or re-perform, the City may, by contract or otherwise correct or replace with similar services and charge to the Contractor the cost occasioned to the City thereby, or make an equitable adjustment in the Contract price.

12.0 Interlocal Agreement:

- 12.1 Under the same terms and conditions hereunder, the Contract may be expanded to other government entities through inter-local agreements between the City of Houston and the respective government entity that encompass all or part of the products/services provided under this contract. Separate contracts will be drawn to reflect the needs of each participating entity.

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EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, HOUSTON AIRPORTS

Bush Intercontinental Airport	
Locations	Number of Fire Extinguishers
Guard shacks	4
FIS building	158
ASC A&G	16
ASC Fuel Island	6
Terminal B APM area and garage	30
FIS One Stop	12
Terminal C Garage Toll Booth	3
Terminal C West Garage	85
Terminal C Central Garage	41
ARFF 54	28
ARFF 92	21
EV-2	1
Lift Stations 1,2,3,6,7,8	7
North Vault	6
South Vault	5
FIS Fumigation	5
Central Plant and Lee Road	24
Administration Building	25
Fleet FMD	19
New West Vault and IDF	8
Old West Vault	5
ARFF 99	27
JBT ITT Work areas and ITT Level	23
Terminal C HAS areas	16
Supply Chain Management areas	38
Taxi Staging	27
A&B Garage	92
Terminal D	175
ASC PPM	86
Tower Site	4
IDO Building	14
Terminal A	222
Terminal C East Garage (under construction)	46
Spares	100
Total	1379

Ellington Airport	
Administrative Bldg	14
Maintenance Facility	17
Traffic Control Tower	5
Vault Generator	3
North Generator	1
South Generator	2
Self Serve Aviation Fuel Island	3
Houston Aerospace Support Center	20
Spares Units	15
Total	80

EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, HOUSTON AIRPORTS

Hobby Airport	
Main Concourse	30
West Concourse	10
Ticketing Level	14
Custodial Services	10
Management Offices	3
Lost & Found	1
Bagage Claim Level	20
HPD Offices	2
HPD Hallway	2
Elevator Machine Rooms	15
FIS & CBP Offices	28
FIS Pump Room	3
Bagage Handeling & Old CUP	8
EOC & Back Hallway	4
North Vault	2
South Vault	2
Fleet BLDG	10
ARFF-81	6
ARFF-81 Modular Bldg	2
Old FAA Bldg & CBP Offices	15
Red Garage	75
Blue Garage	202
Sky Walk	1
OPS Offices	10
Fuel Farm	2
Spares Units	50
Total	527

EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, HOUSTON PUBLIC WORKS

LOCATIONS	NUMBER OF EXTINGUISHERS
CUSTOMER ACCOUNT SERVICE (CAS)	
2700 Dalton	125
4200 Leeland	35
DRINKING WATER OPERATIONS (DWO)	
NEWPP - 122550 Water Works Way	59
EWPP - 2300 Federal Rd	76
SEWPP - 3100 Genoa Red Bluff	86
Southwest Pump Station - 4410 Westpark	37
Spring Branch Plant. - 9400 Kempwood	7
Northwest Quadrant - 4017 Campbell	18
District 71 - 1610 Hayes	3
Kingwood - B 3822 Rustic Woods Dr.	3
Kingwood - C 2050 Mills Branch Dr.	3
Katy Addicks Repump - 1456 Brittmoore Rd.	5
Katy Addicks GW - 11500 Old Katy Rd.	6
718 Burress (DWO Warehouse Only)	5
5900 Teague (DWO Warehouse Only)	3
5900 Teague (DWO Maint. Only)	53
Mgmt. Maint. Fac. (MMF)- 7027 Ardmore	21
District-223 13301 Sandbridge	2
District-175 1206 Arrow Hill	2
District-10 931 Ivy Wall	1
Rosewood - 12844 Westheimer Rd.	2
Enclave II - 13135 Forkland	2
Park Ten East - 14315 Park Row	1
Park Ten Central - 1300 Langham Creek	1
Dist.- 21 14311 Grisby	1
Memorial West MUD II - 16005 Katy Frwy	1
2700 Dalton (DWO Warehouse Only)	2
7101 Renwick (DWO Warehouse Only)	3
13211 W. Center Blvd (DWO Motor Storeroom)	6
22627 W. Shorewood Loop	8
DWO Laboratory - 1770 Sidney St.	6

EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, HOUSTON PUBLIC WORKS

LOCATIONS	NUMBER OF EXTINGUISHERS
WASTE WATER OPERATIONS (WWO)	
Bellaire Lab - 10500 Bellaire Blvd	10
Beltway - 10518 Bellaire Blvd	14
WCID #111 - 10601 Huntington	9
Turkey Creek - 1147 Enclave Pkwy	7
Sagemont - 11700 Sage Arbor	4
Almeda Sims WWTP - 12319 1/2 Almeda	23
Metro Central WWTP - 12815 Galveston Rd	7
Upper Braes WWTP - 13525 W Houston Center	22
Northbell WWTP - 14506 Smith Rd	12
69th St WWTP - 2525 S/Sgt Macario Garcia	149
Sims South WWTP - 3005 Old Galveston Rd	29
Southwest WWTP - 4211 Beechnut	29
Groeway - 4545 Groeway	15
Homestead WWTP - 5565 Kirkpatrick	5
Greenridge WWTP - 6201 W Fuqua	5
Northeast WWTP - 655 Maxey Rd	7
WCID #47 WWTP - 7410 Galveston Rd	7
Easthaven WWTP - 8545 Scranton	4
Clinton Park WWTP - 9030 Clinton Dr	7
Keegan Bayou WWTP - 9401 White Chapel	25
Sims North WWTP - 9500 Lawndale	54
Southeast WWTP - 9610 Kingspoint	6
FWSD #23 WWTP - 8219 Kellet	8
White Oak WWTP - 7103 W Gulf Bank Rd	6
Cullen Service Ctr - 7440 Cullen Blvd	68
MUD #203 WWTP - 1215 Gears Rd	4
Chocolate Bayou WWTP - 9600 Martin Luther King	8
Northwest WWTP - 5423 Mangum	14
Int'l Airport WWTP - 2450 Rankin Rd	3
Willow Brook WWTP - 7101 W Greens Rd	9
Northgate WWTP - 303 Benmar	6
Park Ten WWTP - 16500 Park Row	3
Tidwell Timbers WWTP - 10545 Tidwell Rd	2
Westway MUD WWTP - 10273 Genard	4
West District WWTP - 255 Isolde	8
WCID #76 WWTP - 13101 River Trail Dr	2
Imperial Valley WWTP - 15500 Cotillion	5

EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, HOUSTON PUBLIC WORKS

LOCATIONS	NUMBER OF EXTINGUISHERS
Northside WWF - 100 Japhet	8
MANAGEMENT SERVICES BRANCH (MSB)	
4501 Leeland	9
611 Walker	180
PROCUREMENT SERVICES BRANCH (PSB)	
13211 W. Houston Ctr. Blvd	43
2805 McKinney	37
TRANSPORTATION AND DRAINAGE OPERATIONS (TDO)	
1700 E Timbers	4
2200 Patterson	70
2701 Dalton	70
5500 McCarty	270
5900 Teague	19

FIRE EQUIPMENT LOCATIONS LIST, SOLID WASTE MANAGEMENT DEPARTMENT

Location	Address	Fire Extinguishers
Northeast Service Center	5614 Neches, Houston, TX 77026	10
Northeast Maintenance Building	5617 Neches, Houston, TX 77026	80
Facility Maintenance Warehouse	5711 Eastex Freeway, Houston, TX 77026	10
Northwest Service Center	1245 Judiway, Houston, TX 77018	35
ReUse Environmental Center	9003 N. Main, Houston, TX 77022	10
Southwest Service Center	11500 S. Post Oak, Houston, TX 77035	35
SW Environmental Service Center, Building B	11500 S. Post Oak, Houston, TX 77035	25
Southeast Service Center	1506 Central, Houston, TX 77012	35
Westpark Recycling Center	5900 Westpark, Houston, TX 77057	5
	Total	245

EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, PARKS & RECREATION DEPARTMENT

