



# CITY OF HOUSTON

Finance Department  
Strategic Procurement Division

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Mayor

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Date: January 25, 2023

Subject: Letter of Clarification No. 2  
Portable Fire Extinguisher and Fire Hose Inspection, Maintenance and Hydrostatic  
Testing Services for Various Departments

Reference: Invitation to Bid (ITB) No.: S10-L29830

## To All Prospective Bidders:

A. The Bid opening due date has been extended from **Thursday, January 26, 2023 to Thursday, February 2, 2023 at 10:30 a.m. CST** to allow for additional prospective Bidders to participate on this solicitation.

B. **To following changes have been made to the Scope of Services:**

Section B, Scope of Services, *Paragraph 2.2 "Basic Services for Houston Airport System,"*  
Page 9 of 33, the following Paragraphs have been **REVISED** to now read:

2.2.2 At Bush Intercontinental Airport (IAH), the units will be collected in a centralized location to be inspected/certified and serviced if needed. At IAH's option, fire extinguishers inspections/certifications may be performed in place at fire extinguisher locations for an estimated ten (10) to fifteen (15) days quarterly or as dictated by IAH operational requirements. Due to the large quantity of fire extinguishers being collected and grouped in a centralized location at IAH, inspections/services shall occur several times throughout the year.

2.2.3 At Hobby Airport (HOU), the units shall be collected in a centralized location to be inspected/certified and serviced, if needed. The Contractor shall be scheduled to perform the inspections/certifications for an estimated three (3) to four (4) days annually. The Contractor may be called out several times a year for repairs and/or services of the units. The Contractor shall be escorted at all times.

2.2.4 At Ellington Airport (EFD), the Contractor shall be scheduled to perform the inspections for an estimated two (2) to three (3) hours annually. An EFD inspector shall accompany the contractor inspector to inspect a small quantity of fire

**Council Members:** Amy Peck Tarsha Jackson Abbie Kamin Carolyn Evans-Shabazz Dave Martin Tiffany D. Thomas Mary Nan Huffman  
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Sallie Alcorn

**Controller:** Chris Brown

extinguishers in one location. The Contractor may be called out several times a year for repairs and/or services of the units. Contractor shall be escorted at all times.

2.2.5 Contractor shall always be escorted at HAS HOU and EFD thus badging is not required at these airports. Badging is required at IAH.

Section B, Scope of Services, Paragraph 2.2 "Basic Services for Houston Airport System," Page 9 of 33, the following Paragraph has been **ADDED**:

2.2.6 In the event HAS requests fire extinguisher inspections be performed in place at IAH or HOU as mandated by operational requirements, HAS shall issue an Other Services Request (OSR) order for those inspection services, as needed.

When issued, Letter(s) of Clarification shall automatically become a part of the ITB documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Bidder to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response to this ITB, Bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Bid.

Should you have any questions, please contact Greg Hubbard at (832) 393-8748, or by e-mail at [Greg.Hubbard@houstontx.gov](mailto:Greg.Hubbard@houstontx.gov).

Thank you,



Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

JG:CG:BF:gh 

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