



CITY OF HOUSTON

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Date: June 8, 2009, 2009
Subject: Letter of Clarification No. 1 for Multi-Family Housing Inspection Services
Reference: Solicitation No. S22-Q23284
To: All Prospective Contractors:

This Letter of Clarification is issued for the following reasons: To answer questions regarding the referenced Informal Request for Proposal:

1) Question: Is this solicitation only for the inspection of the multi-family housing or does this also require that the successful bidder perform the work to correct any deficiencies that are identified by the inspection?

Answer: This solicitation is only for inspections purposes.

2) Question: Section 1.6 of the "Scope of the Work/Service" was unclear to me. It appeared that it was directed to a contractor or project manager not an inspector. Could you please elaborate on that?

Answer: The Monthly Report identify the number of projects and units inspected including the status of the repair work identified on the original or follow up inspections conducted.

3) Question: How can someone on a project when the size of the property to be inspected is unknown? The document says total of 118 inspections per year, but it doesn't specify for example how many condos, regular homes, or multifamily homes, etc.

Answer: HCDD has several different properties; each property has different number of units subject for inspections. The proposal should include the cost per unit inspection.

Note: No further questions will be accepted after the publication of this Letter of Clarification.

When issued, Letter(s) of Clarification shall automatically become a part of the bid documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the bidders to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this bid.

Furthermore, it is the responsibility of each Contractor to obtain any previous Letter of Clarification associated with this solicitation.

S. R. DuRousseau
S. R. DuRousseau, C.P.M.
Deputy Assistant Director

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