COMMUNITY CENTERS		Fire Extinguishers
Location	Address	
Clark Community Center	3718 Clark	7
Hobart Taylor Community Center	8100 Kenton	3
Kingwood Center	4102 Rustic Woods Dr	4
Lakewood Community Center	8811 Feland	4
Melrose Community Center	1001 Canino.	4
Monte Beach Community Center	315 Northwood	4
Moody Community Center	3725 Fulton	5
Shady Lane Community Center	10220 Shady Lane	5
Tidwell Community Center	3720 Spaulding	6
Tuffly Community Center	3200 Russell	5
Woodland Community Center	212 Parkview	5
Candlelight Community Center	1520 Candlelight	3
Carverdale Center	3920 Porto Rico	4
Fonde Community Center	110 Sabine	10
Freed Community Center	6818 Shady Villa	6
Highland Community Center	3316 DeSoto	4
Independence Heights Community Center	603 East 35th	4
Judson Robinson, Jr Community Center	2020 Hermann Dr	7
Love Community Center	1000 West 12th	4
Milroy Community Center	1205 Yale	2
Proctor Plaza Community Center	803 West Temple	3
Stude Community Center	1031 Stude	4
Burnett Bayland Community Center	6200 Chimney Rock	10
Clinton Community Center	200 Mississippi	3
Dezavala Community Center	7521 Avenue H	2
Eastwood Community Center	5020 Harrisburg	3
Linkwood Community Center	3639 Norris	3
MacGregor Community Center	5225 Calhoun	12
River Oaks Community Center	3600 Locke Lane	4
Judson Robinson, Sr Community Center	1422 Ledwicke	3
Cherryhurst Community Center	1700 Missouri	2
Settegast Community Center	3000 Garrow	5
Swiney Community Center	2812 Cline	4
Alameda Community Center	14201 Alameda Sch. Rd.	2
Bessie Suidler Community Center (Closed)	11800 Scott	3
Beverly Hills Community Center	10201 Kingsport	5
Charlton Community Center	8200 Park Place Blvd.	5
Crestmont Community Center	5200 Selinsky	4
Edgewood Community Center	5803 Belfort	3
Garden Villas Community Center	6720 S. Haywood	3
Hartman Community Center	3311 E. Avenue P	3
Ingrando Community Center	7302 Keller	2
Mason Community Center	541 South 75th	2
Meadowcreek Community Center	5333 Berry Creek	4
Sagemont Community Center	11507 Hughes	4
Alief Community Center	11903 Bellaire	11
Emancipation Community Center	3018 Dowling	10
Godwin Community Center	5101 Rutherglen	3
Salena Q. Perez - Denver Harbor Community Center	6402 Market Street	13
Hackberry Park Community Center	7777 Dairy Ashford	
Landsdale Community Center	8201 Roos	6
Marian Community Center	11101 South Gessner	6
Platou Community Center	11655 Chimney Rock	3
Sharpstown Community Center	6600 Harbor Town	2
Sunnyside Community Center	3502 Belfort	5
Townwood Community Center	3403 Simsbrook	3
North Wayside Community Center	3551 N. Wayside	5
Dodson Lake Community Center	3010 Dodson	2
Windsor Village Community Center	14441 Croquet	10

EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, PARKS & RECREATION DEPARTMENT

COMMUNITY CENTERS		Fire Extinguishers
Location	Address	
GOLF COURSES		
Brock Golf Course	8201 John Ralston Rd	9
Memorial Golf Course	1001 Memorial Loop	8
Sharpstown Golf Course	6600 Harbor Town	8
Glenbrook Golf	8205 N Bayou Dr, Houston	4
TENNIS CENTERS/FITNESS CENTERS		
Memorial Tennis Center	1500 Memorial Loop	4
Memorial Running Center	7575 N Picnic	4
Memorial Fitness Center	6402 Arnot	2
MacGregor Tennis Center	4702 Martin Luther King Jr.	5
Homer Ford Tennis Center	5225 Calhoun	2
Lee LeClear Tennis Center	9506 S. Gessner	5
MISCELLANEOUS SITES		
Miller Theater	6000 Herman Park	26
Houston Zoo	Herman Park	200
Sesquicentennial Park	1500 Herman Park	8
MISCELLANEOUS SITES	Citywide	40
Lee & Joe Jamail Skatepark	103 Sabine	10
Vehicles (HPARD)	Citywide	150
ADMINISTRATION BLDG		
Gragg Administration Building	2999 S. Wayside	13
Recreation and Wellness Building, #3	6200 Wheeler	13
Wheeler Fleet Garage	6200 Wheeler	15
Wheeler Administration Building and Trailer Garage(s)	6200 Wheeler	13
MAINTENANCE FACILITIES		
Kelly	5703 Eastex Frwy	11
Herman Brown	11600 Wallisville	19
Kingwood	1900 Kingwood Dr.	15
Milby	2121 Central	10
Keith Weiss	12300 Aldine-Westfield	15
Sims	9500 Martin Luther King	14
Hermann	6520 Alameda Rd.	10
Herman SW	6520 Alameda Rd.	10
Memorial	6501 Memorial Dr.	13
Sabine	1803B Memorial Dr.	12
Bissonnet	8910 Bissonnet	9
Sheppard	4719 N. Sheppard	25
Cullen	18203 Groschke	12
Sports field / Forestry / Play-Ground	12025 Sowden	15

EXHIBIT B-1

FIRE EQUIPMENT LOCATIONS LIST, PARKS & RECREATION DEPARTMENT

COMMUNITY CENTERS		Fire Extinguishers
Location	Address	
LAKE HOUSTON WILDEREST PARK		
Lake Houston Park	25840 FM 1485 New Caney	35
SWIMMING POOLS		
Agnes Moffit Pool	10645 Hammerly	1
Alief Pool	11903 Bellaire	1
Beverly Hills Pool	9800 Kingsport	1
Clinton Pool	203 Mississippi	1
Cloverland Pool	11800 Scott	1
Denver Harbor Pool	1020 Gazin	1
Eastwood Pool	5020 Harrisburg	1
Emancipation Pool	3018 Dowling	1
Finnigan Pool	4900 Providence	1
Glenbrook Pool	8201 North Bayou	1
Greenwood Pool	602 Beresford	1
Hobart Taylor Pool	8100 Kenton	1
Independence Hts Pool	603 East 35 th	1
Judson Robinson, Sr Pool	1422 Ledwicke	1
Lincoln Pool	1048 Grenshaw	1
Love Pool	1000 West 12 th	1
MacGregor Pool	5225 Calhoun	1
Mason Pool	541 South 75 th	1
Memorial Pool	6402 Arnot	1
Moody Pool	3201 Fulton	1
Northline Pool	6902 Nordling	1
Oak Forest Pool	1400 Dubarry	1
Reveille Pool	7700 Oak Vista	1
Sagemont Pool	11507 Hughes	1
Schwartz Pool	8203 Vogue	1
Sharpstown Pool	6600 Harbor Town	1
Stude Pool	1031 Stude	1
Sunnyside Pool	3502 Belfort	1
T.C. Jester Pool	4201 T.C. Jester, W.	1
Tuffly Pool	3200 Russell	1
Wilson Memorial Pool	100 Gilpin	1
Yellowstone Pool	6900 La Salette	1
Grand Total for units		1081

EXHIBIT B-1

**FIRE EQUIPMENT CITYWIDE SERVICES MANAGED BY
GENERAL SERVICES DEPARTMENT**

	General Services Department - General Government	
Location	Number of Fire Hoses	Number of Extinguishers
900 Bagby	35	82
901 Bagby	23	94
1400 Lubbock		46
2015 White St.		5
2707 Dalton		50
3026 Berry Road		50
Total	58	327

	Health and Human Services Department - Managed by GSD	
Location	Number of Fire Hoses	Number of Extinguishers
8000 North Stadium	10	88
7411 Park Place		18
1115 S Braeswood		89
1828 Rankin Road		6
8523 Arkansas		13
190 Heights Boulevard	5	9
170 Heights Boulevard		16
1809 N Main		24
5602 Lyons Avenue		11
4802 Lockwood		10
3814 Market		8
4014 Market		6
6719 W. Montgomery		25
1475 West Gray		9
7037 Capitol		25
9525 Clinton Drive		5
3315 Delano		4
9314 Cullen Boulevard		23
4805 Wilmington		19

Health and Human Services Department - Managed by GSD		
Location	Number of Fire Hoses	Number of Extinguishers
8532 Hammerly		2
Air Monitoring Trailer 7400 Park Place		1
6400 High Star	5	10
5990 Airline		2
5180 Aldine Mail Route		3
11430 E Freeway, Ste 340		2
6402 Market		22
9720 Spaulding		7
12660 Beechnut		4
8632 S. Braeswood		2
6201 Bonhomme		10
1818 Crockett		6
2250 & 2252 Holcombe		44
3611 Ennis		18
3810 Fuqua		16
6719 W. Montgomery	Kitchen Hood	1
3814 Market	Kitchen Hood	1
170 Heights Boulevard	Kitchen Hood	1
9720 Spaulding	Kitchen Hood	1
4014 Market	Kitchen Hood	1
4802 Lockwood	Kitchen Hood	1
6402 Market	Kitchen Hood	1
7330 N Wayside		1
4401 1/2 Lang		1
Special Purp Bldg 12836 Croquet		1
Special Purp Bldg 9525 1/2 Clunton Dr		1
Special Purp Bldg 1307 Crawford		1
Special Purp 2311 Texas		1
Total	20	570

Library Department - Managed by GSD		
Location	Number of Fire Hoses	Number of Extinguishers
10677 Homesteads Road		6
400 McKinney	28	24
611 S Sgt. Macario		5
702 Kress		2
3100 West Fuqua		4
7660 Clarewood		4
5400 Griggs Rd.		2
3102 Center		5
1520 Gellhorn		2
3517 Reed Rd.		4
8501 W. Montgomery		4
7007 W. Fuqua		5
10115 Kleckly Drice		3
1050 Quitman		14
500 McKinney Avenue		121
5400 Caroline St.	56	14
6200 Pinemont		9
8002 Hirsh Road		2
4014 Market St.		2
110 N. Milby	Kitchen Hood	3
6440 W. Belfort Avenue		8
4100 Montrose Voulevard	Kitchen Hood	4
1302 Heights Boulevard		11
7979 S. Kirkwood		5
2436 Gessner Rd.		6
5830 Westheimer Road	1	7
14330 Memorial Drive		4
8815 Feland St.		3
2510 Willowick Drive		6
6767 Belfort	Kitchen Hood	8
5411 Pardee Street		4
7200 Keller St.		4
5005 W. Belfort		4
820 Marston		10
8835 Longpoint		5
10677 Homestead		4
Total	85	328

Administration & Regulatory Affairs Department - Managed by GSD		
Location	Number of Fire Hoses	Number of Extinguishers
2700 Evella		13
2020 McKinney		10
Total		23

Houston Police Department - Managed by GSD		
Location	Number of Fire Hoses	Number of Extinguishers
1700 Aldine Westfield		35
6719 W. Montgomery		25
2452 Rankin		0
3100 Terminal Road B		Aviation
1204 Morin		4
61 Riesner		177
50 Riesner		2600
8400 Long Point/Spring Branch		2
1300 Dart		5
718 Houston Ave		3
1202 Washington		20
33 Aretsian		40
701 San Jancinto, Suite 118		2
1305 Dart		5
1500 W. Dallas		14
803 Crosstimbers		2
3915 Rustic Woods Dr.		8
22619 W. Shorewood Drive		21
2931 W. 12th St.	2	4
8301 Ley Rd.		15
9455 W. Montgomery		36
6000 Teague		5
5005 Little Yorl		10
602 Sawyer 5th Floor		0
700 Houston Ave		7
1103 Morin		4
12001 A East Freeway		2
10966 N. Freeway		2
208 Greenspoint Mall		2
910 Durham Suite D		1
1335 W. 43rd St.		4
8400 Long Point/Spring Branch		2

Houston Police Department - Managed by GSD		
Location	Number of Fire Hoses	Number of Extinguishers
12932 Willowchase		2
5820 Teague - Comm Site		1
13505 Aqueduct/Comm Site		1
5820 W. Little York/Comm Site		1
522 Crosstimbers/ Comm Site		1
2931 W. 12th St./Comm Site		1
402 Tabor/Comm Site		1
7800 Airport Blvd		6
4701 Galveston		4
2855 Bay Area Blvd		11
8402 Larson		15
7525 Sherman		12
2202 St. Emanuel		8
5330 Griggs		4
1200 Travis	24	188
3511 Reed Rd.		6
8300 Mykawaw	14	40
4502 Beechnut		11
3203 S. Dairy Ashford	12	46
9146 Bellaire		4
8751 Broadway		4
11168 Fondren		8
5980 Renwick		4
4363 W. Fuqua		2
802 Westhemier		4
3711 Southmore		4
10201 Telephone Rd.		4
5600 S Willow		4
9700 Bissonet #1254		4
10101 Fondren		4
6308 Richmond Ave		4
901 Smith, 50th floor		1
8203 Coletto/ Comm Site		2
3718 Reed Rd//Comm Site		2
60 Braeswood @ Chimney Rock/Comm Site		2
21002 FM 1093 @ Mason Rd/Comm Site		2
22627 Shorewood Loop		8
101 Preston/1001 Washington		0
7277 Regency Square		11
Total	52	3494

	HFD Facilities Managed by GSD	
	Fire Equipment Locations List, General Services Department	
901 Smith	Smith Street Communication Site	NA
5820 Teague	Teague Communication Site	NA
8203 Coletto	Coletto Communication Site	NA
13505 Aqueduct	13505 Aqueduct	NA
5820 E. Little York	5820 E. Little York Communication Site	NA
522 Crosstimbers	Crosstimbers Communication Site	NA
2931 W. 12th Street	W. 12th Communication Site	NA
402 Tabor	Tabor Communication Site	5
3718 Reed Road	Reed Road Communication Site	NA
60 Braeswood @ Chimney Rock	Braeswood Communication Site	NA
21002 FM 1093 @ Mason Rd.	Clodine Communication Site	NA
10110 Northwest Frwy	Texas Dept. of Public Safety/COH Site	4
5880 Woodway & Bering	Fire Station #2	NA
3735 W. Alabama & Cummins	Fire Station #3	NA
6530 W. Little York & Bingle	Fire Station #4	5
2020 Hollister & Hammerly	Fire Station #5	6
3402 Washington & Larkin	Fire Station #6	5
1402 Elgin & Austin	Fire Station #7	5
1919 Louisiana	Fire Station #8	8
702 Hogan & Freeman	Fire Station #9	4
6600 Corporate Dr. & Clarewood	Fire Station #10	6
460 T.C. Jester & Larkin	Fire Station #11	6
1502 Alber & Terry	Fire Station #12	4
2215 W. 43rd. & W.T.C. Jester	Fire Station #13	4
5306 N. Main & Dunbar	Fire Station #15	7
402 Tabor	Old Fire Station #15	5
1700 Richmond & Dunlavy	Fire Station #16	5
2805 Navigation & N. Delano	Fire Station #17	4
619 Telephone & Lockwood	Fire Station #18	5
1811 Gregg & New Orleans	Fire Station #19	6
6902 Navigation & M. Garcia	Fire Station # 20	5
10515 S. Main-Willow Bend	Fire Station #21	7
7825 Harrisbury & 78th	Fire Station #22	4
7825 Harrisbury & 78th	Old Fire Station #22	4
8005 Lawndale & Medina	Station #23	4

	HFD Facilities Managed by GSD	
	Fire Equipment Locations List, General Services Department	
2625 Reed Road	Fire Station # 24	4
3902 Scott& Rosewood	Fire Station #25	4
7111 Dixie & Chaffin	Fire Station # 26	4
6515 Lyons	Fire Station # 27	8
3000 Chimney Rock-Delores	Fire Station #28	5
4831 Galvestion Rd. -Adhrens	Fire Station #29	5
6702 Irvington & Frisco	Fire Station #30	9
222 W. Crosstimbers-O. Yale	Fire Station #31	4
522 Crosstimbers	Old Fire Station # 31	NA
8614 E. Tidwell & Mesa	Fire Station #32	3
7117 Fannin	Fire Station # 33	7
7100 Fannin & S. Braeswood	Old Fire Station #33	NA
3100 Laura Koppe & Arkansas	Fire Station #34	5
5535 Van Fleet & M.L.K.	Fire Station #35	3
7720 Airport Blvd. -Dover	Fire Station #36	4
7026 Stella Link	Fire Station #37	6
1120 Silber & Hartland	Fire Station #38	5
5810 Pickfair & N. Loop E.	Fire Station #39	3
5830 O.S.T. & Black	Fire Station #40	5
805 Pearl & Amarillo	Fire Station #41	5
8675 Clinton & Mississippi	Fire Station #42	4
8675 Clinton & Mississippi	Old Fire Station #42	4
7330 N. Wayside & Church	Fire Station #43	NA
675 Maxey Rd. & Church	Fire Station #44	2
4910 McCarty & Circle Drive	Fire Station #45	5
3902 Corder & Scott	Fire Station #46	3
2615 Tidewater & Almeda Rd.	Fire Station #47	8
11616 Chimney Rock-Burdine	Fire Station #48	5
1212 Gessner & Westview	Fire Station #49	5
4420 Bingle & Malibu	Fire Station #50	5
6902 Bellaire & Bintliff	Fire Station #51	4
10343 Hartsook & Freewood	Fire Station #52	5
13349 Vicksburg & Uvalde	Fire Station #53	4
19006 Aldine Westfield Rd.	Fire Station #54	3
11212 Cullen & Selinski	Fire Station #55	10
5820 E. Little York-Mapleleaf	Fire Station # 56	5
13602 Memorial Dr.	Fire Station #57	7

	HFD Facilities Managed by GSD	
	Fire Equipment Locations List, General Services Department	
10413 Fulton & Sunnyside	Fire Station #58	4
13925 S. Post Oak & Prudence	Fire Station #59	7
2925 Jeanneatta & Clarkcrest	Fire Station #60	5
9726 Monroe & Swiss	Fire Station #61	6
1602 Seamist & Droxford	Fire Station #62	3
5626 Will Clayton Parkway	Fire Station #63	4
3000 Greens Rd. & Morales	Fire Station #64	4
11531 FM 1960 E. & Grayfox Rd.	Fire Station #65	6
5800 Teague & Hartison	Fire Station #66	5
1616 W. Little York & Willow	Fire Station #67	6
8602 Bissonnet & S.Gessner	Fire Station #68	6
1102 W. Belt & Valley Forge	Fire Station #69	4
11410 Beamer & South Belt	Fire Station #70	5
15200 Space Center Blvd.	Fire Station #71	7
17401 Saturn Ln. & Gemini	Fire Station #72	6
9640 Wilcrest & Bissonnet	Fire Station #73	6
460 Aldine Bender & Jove	Fire Station #74	5
1995 Dairy Ashford & Whittington	Fire Station #75	5
1995 Dairy Ashford & Whittington	Fire Marshall's Office / Fire Prevention	5
7200 Cook Rd. & Sharpview Dr.	Fire Station #76	15
10155 Kempwood Dr. & Gessner	Fire Station #77	NA
15100 Memorial & Turtlecreek	Fire Station #78	7
16111 Chimney Rock & Court	Fire Station #80	9
7990 Paul B. Koonce Rd.	Fire Station #81	NA
11250 Braesridge W. Belfort	Fire Station #82	7
3350 Breezewood @ Richmond	Fire Station #83	6
320 Gears Road	Fire Station #84	5
14100 Briarforest	Fire Station # 86	5
16553 Park Row Dr.	Fire Station #90	2
4300 Will Clayton & Wright Rd.	Fire Station #92	NA
911 FM 1959 & Gulf Stream	Fire Station #93	5
235 El Dorado-Pipers View	Fire Station #94	6
7409 Willowchase & Breton Ridge	Fire Station #96	8
18580 Chanute Road	Fire Station # 99	NA
1863 Kingwood & Ladbook	Fire Station #101	5
4102 W. Lake Houston Pkwy	Fire Station #102	4
2907 High Valley & Kingwood Dr.	Fire Station #103	4

	HFD Facilities Managed by GSD	
	Fire Equipment Locations List, General Services Department	
910 Forrest Cove Dr. & Hamblen Rd.	Fire Station #104	5
14014 W. Lake Houston Pkwy.	Fire Station #105	4
1205 Dart	Fire Logistical Center	140
8030 Braniff	Fire Training Academy	10
5300 Braeswood # 60	Fire Prevention Office/ Arson	4
3102 Center	Arson Lab	6
6903 Perimeter Park Dr.	HFD BRAC/HFD 207	0
600 Jefferson	Fire Administration	NA
	TOTAL	642